

ANGUS COUNCIL

SOCIAL WORK AND HEALTH COMMITTEE – 23 FEBRUARY 2016

COMMUNITY MEALS SERVICE

REPORT BY MARGO WILLIAMSON, STRATEGIC DIRECTOR - PEOPLE

ABSTRACT

This report seeks approval to relocate the Community Meals Service from its current two locations at Kirriemuir and Friockheim to County Buildings in Forfar.

1. RECOMMENDATION

It is recommended that the Social Work and Health Committee:

- (i) Approve the move of the Community Meals Service to County Buildings, Forfar;

2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/CORPORATE PLAN

This report contributes to the following local outcome(s) contained within the Angus Community Plan and Single Outcome Agreement 2013 - 2016:

- The health of the Angus population is improved;
- A good quality of life is enjoyed by all in Angus;
- Carers are supported to undertake their caring role

3. BACKGROUND

- 3.1 Reference is made to Committee Report 261/13 Logistics Hub - Procurement Authority Approval Request, which granted authority for the proposed procurement of the Logistics Hub, Report 85/14 Provisional Capital Budget Volume which contains the capital approval for this project, Report 166/14 Logistics Hub which gave approval for an options appraisal removing the Community Laundry and the Community Alarm Control Room from the Logistics Hub.
- 3.2 Following a tender exercise where the lowest tender received was substantially in excess of the funds available it was decided to formally conclude the tender exercise and the tender was cancelled.
- 3.3 It was agreed that a new options appraisal be carried out to look at alternatives to accommodate the Community Meals Service along with the Angus Joint Equipment Loan Store (AJELS). A proposal for the future of AJELS is the subject of a separate report to Committee.
- 3.4 The Angus Council net capital allocation for the Logistics Hub was £1.260 million (report 335/15 2015/16 Final Capital Budget Volume refers). As part of the preparation of the 2016/17 Provisional Capital Budget Volume, some of this allocation has been released to fund other priority capital projects and a net allocation of £622,000 remains allocated to the Logistics Hub project to fund solutions to the accommodation issue facing the Community Meals Service and the AJELS store. £123,000 of this allocation has been spent to date leaving a balance of £499,000 available. These are the funds that will be drawn upon to fund the new community meals depot at County Buildings.

Various options have been considered for a new community meals depot but all have been untenable due to cost or effectiveness issues. The current proposal will utilise part of an existing Angus Council building, making effective use of the council's existing property assets.

4. CURRENT POSITION

Angus Council currently provides around 2,500 community meals per week from its two depots in Kirriemuir and Friockheim. Both of these depots are housed in premises that are unfit for purpose and an alternative base is required as a matter of urgency.

5. PROPOSAL

It is proposed that the two community meals depots at Fairlie House, Kirriemuir and Lunanpark, Friockheim are moved to a single meals depot at County Buildings, Forfar. This will mean that the Friockheim building will be empty and surplus to Adult Services requirements and the old kitchen within Fairlie House will be vacated.

What does this mean for staff?

This change of depot will not affect the current staff compliment. It will however mean that some staff may have to travel to get to their base. In these circumstances any affected staff will be compensated under Angus Council's Excess Travel Allowance Scheme.

A review of the management arrangements is currently being undertaken to ensure that we have the correct model for the new meals depot.

What does this mean for those who receive a Community Meals Service?

Service users will not experience any change to the service they currently receive.

6. FINANCIAL IMPLICATIONS

The move to County Buildings will require works to be carried out to allow for the accommodation of all community meals staff, equipment and vehicles. The estimated costs associated with this proposal are set out below:-

Capital Costs

The works have been estimated at £307,028 as detailed in the table below.

	£
Design Costs	
Work to existing buildings including replacement roof and external works	188,000
Project/design team fees	30,000
Contingencies/Risk	15,000
Other Costs	
Demolition of temporary office units & internal alterations to form kitchens	62,000
Refrigeration equipment	32,028
Total Cost	327,028
Revenue Contribution	
Property renewal & Repair Budget bid 2016/17	(20,000)
Net Cost	307,028

The above cost can be contained within the Capital allocation of £499,000 available for the Logistic Hub project as detailed in the 2016/17 Provisional Capital Budget Volume. It is anticipated that the cost will be incurred in 2016/17 and this will leave a balance of circa £191,000 which will be available to assist with addressing the AJELS relocation.

An allowance of £20,000 has been contained within Property's Renewal and Repair bid for 2016/17. This was originally to support the costs relating to the creation of a Logistics Hub. As the Community Meals service was to form part of the original Hub scheme this funding can be used to support the works being carried out to County Buildings.

Revenue Costs

There is currently provision within the Adult Services budget for the staff and vehicles associated with the delivery of this service. There may be some additional travel expenses due to excess mileage payable to staff but this will be contained within the overall budget available to Adult Services in 2016/17.

The removal of the facility from Lunan Park and Fairlie House will result in reduced property costs e.g. energy and cleaning for Adult Services. These available budgets can be reallocated to County Buildings to offset any additional property costs arising as a result of the community meals service being located within this building.

7. OTHER IMPLICATIONS

7.1 Property Implications

The move from Lunanpark in Friockheim will mean the building is surplus to Adult Service's requirements. The move from the Fairlie House in Kirriemuir will reduce the usage of this building.

The new depot at County Buildings will accommodate all of the staff and vehicles in one central facility.

7.2 Risks

1. The Council would be associated directly with the renovation related aspect of the project; however, it is considered that costs associated with these risks can be contained within the funding package.
2. It is envisaged that any changes will provide a more streamlined effective service.
3. The implementation of Self Directed Support may alter the demand for directly provided services.

7.3 Human Rights

There are no Human Rights issues relating to this report.

NOTE: The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to any material extent in preparing the above report are:

[261/13 Logistics Hub - Orchardbank, Forfar - Procurement Authority Approval Request](#)

[85/14 Provisional Capital Budgets Volume](#)

[166/14 Logistics Hub](#)

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