



ANGUS COUNCIL CHARITABLE TRUST

APPLICATION FORM FOR GROUP/ORGANISATION

Name of group:

Meeting place or office address:

.....

.....

.....

Postcode:

Office Tel No:

E-Mail Address:

Website:

Name of main contact

Title:

Name:

Address:

.....

Postcode:

Tel No:

E-Mail Address:

Position in Group:

What are the main activities of the group?

Empty box for describing the main activities of the group.

What project or activities do you require assistance with?

What difference do you hope this grant will make to your group? Explain who you hope will benefit and in what way. e.g. young people, older people, disadvantaged groups and how many.

Please provide a breakdown of the financial assistance you require from the Trust. Please provide at least two quotes for the items you request.

	Total Costs	Amount requested from ACCT
Item or Activity		
1)		
2)		
3)		
4)		
5)		
6)		
7)		
TOTAL		

Please provide details of any other organisations your group has applied to and what stage your application is at. Also provide details of any other income you think your project, including sponsorship and donations, will make and any money your group is contributing

Source	Progress	Amount Requested

Have you previously been awarded a grant from a charity which was administered by Angus Council? If so, please provide details on the grant you were awarded.

ANGUS COUNCIL CHARITABLE TRUST PRIVACY NOTICE

What we need and why

The council is the 'Data Controller' of the personal data you provide to us. We only collect personal data about you which we need in order to process your application for the provision of a grant by the Angus Council Charitable Trust. This may include your name, address, email and supporting evidence. You are confirming that all individuals referred to in this application have consented to such use of their information.

What we do with it

The council maintains data protection controls in line with the General Data Protection Regulation, other data protection legislation and its own Information Security Policy to ensure the effective and secure processing of your personal information. The council may check information provided by your group, or information about your group with other information held by the council's Finance and other council services in order to check its accuracy, prevent and detect crime, protect public funds or where required by law. You specifically agree that we may contact other services within the council to process your request in the above manner.

How long we keep it

We keep your group's information for the duration of six years from making your application.

Who we share your information with

Your application will be considered by the Elected Members for your ward. We will not share your information with any other organisations unless required to do so by law or in order to prevent or detect crime or fraud.

Further Information

Please note that you should read this service specific Privacy Notice in conjunction with the council's Full Privacy Statement which is accessible on the council's website at: https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/angus_council_full_privacy

Declaration

On behalf of..... (the Group), I authorise the foregoing application and confirm that, as far as I am aware, all the information on this application form is true and correct.

I authorise Angus Council to use the Group's information, and all supporting documentation, for the above purposes.

Name:

Signature:

Date:

Position held in group:

Please return your completed application form together with any necessary supporting documents to:

Angus Council Charitable Trust
Democratic Services
Resources Directorate
Angus Council
Angus House
Orchardbank Business Park
Forfar
DD8 1AN

If you require any assistance in completing this application form please call (03452 777 778) or visit your local ACCESS Office.