

ANGUS COUNCIL

MINUTE of MEETING of the **KIRRIEMUIR CONSERVATION AREA REGENERATION SCHEME (CARS) STEERING GROUP** held in the Board Room, Community Hub, Bank Street, Kirriemuir on Tuesday 27 February 2018 at 9.00 am.

Present: Councillors JULIE BELL, ANGUS MACMILLAN DOUGLAS OBE and RONNIE PROCTOR MBE.

Non Councillor Members of the Group: ELAINE FINDLAY, PAUL FRETWELL and DEREK MARSHALL.

Officers in Attendance: JILL PATERSON (Environment and Development Plan Manager), KAREN WEST (Project Officer) and LAURA STEWART (Committee Assistant).

1. CHAIR OF THE MEETING

In accordance with the constitution of the Steering Group, the Chair rotating between elected members, Councillor Angus Macmillan Douglas chaired the meeting.

2. APOLOGIES

There were no apologies intimated.

3. DECLARATIONS OF INTEREST

Councillor Proctor and Paul Fretwell both declared an interest in item 5 as they had attended a meeting of the Heritage Trust where an update had been given on the CARS Project. They both indicated that they would take part in any discussion and voting.

4. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Steering Group of 23 January 2018 was submitted and approved as a correct record.

5. CARS PROJECT OFFICER'S REPORT

With reference to Article 5 of the minute of previous meeting, there was submitted a Report by the CARS Project Officer summarising progress in relation to the following:-

(i) Financial Update

The Steering Group noted that the only outstanding items for payment under the current budget were two retention payments under the Small Grants Scheme, the remaining invoices for the wall restoration in Reform Street, the remaining invoices for Dementia Friendly Kirriemuir's mural and administration costs which included the CARS legacy elements. All of these required to be settled by 31 March 2018.

The Project Officer advised that following the matter raised at the last meeting in relation to the VAT, Angus Council's Finance service had advised that only the VAT exclusive amount had been charged to the Kirriemuir CARS ledger codes. She indicated that this may therefore result in additional funding of approx. £8,000 being available for spend before 31 March 2018.

Discussion took place in relation to how this additional funding could be used and it was agreed that, given the limited timescales, any supplementary funding should be utilised for the Legacy Event in April.

(ii) Wall Restoration

The Steering Group noted that Frew Conservation Ltd had provided a quote for re-pointing of the North West wall in Reform Street Car Park. The project, for which

Historic Environment Scotland had provided additional funding of £30,000, was to be delivered by Webster's High School under the same training and supervision package as that recently completed at the South west wall, behind the Bank of Scotland.

However, the Project Officer advised the Steering Group that Webster's High School had regrettably advised that pupils could no longer support this project and, given that the funding provided by Historic Scotland had specifically been for additional training and the limited timescales available, it was unlikely that this project could now proceed.

Discussion took place in relation to possible other parties who could be invited to take part in the training, however, given that the project spend required to be completed by 31 March, and the lead in time required before work could commence, it was agreed that this project could not proceed.

(iii) Mosaic Mural

The Steering Group noted that a replacement site for the Kirriemuir Dementia Friendly mosaic mural had been found and would now be located at Cumberland Close. The new location was welcomed by the Group.

(iv) Legacy Plan

The Steering Group noted that due to the extent of the photographic work required in order to create a record of properties within the Kirriemuir Conservation Area, this project could no longer be progressed in-house.

However, the Project Officer advised that a specification for the photographic record had been prepared and sent to five local photographers for response by Thursday 22 February, with the project work to be undertaken and invoiced by the end of March.

It was envisaged that the images produced would be used across a variety of channels including social media and in published documentation about the Kirriemuir CARS project and the work of Angus Council's planning service. They would also be integrated into the StoryMap of the CARS project, highlighting the grant aided restoration works undertaken both in terms of buildings and public areas throughout the town centre.

(v) Bus Shelter

The Steering Group noted that Angus Council's Elected Members had now selected a design for the bus shelter within The Square, with work due to commence at the beginning of March.

6. DATE OF NEXT MEETING

It was noted that the next meeting of the Steering Group was due to take place on Tuesday 20 March 2018 at 9.00am in the Community Hub, Bank Street Kirriemuir.