

**Extract from bid from Angus Cycle Hub CIC**

<p><b>WHAT ARE THE GROUP'S MAIN ACTIVITIES?</b></p>	<p>We provide a range of services to the local community including: Provision of a community Cycle Hub, shop &amp; service centre with the aid of volunteers. Cycling &amp; bike maintenance coaching &amp; training. Organise cycling events &amp; workshops. Provide Bikeability On Road Cycle Training for schools in Angus. Coordinate social rides to encourage participation and health and wellbeing. Recycling of bikes dumped at Angus Council Recycling Centres to provide a low cost entry to cycling. Provide local cycling information.</p>
<p><b>ARE YOU A MEMBER OF ANY LOCAL OR NATIONAL SCHEMES?</b></p> <p><b>IF YES PLEASE PROVIDE DETAILS:</b></p>	<p>British Cycling Affiliated, Cycling Scotland Registered Service Centre, Living Wage Accredited, Accredited Cycle Friendly Employer, Angus Club Excellence affiliated club. Silver level Cycle Friendly Communities Award.</p>

**3. TELL US ABOUT YOUR PROJECT**

<p><b>PLEASE PROVIDE DETAILS OF THE PROJECT YOU ARE ASKING US TO SUPPORT:</b></p>	<p>Angus Cycle Hub is looking to provide opportunities for Education and Training, a Community Cycle Hub, Recycling Project and Bike Loan Scheme from Angus Council Common Good Property located at 33 Market Place Arbroath. The project has been running successfully for the last 3 years in Angus but has outgrown its current premises and is coming to the end of a number of funding streams it has used to initiate the project. During that time we have created a range of opportunities for local people to engage with health and wellbeing and learning agendas through Cycling. Angus Cycle Hub would like to formalise an education and learning project by becoming an approved Scottish Qualifications Authority (SQA) centre. We will provide support and development workers and opportunities for Young People who do not engage with main stream education. The project will support members of the local community through a joint project with Criminal Justice Service, Angus Social Care and Health Partnership and Angus Schools. The project will focus on providing skills for work opportunities, practical experience in retail and in a maintenance workshop setting. We will support individuals through health and wellbeing opportunities and encourage and promote active travel through cycling and walking. We are looking to fund payroll for a Project Manager to oversee the running of our project as it grows and a Community Support Worker who will directly work with the community and be responsible for community training. In addition we would like to fund our initial SQA centre setup costs and rent. We also want to investigate the possibility of an asset transfer to help reduce lease costs in future years but understand this may take more than a year to implement. <b>Please note at the time of application we are still awaiting the outcome of our lease bid from Angus Council for 33 Market Gate which was put in at 15k per year</b></p>
<p><b>WHAT DIFFERENCE WILL THIS PROJECT WILL MAKE TO YOUR COMMUNITY?</b></p>	<p>Through work with our partners we identified that there is a lack alternative education options, health, wellbeing and active travel advice and opportunities. Funding of SQA unit costs will ensure FREE training and access to qualification to community members in Angus. We wish to provide up to x5 SQA awards in Cycling and Cycle Maintenance, Employability, Personal Achievement/Development, Steps to Work and Customer Service to begin with and would look to expand our offering. We currently have a waiting list of referrals and do not have capacity or space to grow our project. We aim to re-instate an Angus Council Common Good property in the heart of Arbroath which has been vacant for 18 months and provide a vibrant place for the community to socialise and learn. In addition by moving to larger more affordable premises it will help our existing projects long term sustainability and ensure that our bike recycling and cycle training initiatives will continue.</p>
<p><b>HOW MANY PEOPLE WILL THIS PROJECT BENEFIT, AND FROM WHAT GEOGRAPHICAL AREA?</b></p>	<p>2016 -2017 we had 3016 participants through events and interventions we ran and provided support to x10 people with learning difficulties/social problems/disabilities referred to us through our partners in a pilot project. Through this work we estimate that we can provide a similar level of intervention, SQA qualifications and additional training support to around 50-100 people per year. A bike loan service or "Bike Bank" will provide local people in Arbroath the opportunity to engage with cycling at a very low cost and we will support the community to lead healthier lives and reduce short car journeys and CO2 emissions in Angus. In 2016 we saved 17,580kg of CO2e and diverted 5300kg of waste from landfill and hope to increase this figure through continued financial support of the project.</p>
<p><b>WHAT DEMOGRAPHICAL GROUPS WILL DIRECTLY BENEFIT FROM YOUR PROJECT?</b></p>	<p>Our project welcomes people, volunteers and referrals from all walks of life regardless of age, socio/economic or ethnic backgrounds. Although based in Arbroath participants come from all over the Angus region with specific support for areas of deprivation.</p>
<p><b>DOES THIS PROJECT LINK TO OTHER SIMILAR PROJECTS IN YOUR AREA?</b></p>	<p>Angus Cycle Hub links in to a number of partner organisations in the locality to help facilitate its aims in line with national and regional policy. We have strong links to Education, Angus Active Schools, Angus Social Care and Health Partnership and Criminal Justice Services. The project aims to increase cycling participation in line with The Scottish Governments Cycling Action Plan for Scotland (CAPS), Active Travel Active Scotland Document, Angus Council Active Travel policy and is in line with Angus Community Planning vision and aligned with the Angus Economic Priorities including "Supporting communities", "Supporting Pride in Place" and "Supporting skills".</p>

<b>HOW WILL YOU MONITOR THE PROGRESS OF YOUR PROJECT?</b>	Angus Cycle Hub already has robust monitoring systems in place that allows us to report back to existing funders and partners. Supported Individuals will have constant feedback and reviews through a support worker and will be subject to SQA's robust monitoring procedures. We would also like to put in place active travel/carbon saving diaries and further monitoring so that we can gauge the projects success and impact regionally in contributing to CO2e and waste reduction and increase in health and wellbeing for participants. Please see our attached Annual Report which shows the impact we have had in previous years.
<b>PROJECT TIMESCALE:</b>	<b>PLANNED START DATE: 01/11/17</b> <b>PLANNED COMPLETION DATE: 01/11/19</b>

## 4. PROJECT COSTS

### PROJECT COST BREAKDOWN

Item or activity	Total Cost	Total requested from Common Good
Project & Educational Development Manager (incl of PAYE, TAX, Pension contributions) - £29,272 per year	£ 29,272	£ 29,272
Community Support & Development & Worker (incl of PAYE, TAX, Pension contributions) - £21,882 per year	£ 21,882	£ 21,882
SQA Centre Approval Costs £450, x50 Individual SVQ Unit Costs at £7.50 per unit and x5 Award Approvals at £50 per unit, External Assessor and Verifier Costs £1350 x2	£ 3775	£ 3775
Rent for 33 Market Gate, Arbroath at £15,000 per year (both floors of building) <small>NOTE: SHS awaiting outcome of lease bid from AC. Forms for an asset transfer for the building have been submitted. Rent costs would be to secure the building for the project and cover the interim period while asset transfer was being processed and would be significantly lower in future years.</small>	£ 15,000	£ 15,000
Additional Project Costs for 2018: Insurance, Tel, Internet, Electricity, Gas, Water, Van Lease, Tooling, capital and building improvement costs etc. - please see below and XL sheet.	£ 115,468	£ 0
<b>TOTAL</b>	<b>£ 185,397</b>	<b>£ 69,929</b>

### IF THE TOTAL COST IS HIGHER THAN THE TOTAL REQUESTED FROM COMMON GOOD, PLEASE DETAIL HOW THE REMAINDER OF THE PROJECT WILL BE FUNDED

Amount	Source	Progress
£ 4,000	Capital costs for Building Improvements: flooring, joinery, fitting, fixtures etc	Self funded through retail and shop
£ 3,000	Services: Insurance, Telephone, Internet, Gas, Electric, Water	Funded through Smarter Choices Smarter Places funding already in place.
£ 4,500	Additional Project Capital Costs: tools, laptops, software, EPOS,	Funded through Smarter Choices Smarter Places funding already in place.
£ 6,390	Kombi Bus/Van Lease and Insurance	Self funded through retail and shop
£ 185,397	Total Project Costs for 2018 - For further information please see attached budget sheet for full breakdown.	