

ANGUS COUNCIL

MINUTE of MEETING of the **POLICY AND RESOURCES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 30 January 2018 at 2.00pm.

Present: Councillors BOB MYLES, ANGUS MACMILLAN DOUGLAS OBE, BRIAN BOYD, DAVID CHEAPE, BRADEN DAVY, LYNNE DEVINE, BILL DUFF, DAVID FAIRWEATHER, SHEILA HANDS, ALEX KING, RICHARD MOORE, MARK SALMOND, RON STURROCK, DEREK WANN and BETH WHITESIDE.

Councillor BOB MYLES, Convener, in the Chair

1. APOLOGIES/SUBSTITUTES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST

Councillor Myles declared an interest in item 10 (Brechtin Rugby Club application) as family members were members of the Club. He indicated that he would not participate in discussion and voting and would leave the meeting during consideration of the application.

3. MINUTES

(a) Previous Meeting

The minute of meeting of this Committee of 28 November 2017 was submitted and approved as a correct record.

(b) Special Sub Committee

The minute of meeting of the Special Sub Committee of 21 November 2017, a copy of which is appended hereto, (**APPENDIX I**) was submitted and noted.

(c) Executive Sub Committee

The minute of meeting of the Executive Sub Committee of 7 December 2017, a copy of which is appended hereto, (**APPENDIX II**) was submitted and noted.

4. INFORMATION REPORT FOR THE PERIOD 28 OCTOBER TO 29 DECEMBER 2017

With reference to Article 4 of the minute of meeting of this Committee of 28 November 2017, there was submitted and noted Report No 26/18 by the Chief Executive providing information and an overview of Economic Development Business Support and investment activities.

5. CAPITAL MONITORING – GENERAL FUND CAPITAL PROGRAMME – 2017/18

With reference to Article 9 of the minute of meeting of this Committee of 28 November 2017, there was submitted Report No 27/18 by the Head of Corporate Finance apprising members of the capital expenditure incurred for the period from 1 April to 30 November 2017 and measuring the projected capital expenditure for the year against budgeted provision for the year.

The Report indicated that with eight months (67%) of the financial year gone the actual spend levels presented in tables 1 and 2 could be considered low, although historically around 10% of capital spends came through as accruals at the year end. Work was ongoing on a number of significant projects for which no payment had yet been made by virtue of the phasing of such projects. Furthermore, the value of work completed up to 31 March 2018 would be assessed as part of the year end process and expenditure accrued accordingly.

The Committee agreed to note the expenditure position on the General Fund Capital Programme as at 30 November 2017 as per tables 1 and 2 within the Report and the Capital Monitoring Statement, attached as Appendix I to the Report.

6. REVENUE MONITORING 2017/18 AND RENEWAL AND REPAIR FUND POSITION 2017/18

With reference to Article 10 of the minute of meeting of this Committee of 28 November 2017, there was submitted Report No 28/18 by the Head of Corporate Finance providing revenue budget information for consideration and detailing the latest projected year end position for each Council directorate and main service area along with a brief explanation of significant variances.

The Report indicated that the net projected year end underspend position was £2.780million which was the result of prudent leadership and sound budget management based on a deliberate policy that sought to deliver a significant underspend in 2017/2018. Each directorate had been asked to deliver a one off underspend on their 2017/2018 revenue budget which would boost the Council's General Fund reserve in order that this reserve could, if required, be used to help balance the 2018/2019 revenue budget.

The Committee agreed:-

- (i) to note the context, commentary and paragraph 3.2 of the Report and the relevance of the Report to the Council's 2018/2019 revenue budget strategy;
- (ii) to note the contents of the Report, and in particular the comments on the financial implications section regarding the projected year end position; and
- (iii) to note the Renewal and Repair Fund position.

7. CENTRAL CONSULTATIVE COMMITTEE – REVISED CONSTITUTION

There was submitted Report No 29/18 by the Head of HR, IT, Corporate Comms and OD proposing an amendment to the constitution for the Central Consultative Committee.

The Report indicated that the current constitution of the Central Consultative Committee allowed for the annual rotation of the convenorship between the Convener of Policy and Resources Committee and a nominated representative from the relevant Trade Unions attending the Committee. The Trade Unions had requested that the Chair should be restricted to the Convener of the Policy and Resources Committee, given that it was a consultative committee and in order to allow the Trade Union representatives present to fully participate in putting forward and discussing any matters that they wished to be considered by the Committee.

The Committee agreed to approve the revised constitution for the Central Consultative Committee, attached as Appendix II to the Report.

8. STATUTORY BIODIVERSITY DUTY REPORT ON DELIVERY – 1 JANUARY 2015 TO 31 DECEMBER 2017

There was submitted Report No 30/18 by the Head of Housing, Regulatory and Protective Services highlighting progress made during the period 1 January 2015 to 31 December 2016 by Angus Council regarding the obligations imposed by the Nature Conservation (Scotland) Act 2004 and The Wildlife And Natural Environment (Scotland) Act 2011.

Attached as Appendix I to the Report was an update on the last three year's progress in taking forward the Scottish Biodiversity Strategy 2020 Challenge for Scotland's Biodiversity published in 2013 and Scotland's Biodiversity – a Route Map to 2020 published in 2015.

The Committee agreed:-

- (i) to approve the contents of the Report and Appendix I, for submission to the Scottish Government Environment and Forestry Directorate; and
- (ii) to approve the publication of the Report on Angus Council's website.

9. 2018 OPEN CHAMPIONSHIP CARNOUSTIE – USE OF COUNCIL PROPERTY AND COMMUNITY EMPOWERMENT MODEL

There was submitted Report No 31/18 by the Head of Technical and Property Services indicating that with the return of The Open Championship to Carnoustie in 2018, R & A Championships Limited would again require the use of land and buildings in the council's ownership.

It was proposed that appropriate leases or licences be entered into between Angus Council and the R & A Championships Limited on terms to be agreed by the Head of Technical and Property Services and the Head of Legal and Democratic Services.

The Committee agreed:-

- (i) to approve the lease of land to R & A Championships Limited free of charge, where the Council had no loss of income;
- (ii) to approve the lease/licence of land and buildings to R & A Championships Ltd on such terms and conditions as were deemed necessary by the Head of Technical and Property Services and the Head of Legal and Democratic Services to protect the Council's interests for those properties where there was a loss of income; and
- (iii) to authorise the Strategic Director - Place to develop a Participatory Budgeting and Community Led Empowerment approach to the locality delivery of The 2018 Open with the Carnoustie community leading on the distribution of resources and organisation to enhance the town during The Open which would include the delivery of a series of events that maximised the community, tourism and business opportunities from The Open and its legacy measured and monitored via an appropriate agreement.

10. COMMON GOOD FUNDS – PROJECT APPROVALS

With reference to Article 11 of the minute of meeting of this Committee of 28 November 2017, there was submitted Report No 32/18 by the Head of Technical and Property Services in relation to a number of applications for 2017/18 Common Good funded projects.

Having heard from local members in respect of each application, the Committee agreed:-

(i) Arbroath Common Good

To support the application for funding of £18,875 (SQA set up and rental costs only) from Angus Cycle Hub CIC in relation to the Recycling Project and Bike Loan Scheme;

Councillor Myles, having declared an interest at Article 2 above, left the meeting during consideration of this item. Councillor Macmillan Douglas chaired the meeting for this item.

(ii) Brechin Common Good

To approve funding of £5,000 towards a £83,230 project from Brechin Rugby Club for the provision of training area and floodlights.

Councillor Myles resumed the chair.

(iii) Montrose Common Good

To approve funding of £6,710 towards a £46,242 project from Montrose Bowling Club for the cost of a loft conversion for carpet bowl mats.

11. TRAILL PAVILION, MONTROSE

There was submitted Report No 33/18 by the Head of Technical and Property Services seeking approval to declare the Traill Pavilion, Montrose surplus and market the property for sale.

The Report indicated that the property required some repairs and modernisation with a budget estimated at over £30,000. Local members had considered the use of Montrose Common Good Funding and concluded that the building should be declared surplus and marketed for sale.

The Committee agreed to declare the Traill Pavilion, Montrose surplus and market the property for sale, noting the proposed community consultation.

12. RIVER SOUTHESK CATCHMENT MANAGEMENT PLAN REVIEW 2017

There was submitted Report No 34/18 by the Head of Housing, Regulatory and Protective Services outlining the progress made towards delivering the River Southesk Catchment Partnerships Catchment Management Plan.

The Report indicated that the River Southesk Catchment Partnership, a voluntary partnership had been formed in 2005 with the aim of sustainably managing the River Southesk Catchment in Angus. More than 90% of the actions in the Management Plan had been delivered by the Partnership Steering Group of which Angus Council was a founding member.

The Committee agreed:-

- (i) to note the success of the River Southesk Catchment Management Plan (RSECMP) in delivering multiple environmental, social and economic benefits in Angus;
- (ii) to support the delivery of a second RSECMP which would focus on ongoing and emerging issues;
- (iii) to approve the contents of the Report for submission to the Scottish Government, Environment and Forestry Directorate, highlighting good practice in Angus; and
- (iv) to approve the publication of the Report on Angus Council's website.

13. REPLACEMENT CONTACT CENTRE SYSTEM

There was submitted Report No 38/18 by the Strategic Director – Place indicating that there had been an immediate requirement to upgrade the existing contact centre system currently used within the ACCESSline as the current system was no longer fit for purpose and seeking homologation of the decision to negotiate the contract with the provider of the Council's new Corporate Telephony System.

The Committee agreed to homologate the decision by the Strategic Director – Place to enter into a contract for the provision of a contact centre system by Direct Award and for an existing framework agreement to Capita, on the terms detailed within the Report.

14. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 28(2) that the public and press be excluded from the meeting during consideration of the following item so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, paragraphs 6,8 and 9.

15. THE GABLES CARE HOME, FORFAR

With reference to Article 18 of the minute of meeting of this Committee of 14 March 2017, there was submitted Report No 35/18 by the Chief Officer, Angus Health and Social Care Partnership in relation to the Gables Care Home, Forfar.

The Committee agreed to approve the recommendations, as detailed in the Report.