

EQUALITY IMPACT ASSESSMENT

Project Ref: EC003 – 02 ERDMS Implementation

What is the proposed budget saving? (Use same wording as Change Programme template)

This project will now look at delivering resources to help services with implementing the Council's records management policy.

Screening Process

Does the proposed saving involve or have consequences for the people the council serves or employs?

Yes No

If yes, proceed to Step 1 of the Full Equality Impact Assessment on page 2.

If No, please state why not.

Requirement for a corporate ERDMS and best use of funding available to ensure compliance with legislation e.g. new GDPR regulations.

If no, the budget saving is not relevant and no further action is required.

Impact Assessment Carried Out By: Shona Cameron, Elections & Business Support Manager

Date: 8 January 2018

Please forward to Catriona Ferrier (ferrierc@angus.gov.uk)