



**ANGUS HEALTH AND SOCIAL CARE**  
**INTEGRATION JOINT BOARD - 30 AUGUST 2017**  
**REVIEW OF STANDING ORDERS**  
**REPORT BY VICKY IRONS, CHIEF OFFICER**

**ABSTRACT**

The purpose of this report is to amend the Standing Orders of the Integration Joint Board so far as it relates to the term of office of the Chair Person.

**1. RECOMMENDATIONS**

It is recommended that the Integration Joint Board:

- (i) note the current Standing Orders of the Integration Joint Board adopted at the Board's meeting on 6 October 2015;
- (ii) agree to adopt the amended Standing Orders contained in Appendix 1 to this Report with effect from 3 October 2017.

**2. REPORT**

- 2.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 ("the Order") obliges the Board to make standing orders for the regulation of its procedure and business, and all meetings of the Board or of a committee of the Board must be conducted in accordance with those standing orders. The Order also sets out certain matters that must be dealt with in the standing orders (such as the procedure for calling meetings, conflict of interests and the recording of decisions of the Board. The order also specifies that the appointment of the chairperson is to alternate between the Health Board and a local authority , so that in each second alternating appointing period the chairperson is appointed by the Health Board
- 2.2 This Board, at its meeting on 6 October 2015, agreed to adopt Standing Orders. The Board is asked to note that Standing Order 19 provides that the operation of the Standing Orders will be monitored regularly and that any required amendments brought about by practice, legislation or policy will be presented to the Integration Board for approval.
- 2.3 The Board is invited to consider whether the Standing Orders remain fit for purpose or if any amendment would make the Board more effective, efficient or economic. The Board is asked to note that certain aspects of the Standing Orders cannot be amended (such as the maximum term of office of a Board member being three years).
- 2.4 Officers have considered the terms of the current Standing Orders and it is recommended that the Board adopt the amended Standing Orders attached as Appendix 1 (with tracked changes from the current Standing Orders). The proposed change relates to extension of the term of

office of the Chairperson from one year to two years duration. The present Chairperson's term of office is due to expire on 3 October 2017 and appointment is due to rotate annually thereafter in terms of section 3 of the current standing orders. Officers have ascertained the views of the Chairperson and Vice Chairperson and both are supportive of the proposed change of term of office. Officers have also consulted with Chief Executives for Angus Council and NHS Tayside on the proposed change in term of office of Chairperson and both have confirmed support for the proposed amendment on behalf of Angus Council and NHS Tayside.

### **3. CONCLUSIONS**

The Board is legally obliged to adopt Standing Orders. It is considered prudent to regularly review the Board's Standing Orders to ensure that they remain current, legally compliant and permit the Board to conduct its business effectively, efficiently and economically.

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