

ANGUS COUNCIL

MINUTE of MEETING of the **POLICY AND RESOURCES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 28 November 2017 at 2.00pm.

Present: Councillors BOB MYLES, ANGUS MACMILLAN DOUGLAS OBE, BRIAN BOYD, DAVID CHEAPE, BRADEN DAVY, LYNNE DEVINE, BILL DUFF, DAVID FAIRWEATHER, SHEILA HANDS, ALEX KING, RICHARD MOORE, MARK SALMOND, RON STURROCK, TOMMY STEWART and BETH WHITESIDE.

Councillor BOB MYLES, Convener, in the Chair

1. **APOLOGIES/SUBSTITUTES**

An apology for absence was received on behalf of Councillor Derek Wann with Councillor Tommy Stewart substituting.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

3. **MINUTES**

(a) **Previous Meeting**

The minute of meeting of this Committee of 10 October 2017 was submitted and approved as a correct record.

(b) **Appeal Sub Committee**

The minutes of meetings of the Appeal Sub Committee of 31 October and 6 November 2017, copies of which are appended hereto, were submitted and noted. **(Appendices I and II, respectively).**

(c) **Angus Community Planning Partnership Board**

The minute of meeting of the Angus Community Planning Partnership Board of 21 June 2017, was submitted and noted.

4. **INFORMATION REPORT FOR THE PERIOD 9 SEPTEMBER 2017 TO 27 OCTOBER 2017**

With reference to Article 5 of the minute of meeting of this Committee of 10 October 2017, there was submitted and noted Report No 408/17 by the Chief Executive providing information to members with regard to an overview of business support and investment activities.

5. **INFORMATION REPORT: ANGUS COMMUNITY SAFETY AND ANTI-SOCIAL BEHAVIOUR STRATEGY 2017 TO 2020**

There was submitted and noted Report No 409/17 by the Strategic Director – Place presenting the Angus Community Safety and Anti-Social Behaviour Strategy (2017 – 2020) which had been approved by the Angus Community Planning Partnership Executive Group on 1 November 2017.

6. **INFORMATION REPORT FOR THE PERIOD 11 OCTOBER 2017 TO 28 NOVEMBER 2017**

There was submitted and noted Report No 410/17 by the Strategic Director – Place providing information to members with regard to rent arrears.

7. **INFORMATION REPORT: MULTI AGENCY PUBLIC PROTECTION ARRANGEMENTS (MAPPA)**

There was submitted and noted Report No 411/17 by the Chief Social Work Officer providing information to members with regard to Multi Agency Public Protection Arrangements across Scotland.

8. INFORMATION REPORT FOR THE PERIOD 7 SEPTEMBER 2017 TO 20 NOVEMBER 2017

With reference to Item 9 of the minute of meeting of Angus Council of 7 September 2017, there was submitted and noted Report No 412/17 by the Head of Strategic Policy, Transformation and Public Sector Reform providing an update to members with regard to the Council's Change Programme.

9. CAPITAL MONITORING – GENERAL FUND CAPITAL PROGRAMME – 2017/18

With reference to Article 6 of the minute of meeting of this Committee of 10 October 2017, there was submitted Report No 413/17 by the Head of Corporate Finance apprising members of the capital expenditure incurred for the period from 1 April 2017 to 30 September 2017 and measuring the projected capital expenditure for the year against budgeted provision for the year.

The Report indicated that with six months of the financial year gone the actual spend levels presented in tables 1 and 2 within the Report could be considered low, although historically around 10% of capital spend came through as accruals at the year end. Work was ongoing on a number of significant projects for which no payment had yet been made by virtue of the phasing of such projects. Furthermore, the value of work completed up to 31 March 2018 would be assessed as part of the year end process and expenditure accrued accordingly.

10. REVENUE MONITORING 2017/18 AND RENEWAL AND REPAIR FUND POSITION 2017/18

With reference to Article 7 of the minute of meeting of this Committee of 10 October 2017, there was submitted Report No 414/17 by the Head of Corporate Finance providing information to members on the revenue budget and detailing the latest projected year end position for each Council directorate and main service area along with a brief explanation of significant variances.

The Report also provided an update on expenditure funded through the Council's Renewal and Repair Funds position as at 30 September 2017.

The Report indicated that an underspend of £3.746million was projected at this point in the financial year in respect of general fund services. There were a number of adjustments required to this total to reflect previously approved policies which was set out in paragraph 5.2 of the Report, leaving an adjusted projected underspend of £2.131million.

The Committee agreed:-

- (i) to note the contents of the Report and in particular the comments in the financial implications section regarding the projected year end position; and
- (ii) to note the Renewal and Repair Fund position.

11. COMMON GOOD FUNDS – PROJECT APPROVALS

With reference to Article 9 of the minute of meeting of this Committee of 10 October 2017, there was submitted Report No 415/17 by the Head of Technical and Property Services seeking approval for two projects from Forfar Common Good.

The Committee agreed to approve (subject to correction of the total funding figure detailed in Appendix I) the undernoted requests for funding:

- (i) Steel Park park equipment for Glensview Community Group, Viewmount Voices – £12,500 one off payment for the cost of zip wire; and
- (ii) Forfar Open Garden Scheme - £3,800 per annum for the next two years for the additional costs of employing a gardener.

12. PUBLIC BODIES' CLIMATE CHANGE DUTIES: ANGUS COUNCIL ANNUAL REPORT

There was submitted Report No 416/17 by the Head of Housing, Regulatory and Protective Services providing an overview of Angus Council's compliance with its climate change duties, with measures to improve performance relating to sustainability and climate change.

The Report indicated that Angus Council had duties under Section 44 of the Climate Change (Scotland) Act 2009 to contribute to reducing Scotland's greenhouse gas emissions; to contribute to helping Scotland adapt to a changing climate and to act in a way that was considered most suitable.

The overall picture was positive with a strong and sustained reduction in greenhouse gases whilst also demonstrating action to strengthen governance in relation to climate change and embed it in policy. However, sustainable procurement compared less favourably, with more corporate commitment and resources required to reach a similarly high standard.

The Committee agreed:-

- (i) to approve the contents of the Report in accordance with the Climate Change (Scotland) Act 2009;
- (ii) to approve the submission of the Report to the Scottish Government; and
- (iii) to note the progress that directorates had made in embedding climate change and sustainability into their policy and operations.

13. PROVISION OF INTERIM RESPITE CARE FOR ADULTS WITH LEARNING DISABILITIES

With reference to Article 12 of the minute of meeting of the Communities Committee of 14 November 2017, there was submitted Joint Report No 386/17 by the Head of Technical and Property Services and the Chief Officer, Angus Health & Social Care Partnership updating the Committee on the progress in finalising interim solutions for the provision of respite care for adults with learning disabilities and in identifying suitable properties at 23 Holyrood Street, Carnoustie and Finavon Court, Forfar from where interim services could be provided.

The Committee agreed that contracts be entered into with Tus Nua Care Services and HC One Ltd for the provision of the interim respite care solutions.

14. ANGUS INTEGRATION JOINT BOARD - INTERNAL AUDIT ACCESS TO COUNCIL EMPLOYEES, DOCUMENTS AND PROPERTY

There was submitted Report No 417/17 by the Chief Officer, Angus Health & Social Care Partnership seeking authority to grant to Fife, Tayside and Forth Valley Audit & Management Services access to Council employees, documents and property in their performance of the Internal Audit functions of the Angus Integration Joint Board.

The granting of authority would be subject to suitable and appropriate safeguards and agreements to ensure the Council met the legal obligations incumbent upon it in terms of the Data Protection Act 1990 in relation to personal information.

The Committee agreed to grant Fife, Tayside and Forth Valley Audit & Management Services, in their performance of the Internal Audit functions of the Angus Integration Joint Board, authority to:-

- (i) enter into any Council premises or land,
- (ii) have access to, and remove, all records, documents and correspondence which, in the view of Fife, Tayside and Forth Valley Audit & Management Services, were considered to relate to any matter which may have audit or assurance implications for the Angus Integration Joint Board;
- (iii) be provided with full access to computer systems and personal computers or other computer storage device/media in the ownership of the Council;

- (iv) require explanations considered necessary from any employee, including Chief Officers; and
- (v) require any employee, or agent of the Council, to produce cash, stores, assets or any other property under his control or to which he had access.

15. MANAGERS' REVIEW

With reference to Article 5 of the minute of meeting of Angus Council on 23 March 2017, there was submitted Report No 418/17 by the Chief Executive providing an update to members in relation to the Managers' Review.

The Report indicated that revised structures had resulted in a reduction of managers' posts from 207 to 165 (42 posts) which equated to a reduction of 20% overall. There was a reduction of two Heads of Service, six Service Managers, 14 Managers and 20 Team Leader/Senior Professional posts. Two posts would be subject to members' approval and an Executive Sub-Committee would be called in December to address these.

The next stage of the review would be to move to implementation of the new structure beginning on 1 April 2018.

Although the final figures would only be known once all of the appointments and decisions on early retirement/redundancies had been made, it was currently estimated that the Managers' Review would save approximately £1m in 2018/19 and a further £400k in 2019/20 with the 2018/19 saving net of any pay detriment costs for those staff who suffered a reduction in salary and received one year's pay protection.

The Committee agreed to approve the outcomes of the Managers' Review, as detailed in the Report.