



## ANGUS COUNCIL

# ANNUAL PROCUREMENT REPORT 2017/18

### Table of Contents

Introduction .....	2
The Purpose of this Annual Report .....	2
Publication and Communication .....	4
Overview .....	5
Conclusions .....	5
Section 1 – Summary of Regulated Procurements Completed .....	7
Section 2 – Review of Regulated Procurement Compliance .....	9
Key Objective 1 - Procurement Capability Development .....	9
Key Objective 2 - Maximising Efficiencies through Procurement .....	11
Key Objective 3 - Development of Collaborative Opportunities .....	13
Key Objective 4 – Fulfilment of Sustainable Procurement Duties .....	13
Section 3 – Community Benefit Summary .....	15
Section 4 – Supported Businesses Summary .....	17
Section 5 – Future Regulated Procurements Summary .....	18
Section 6 – Other Performance Matters .....	19
Local / SME Supplier Support .....	19
Annex 1 – Annual Procurement Report: Minimum Content .....	21
Annex 2 – Glossary of Procurement Terminology .....	23
Annex 3 – Contract Award Notices Published on PCS .....	29
Annex 4 – Exemption Register 2017/18 .....	51
Annex 5 – Community Benefits Achieved – April 2017 to March 2018 .....	53
Annex 6 – Angus Council Procurement Forward Plan 2018/20 (Extract) .....	55

## Introduction

### *The Purpose of this Annual Report*

The Procurement Reform (Scotland) Act 2014 requires a public contracting authority such as Angus Council (which is obliged to prepare or revise a procurement strategy in relation to a financial year) to prepare and publish an annual procurement report on our regulated procurement activities as soon as reasonably practicable after the end of our financial year. In terms of Scottish Government guidance, the annual procurement report should be published within 4 months of the Council's financial year end (31<sup>st</sup> March) and the first annual procurement report should cover the period 1<sup>st</sup> January 2017 to 31<sup>st</sup> March 2018.

This is Angus Council's first annual procurement report under the 2014 Act. Angus Council had adopted a culture of annual procurement performance reporting in advance of the 2014 Act. Previous reports can be accessed at this link:-

[https://www.angus.gov.uk/business/procurement/corporate\\_procurement\\_strategy\\_and\\_policy?item\\_id=32](https://www.angus.gov.uk/business/procurement/corporate_procurement_strategy_and_policy?item_id=32)

It is intended to:

- aid visibility of procurement activities
- be a mechanism for conveying how the Council is meeting legislative procurement requirements; and
- outline how the Council's procurement activity is contributing to the delivery of its broader aims and objectives.
- address all of the matters contained in the Council's procurement strategy.

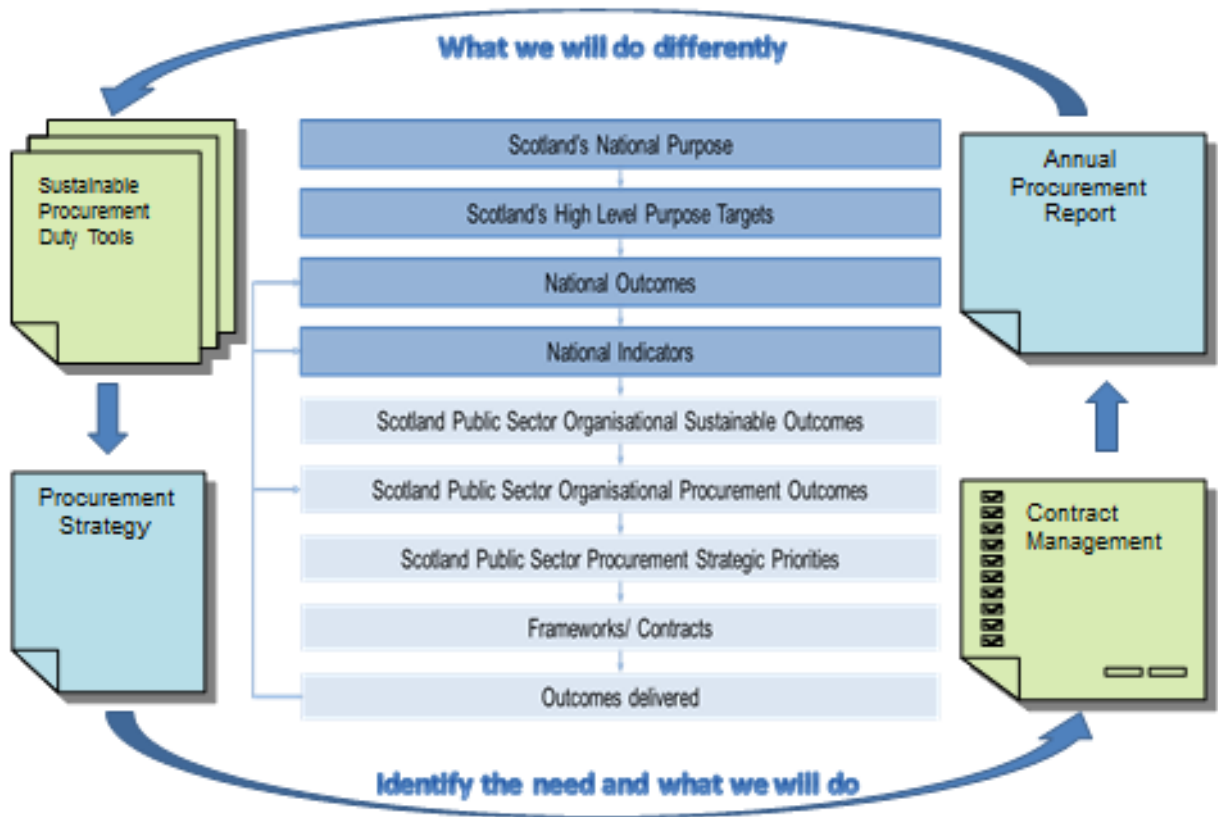
Its publication is also consistent with the aims of Scottish Procurement's "Open Contracting Strategy" (available at this link: <https://beta.gov.scot/publications/scottish-procurement-open-contracting-strategy/>) with a view to procurement information being proactively provided in a coherent, consistent form that is easy to understand for communities, the third sector and citizens.

The minimum content of an annual procurement report is prescribed by Section 18(2) of the 2014 Act. **Annex 1** to this annual procurement report sets out a summary of that required content for ease of reference. The Council may add to that minimum content if it so chooses.

As touched on above, there is a link between this annual procurement report and the Council's organisational Procurement Strategy. **Figure 1** below sets out graphically how the organisation's annual procurement report preparation and procurement strategy review cycle can work together to support increased transparency and visibility of public procurement and help to embed relevant and proportionate sustainable procurement within Scottish public sector procurement.

Figure 1 – The Annual Procurement Report and Procurement Strategy Review Preparation Cycle

Embedding Relevant & Proportionate Sustainable Procurement



The Council's current organisational Procurement Strategy can be accessed at this link:- [https://www.angus.gov.uk/media/angus\\_procurement\\_strategy\\_201718](https://www.angus.gov.uk/media/angus_procurement_strategy_201718) .

## Publication and Communication

Section 19 of the 2014 Act requires the Council to publish its annual procurement report in a manner which it considers to be appropriate and this must include publication on the internet.

This first annual procurement report was **reported** to the Angus Council meeting of 14<sup>th</sup> June 2018 alongside the related procurement strategy review (report no 191/18 refers) and following approval was **published** on the Council's website on its procurement pages at this link:

[https://www.angus.gov.uk/business/procurement/corporate\\_procurement\\_strategy\\_and\\_policy](https://www.angus.gov.uk/business/procurement/corporate_procurement_strategy_and_policy).

It also will be notified to the Scottish Ministers by email with a link to the above web page in accordance with the legislation and guidance.

The format of this report follows good practice guidance issued by Scottish Government supplemented by Angus Council to aid transparency and use in line with the principles set out in the "Purpose ..." sub-section of the report. The **structure** of the annual procurement report is that:

- The **Introduction** section gives context to the report.
- The **Introduction** section concludes with an overview of and conclusions from the annual procurement report; and
- The **numbered sections** afterwards give the supporting detailed information.
- The **annexes** contain technical detail for reference if required.

The following **accessibility** principles have been applied so that it is published in an inclusive way that takes into account equality and accessibility issues and allows stakeholders to form a clear view of the contracting authority's performance:-

- It is presented in a machine-readable format in accordance with good online communications practice and to support accessibility by visually impaired citizens.
- It is written in as plain English as far is possible for the procurement topic it covers.
- A glossary of technical procurement terms (both used in this report and in the wider public procurement context) is included as **Annex 2** to the report.

If more information about the matters addressed in this annual procurement report is sought, please contact the Council's Procurement & Commissioning team as follows:

Mark Allan, Manager (Procurement & Commissioning) E-Mail: [procurement@angus.gov.uk](mailto:procurement@angus.gov.uk)

Place Directorate – Legal & Democratic Angus House Orchardbank Business Park FORFAR DD8 1AX  
Tel: Call ACCESSLine on 03452 777 778.  
Monday, Tuesday, Thursday, Friday: 8am - 6pm; Wednesday: 10am - 6pm

## Overview

### Regulated Procurements Completed

Angus Council shows a high degree of technical compliance in its procurement. Some minor technical improvement areas have been identified in respect of contract award notices and contracts register maintenance. This can be addressed by re-briefing and some additional monitoring.

### Review of Regulated Procurement Compliance

#### ***Strategic Key Objective 1: Procurement Capability Development***

We need to use the improvement areas identified through the Procurement and Commercial Improvement Programme as drivers for change to our procurement approach offering maximum additional benefit.

We need to move to a strategic sourcing approach and adopt consistent contract and supplier management approaches across all procurement activity.

#### ***Strategic Key Objective 2: Maximising Efficiencies through Procurement***

If we want to increase our savings opportunities we need to adopt a benefits tracking approach to all our procurement, not just national / collaborative contracts and track opportunities against realisation.

#### ***Strategic Key Objective 3: Development of Collaborative Opportunities***

This objective should be maintained but for delivery through the Tayside shared procurement service project.

#### ***Strategic Key Objective 4: Fulfilment of Sustainable Procurement Duties***

Angus Council has a sustainable procurement policy and is delivering well on Local / SME supplier support. However it is not evidencing sustainable procurement delivery so well in other areas. This objective should be maintained but for delivery after embedding good procurement practice against Objectives 1 and 2.

### Community Benefits

Community benefits reporting should be developed and policy / practice reviewed over the course of 2018/19.

### Supported Businesses

Angus Council has no immediate plans to develop performance in this area.

### Future Regulated Procurements

A forward plan is now in place and will be maintained.

## Conclusions

- The key objectives of procurement capability development and maximising efficiencies should be the immediate priority for improvement as they offer the greatest benefit to the Council.
- The key objectives of increased collaboration and sustainability improvement whilst still being addressed are of lower current priority and can be addressed in that context.

- Sharper focus on fewer areas of improvement offers better application of resource and more chance of success.
- We need to use the improvement areas identified through the Procurement and Commercial Improvement Programme (PCIP) independent assessment process as drivers for change to our procurement approach prioritised according to those improvements which offer the most additional benefit.
- The chief recommended change from the PCIP is a move across to a strategically-based sourcing approach and adopt consistent contract and supplier management approaches across all procurement activity.
- If there is feeling that focus on savings opportunities from procurement is likely to offer benefit then the Council needs to adopt a benefits tracking approach to all our procurement, not just national / collaborative contracts, and track opportunities against realisation.
- Community benefits reporting should be developed and policy / practice reviewed over the course of 2018/19.
- Supported Businesses – if we are to maintain focus we should accept that Angus Council has no immediate plans to develop performance in this area.
- A forward procurement plan covering the period 2018/20 is now in place and will be published and maintained at least annually. This aligns directly to the Council priority for delivery by the end of 2018/19 that “We will publish a medium-term procurement plan to allow businesses to plan ahead.” (Pentana action ref: CP1722\_0005).

Section 1 – Summary of Regulated Procurements Completed

**Description**

A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. This includes contracts and framework agreements.

**The Purpose of this Section**

The principle of transparency requires an organisation to approach its public procurements in an open and inclusive manner.

Publishing a summary of regulated procurements completed is considered to be helpful in demonstrating that the organisation is acting in a transparent manner and in highlighting its procurement activity during the course of the year.

**High-Level Summary & Assessment**

During the period of this annual procurement report (1<sup>st</sup> January 2017 – 31<sup>st</sup> March 2018) Angus Council carried out the following regulated procurements:

	<i>Regulated (incl. EU Regulated)</i>	<i>Non- Regulated</i>	<i>Total</i>
Number of Contract Award Notices Published	9 (5%)	174 (95%)	183

Number of Contract Award Notices Published without prior competition	0
--	---

<b>Contract Type</b>	<b>Number</b>	<b>%</b>	<b>Total Value Awarded</b>	<b>%</b>
Supply Contract	26	14%	£1,628,719	3%
Services Contract	52	28%	£13,929,511	24%
Works Contract	105	57%	£42,734,809	73%
<b>Total</b>	<b>183</b>	<b>100%</b>	<b>£58,293,038</b>	<b>100%</b>

It may be noted that geographic and supplier size analysis is carried out on the contracts which the Council awarded in the period of this report in a later section (xx) of this report.

In line with annual procurement reporting guidance, **Annex 3** to this report provides individual detail for all those contracts awarded. This also fulfils the requirements for annual scrutiny reporting of contracts awarded under delegated powers as required by Angus Council Financial Regulations.

Supplementing that **Annex 4** to this report provides individual detail of contracts awarded without competition by “exemption” under delegated powers. Again this is also in accordance with the requirements for annual scrutiny reporting as required by Angus Council Financial Regulations. In summary:

Directorate / Service	Number	% of total	Number that were Regulated	% of that Service's
People – Adult / Children’s Services	5	62.5%	5	100%
Resources - Org Change / HR	1	12.5%	0	0%
Communities - Planning & Place	1	12.5%	0	0%
Communities - Technical And Property Services	1	12.5%	0	0%
<b>Total Number of Exemptions approved</b>	<b>8</b>	<b>100%</b>	<b>5</b>	<b>62.5%</b>

The Council also let contracts during the report period on a collaborative basis with:

- Scotland Excel (all Scottish local authorities)
- Tayside Procurement Consortium (Angus Council, Dundee City Council and Perth & Kinross Council in association with Tayside Contracts)

Details of those contracts are included in the annual procurement reports for those organisations.

**Conclusions**

- Angus Council makes good use of PCS and publishes a large number of contract award notices for its awarded contracts.
- This goes well beyond the requirements of the legislation to publish contract award notices for only regulated procurements. The vast majority (95%) of contracts awarded for the period were non-regulated and did not legally require the publication of a contract award notice. This is line with Angus Council policy for additional transparency to maximise sub-contract bidding opportunity for SME bidders.
- Angus Council’s internal audit function also carried out an audit of the Corporate Tendering Process and Contractual Arrangements (Report Ref: 17-05, published October 2017). This concluded from a sample survey that, amongst other things, Angus Council’s procurement processes are carried out in accordance with organisational policy and procedures and in compliance with all relevant legislation, including EU rules.
- There is a strong culture of compliance present in Angus Council.
- However, there is room for improvement in respect of publication of contract award notices for contracts awarded without prior competition. Internal Council records of non-competition action (exemptions from the competition requirements of the Council’s Financial Regulations) show that, for the same period, 5 exemptions for regulated procurements were approved, none of which received publication of a contract award notice. This should be addressed by re-briefing and additional monitoring.
- At the same time, exemption records show that non-competitive action approval is exceptional which is the correct approach and in line with Council policy set out in its Financial Regulations.
- Another technical improvement area is in relation to contract register maintenance. The Council has a legal duty to publish its contracts on a public register in addition to publishing contract award notices. Functionality on PCS supports this. However, for the period this report there were only 55 live contracts disclosed on the Council’s published register. Investigation is and remedial action is required.



## Section 2 – Review of Regulated Procurement Compliance

### Description

Section 17 of the 2014 Act makes it mandatory for regulated procurements to be carried out in accordance with the organisation's procurement strategy. Section 18 (2) states that an annual procurement report must include "a review of whether those procurements complied with the authority's procurement strategy" and "the extent to which any regulated procurements did not comply, and a statement detailing how the organisation will ensure that future regulated procurements do comply".

### The Purpose of this Section

The annual procurement report provides an opportunity to assess how procurement has contributed to the achievement of the wider strategic objectives of the organisation objectives and to the general duties in the Act that should have been reported in the published procurement strategy. The legislation requires organisations carry out an assessment of how they have delivered against the objectives identified in the procurement strategy during the reporting period. It is in Angus Council's interest to carry out this review in a way which allows for the identification of where there is still scope for improvement. This will help us in the task of reviewing its procurement strategy for the forthcoming period.

### Assessment

The Angus Council Procurement Strategy 2017/18 is available on the Council's website at this link:-

[https://www.angus.gov.uk/media/angus\\_procurement\\_strategy\\_201718](https://www.angus.gov.uk/media/angus_procurement_strategy_201718).

At the time of writing the Angus Council Procurement Strategy 2017/18, the Council had set out its required strategic outcomes within the Angus Council Plan. This is also available on the Council's website at this link:-

<https://www.angus.gov.uk/media/council-plan-2014-17>.

In order to support delivery of the Council's Plan, the Procurement Strategy 2017/18 included 4 key objectives:-

1. **Procurement Capability Development**
2. **Maximising Efficiencies through Procurement**
3. **Development of Collaborative Opportunities**
4. **Fulfilment of Sustainable Procurement Duties**

Performance of Angus Council procurement for the report period is measured against each of those objectives in turn.

### Key Objective 1 - Procurement Capability Development

#### Ambitions

1. To use the knowledge and skills of our staff, in order to embed a more strategic and commercial approach into all of the Council's functions and purposes.
2. To ensure that all procurement activities are undertaken in a consistent, robust, transparent and accountable manner, in accordance with all relevant governance.

3. To keep the Council up to date with the latest developments in the wider procurement environment and maintain an awareness of current cross-functional procurement practices.
4. To strive for continuous improvement in procurement, as measured by the Scottish Government's Procurement and Commercial Improvement Programme (PCIP).

### Results

Angus Council does invest in staff development and procurement is no exception. However it remains the case that the Council has a large cohort of authorised procurement officers (certainly 200+) some of whom are only peripherally and/or rarely involved in procurement. Anecdotal evidence also persists of high value procurements being managed by staff with little procurement knowledge or experience.

This is however the exception rather than the rule. The high spend areas for the Council (social care and construction) are managed by teams with dedicated or embedded procurement resource. The high degree of compliance shown in Angus Council procurement is evidence of high quality staff procurement acumen, certainly on the tactical aspects.

Angus Council internal procurement policy (set out in Procurement Guidance Note 21 "Guidance on Carrying Out Development Needs Assessment of Authorised Procurement Officers") recommends that the full a "Procurement Competency Framework" assessment is only applied if the authorised procurement officer is authorised in all 3 strategic, tactical and operational areas and undertakes those functions as all or the larger part of their duties. Otherwise a light touch assessment may be applied. We can improve the evidence base for the development of authorised procurement officers accordingly.

Angus Council is developing e-Learning procurement training which will be available during 2018/19.

Our procurement governance is in good shape as we undertook a review of the Council Section 16 Financial Regulation procurement arrangements concluding in December 2017. This link refers: [Agenda Item No 7 - Report No 404/17 - 2017 Review of Financial Regulations Section 16 \(Procurement Arrangements\)](#). This achieves full consistency with current procurement legislation.

We undertook Procurement and Commercial Improvement Programme (PCIP) assessment in May 2017. The expected outcome would be to use our PCIP score as a baseline to enable us to focus on areas for further improvement.

Angus Council received an overall score of 44%, placing it in the F7 Band and significantly below the local authority average of 64%. We received feedback from the process in April 2018 identifying improvement opportunity areas in:

1. Considering the resourcing and operating model for procurement
2. Further enhancing the role of the Corporate Procurement Group to drive forward improvements
3. Ensuring effective risk management is in place for procurement and contract management activity

4. Prioritising improving contract and supplier management
5. Ensuring implementation and exit strategies are embedded into procurement processes and practice in the pre-tender stage

These are the areas we need to focus on as a Council in readiness for the next PCIP assessment (expected in March 2019). We are exploring working with Scotland Excel on this in advance of the PCIP.

### Key Objective 2 - Maximising Efficiencies through Procurement

#### Ambitions

1. To ensure that appropriate contracts are in place for all of the Council's requirements and that these deliver Best Value.
2. To facilitate the modernisation of business processes across the Council through the implementation and development of electronic procurement solutions.
3. To utilise Management Information (MI) effectively ensuring that procurement operates according to our core set of indicators and measures for best practice.
4. To identify cost saving opportunities.
5. To support Services in the identification and delivery of cost savings.
6. To realise financial and efficiency savings in the successful procurement of contracts, through proactive Contract and Supplier Management.

#### Results

Again, these ambitions are the right ones for Angus Council but we lack evidence to demonstrate progress against those ambitions.

We continue to achieve savings opportunities through our collaborative / national procurement activity but that only accounts for about 20% of our annual procurement spend.

Angus Council publishes that metric and it is available online at this link:-

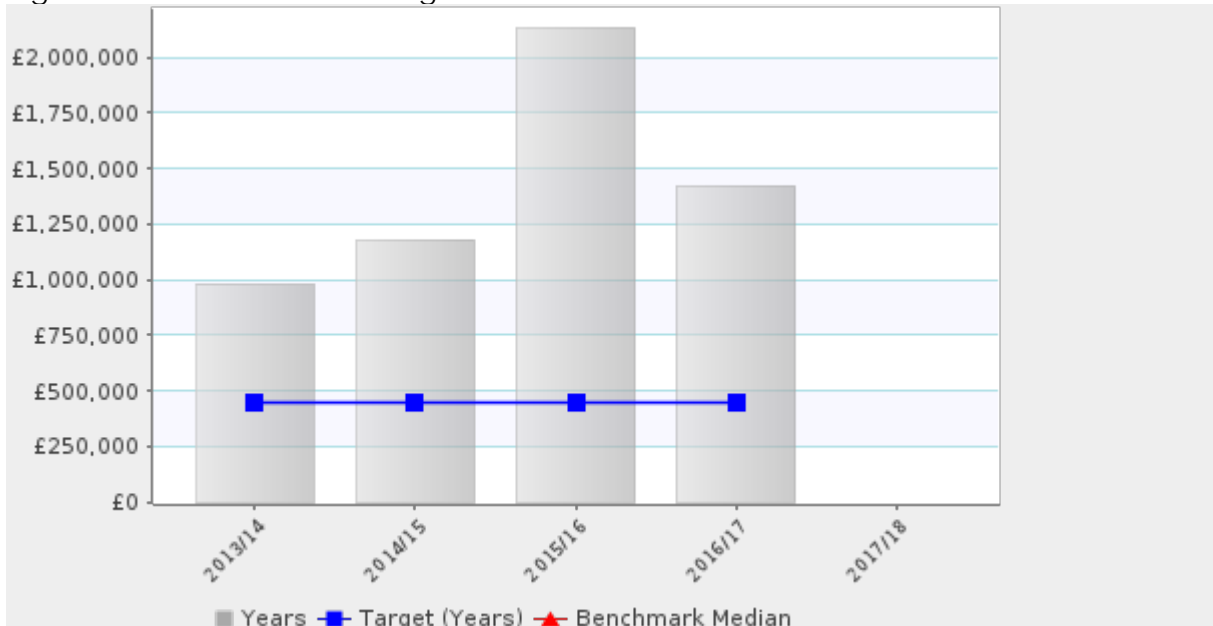
<https://www.pentanarpm.uk/CovalentWebModule/CovalentWidget?c=384&id=3306>.

The key performance indicator title is: "RF\_020 Total procurement savings achieved year-on-year, including both cash and non-cash (KPI)".

For ease of reference the performance chart for the financial years 2013/14 – 2016/17 is reproduced below as **Figure 2**. It shows cashable savings on procurement spend along with non-cash savings in staff time by use of electronic purchasing systems.

The performance reporting narrative for the latest available figures (2016/17) states: *"The total procurement savings achieved year-on-year, including both cash and non-cash decreased from £2,134,000 in 2015/16 to £1,421,000 in 2016/17. This means we beat our £450,000 savings target in 2016/17. We do not have benchmark data, from other councils, for this indicator. The target remains at the level set for previous years, representing the cost of corporate procurement arrangements plus a contribution to corporate savings targets, demonstrating the extent to which procurement savings achieved are available for application to the cost of delivering front-line services. Of the savings achieved £1,098,000 was corporate procurement cash savings and £323,000 was e-Purchasing cashable savings (same purchase ordering output for a decreased level of staff time input)."*

Figure 2 – Procurement Savings Achieved



This chart indicates ongoing procurement savings opportunities being achieved annually of between £1M and £2M, well above target (£450K).

We do not systematically report / capture savings achieved through the bulk of our procurement activity. We do not systematically identify benchmarks against which savings can be assessed.

Although our procurement authority reporting is very thorough, we do not yet commit ourselves as a Council to development of contract strategies in advance of the procurement exercise.

We have made a start to centralised visibility and co-ordination of forward planning our procurement. We could, if we chose to, build on that in terms of strategic approach and up-front commitment to benefits tracking.

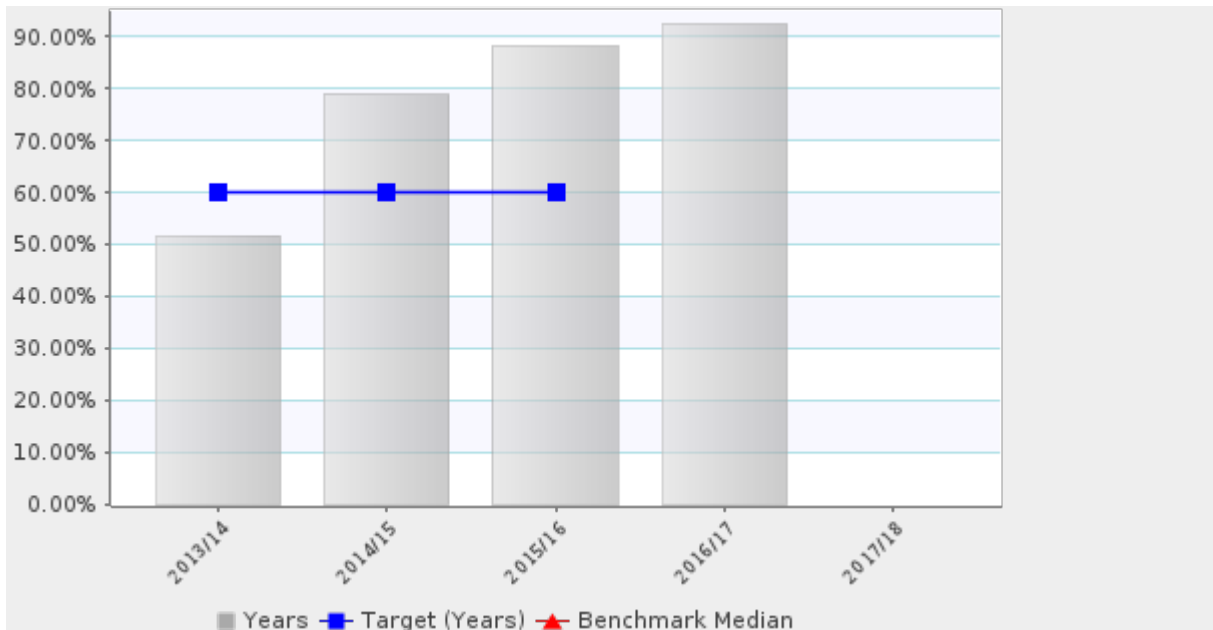
Also in terms of efficiency, we measure time saving achieved by using e-Purchasing systems (e.g. PECOS, Archimedes, Northgate Housing) compared to manual purchasing processes. Again, this is available online at this link:-

<https://www.pentanarpm.uk/CovalentWebModule/CovalentWidget?c=384&id=3306>.

**RF\_022** % total transactions that are e-transactions (through an e-procurement system) (KPI)

Current performance reporting notes: *“Compared to 2015/16 (88.19%), this year’s performance at 92.43% is improved by 4.24%. We did not set a target for this indicator in 2016/17 and there are no national benchmarks for this data.”*

This indicator and its associated saving / transaction are becoming a bit dated and may merit discontinuation.



The 2017/18 data for these measures is not yet available and won't be until later in the year (end of August is the target). A mid-year update will be made to this annual procurement report to update these metrics and re-validate any conclusions below in the light of new data.

### Key Objective 3 - Development of Collaborative Opportunities

#### Ambitions

1. To identify and actively participate in all appropriate collaborative opportunities
2. To prepare forward plans to share with TPC and wider public sector to maximise collaborative opportunities.
3. To improve on the level and methods of communication with all internal and external stakeholders.

#### Results

Angus Council continues to make good / increasing use of Scotland and Tayside Procurement Consortium collaboration opportunities. This objective remains valid but implementation has been superseded somewhat by emergence and approval of a fully developed Tayside shared procurement service proposal. This objective would seem best pursued a shared service joint objective of the partners than an Angus Council-only strategic objective.

### Key Objective 4 - Fulfilment of Sustainable Procurement Duties

#### Ambitions

1. To achieve improved standards of sustainable procurement throughout the Council, in accordance with the duties set out within the Procurement Reform (Scotland Act) 2014.

2. To develop established methods of evaluation and recording of community benefits in the execution of individual contracts.
3. To continue to support and improve access to procurement opportunities for SMEs, including local businesses, Third Sector Bodies and Supported Businesses.
4. To work in partnership with all Services, in line with the Council Plan, to ensure that we improve the way that we work as a Council in delivering services which benefit the area and communities we operate in.

### Results

Initial trialling of sustainable procurement tools has taken place but these have not been embedded as Council-wide practice as yet. It's also fair to reflect at the same time that we have achieved a number of sustainable procurement gains in years past (e.g. sustainable timber use policy, timber pledge silver award).

Angus Council has adopted a sustainable procurement policy and this is available online at this link:-

[https://www.angus.gov.uk/business/procurement/corporate\\_procurement\\_strategy\\_and\\_policy?item\\_id=29](https://www.angus.gov.uk/business/procurement/corporate_procurement_strategy_and_policy?item_id=29)

The issue seems to be one of systematically evidencing those gains. Again, these ambitions are the right ones for Angus Council but it's evident that we have to focus our improvement energies on resources and core commercial competencies / saving achievement as a priority first before we can turn to enhancing our current practice on sustainability.

### Conclusions

There are some key themes running through review of performance against achieving our key procurement objectives:

- The improvement effort emphasis needs to be strategic planning of procurement, demand management, challenge of need etc. at the beginning of the process and contract / supplier management post-tendering as that is where the greatest benefit lies.
- In the same vein, to provide assurance to those scrutinising Council procurement activity that all possible savings have already been captured or to ensure that any efficiency opportunities available are maximised, benefits tracking needs to be adopted systematically across all Angus Council procurement.
- Our key objectives are the right ones for Angus Council. However, they need to be priorities to achieve maximum benefit for the effort with some deferred. It would also be appropriate in the context of the Procurement Strategy review to re-frame these more in line with the strategy format guidance to offer transparent assurance that the required statutory content is fully addressed.

**Section 3 – Community Benefit Summary**

**Description**

Section 18(2) of the 2014 Act states that it is mandatory for an annual procurement report to include *“a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”*.

**Purpose of this Section**

Scotland has a strong track record in delivering social and environmental benefits through its public procurement activity. Community benefit clauses provide a means of achieving sustainability in public contracts. They include targeted recruitment and training, small business and social enterprise development and community engagement.

This is an important element of the sustainable procurement duty and the steps taken by the organisation to include community benefit requirements where appropriate in regulated procurements, or set out reasons for not doing so, will be helpful to the organisation in demonstrating compliance with that duty.

While community benefits must be considered for all procurement processes at or above £4 million in value the sustainable procurement duty may result in the inclusion of community benefit requirements at lower thresholds (the data gathered from the annual procurement report will help the Scottish Government assess whether this threshold is at the correct level).

**Assessment**

Angus Council has a strong policy and practice base in place for delivering community benefits from procurement. A full policy and guidance package was developed on a partnership basis with Dundee City and Perth & Kinross Councils. The Angus version is available on the Council’s procurement page at this link:-

[https://www.angus.gov.uk/business/procurement/corporate\\_procurement\\_strategy\\_and\\_policy?item\\_id=33](https://www.angus.gov.uk/business/procurement/corporate_procurement_strategy_and_policy?item_id=33).

The published version is complemented by detailed internal guidance and documentation (set out in Procurement Guidance Note (PGN) 35). The guidance has been in place now since October 2015 and the Council’s Corporate Procurement Group considers that it is ripe for review and simplification. Work on that review and simplification has already been progressed.

The Council’s economic development team have been instrumental in operational implementation of community benefits approaches in Angus Council procurement and this has included a system for capturing community benefits achieved. Community benefits’ reporting is however at a relatively early stage of development in Angus.

**Annex 5** to this report sets out the available community benefits in procurement reporting for Angus Council for the period 1 April 2017 until 31 March 2018. In summary, this shows the following community benefits achieved from Angus Council procurement for that period:

<b>New Apprenticeships</b>	Actual	0
<b>New Apprenticeship Completions</b>	Actual	0

New Apprenticeship Hours Delivered	Actual	0
Curriculum Support delivered in Angus schools	Actual	2
Existing Apprenticeships Maintained	Actual	5
Local Spend from Council contracts	Actual	£1,457,800
New Starts from Council contracts	Actual	0
Up skilling Staff	Actual	0
Work Experience – nos. of persons	Actual	2
Work Experience - Hrs	Actual	3,360

**Conclusions**

Angus Council has sound process in place to achieve and report on community benefits achieved from its procurement activity. The reported community benefits achieved for 2017/18 are a pleasing start. If the Council wishes to develop this aspect of its procurement activity the areas to focus on are:

- Broadening the scope of procurement addressed in its community benefits policy and practice; and
- Developing its reporting process to capture all community benefits achieved.



## Section 4 – Supported Businesses Summary

### Description

Section 18(2) of the 2014 Act requires organisations to include *“a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”*.

### Purpose of this Section

Supported Businesses make an important contribution to the Scottish economy, through the goods and services they deliver, but also by providing meaningful employment, training and social support for those who may otherwise be excluded from the workplace.

This is an important element of the sustainable procurement duty and the steps taken by the organisation to facilitate the involvement of supported businesses in regulated procurements will therefore be helpful to the organisation in demonstrating compliance with that duty.

### Assessment

No steps have been taken by Angus Council this year to facilitate the involvement of supported businesses in Angus Council regulated procurements.

Decisions have been taken in the past by budget holders not to source relevant requirements from supported businesses on value for money / over-specification and capability grounds. Reconditioned furniture, signage and document management have all been trialled in the past.

### Conclusion

Whilst making procurement opportunity available to supported businesses is a socially desirable approach and has been attempted in the past, Angus Council budget holders have not yet found a suitable spend area / opportunity to develop the Council's approach in this direction.

## Section 5 – Future Regulated Procurements Summary

### Description

Section 18(2) of the Procurement Reform (Scotland) Act 2014 states it is mandatory that an annual procurement report must include *“a summary of the regulated procurements the authority expects to commence in the next two financial years.”*

### The Purpose of this Section

Acting in a transparent and proportionate manner is an effective way by which an organisation can encourage competition and achieve better value for money in its procurements. It promotes wider participation in the public procurement process and this information will give notice to suppliers of future opportunities.

### Assessment

For the first time, Angus Council has produced and will publish online through Public Contracts Scotland and this annual procurement report and whole Council forward plan setting out planned procurement opportunities over the next 2 financial years, 2018/19 and 2019/20.

This will be available on Public Contracts Scotland’s website at this link:-

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=A00236](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=A00236)

under the “Purchase Plans” tab. A summary from the full forward plan forms **Annex 6** to this annual procurement report.

The annexed summary copy is a snapshot and the online published version will be updated periodically as may be required and revised fully on an annual rolling basis as part of the exercise for preparation of the Council’s annual procurement report.

Section 6 – Other Performance Matters

Local / SME Supplier Support

**Description**

Angus Council publishes its performance in terms of the proportion of its procurement spend with locally-headquartered suppliers and with Small / Medium Enterprises (SMEs).

**Purpose of this Metric**

To monitor ongoing performance / trends and respond to any significant and sustained reduction in local SME share.

**Assessment**

This is now a national measure managed amongst the Scottish local government benchmarking forum:-

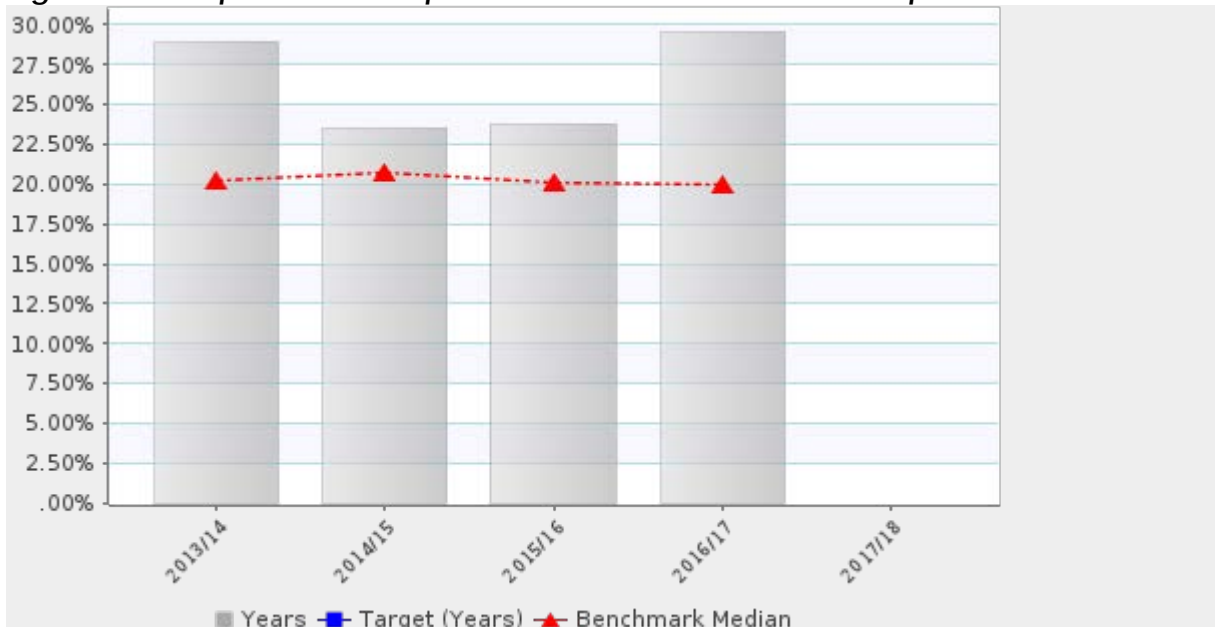
**ECON4\_CEED\_078** % of procurement spent on local small/medium enterprises (SPI) (LGBF)

Angus council’s performance on this metric is available online here:-

<https://www.pentanarpm.uk/CovalentWebModule/CovalentWidget?c=384&id=3306>.

For ease of reference the performance chart for this metric is reproduced at **Figure 3** below.

**Figure 3 - % of procurement spent on local small/medium enterprises**



This chart shows that Angus Council’s share of procurement spend with local suppliers has been above the benchmark median for Scottish local authorities (around 20%) for the 4 financial years 2013/14 to 2016/17.

For the latest 2016/17 figures the explanation with the chart states: “In 2016/17 29.57% of our procurement spend was with local small or medium sized enterprises up from 23.45% in 2015/16. By way of comparison the average Scottish council spent

*19.99% of their procurement in this way, ranging from 40.59% to 6.79%. Based on 2016/17 performance we are ranked 6th of 32 Scottish councils. We don't set a target for this indicator."*

The 2017/18 data is not yet available and won't be until later in the year (end of August is the target). A mid-year update will be made to this annual procurement report to update this metric and re-validate the conclusion below in the light of new data.

Angus Council has promoted a "buying local" policy. This is available online at this link:-

[https://www.angus.gov.uk/business/procurement/corporate\\_procurement\\_strategy\\_and\\_policy?item\\_id=31](https://www.angus.gov.uk/business/procurement/corporate_procurement_strategy_and_policy?item_id=31)

In summary, it sets out how we will develop the match between what we buy in to deliver our services and the ability of the supply chain located in the Angus area to meet those needs.

Like all public bodies, Angus Council cannot discriminate for or against suppliers just because of where they are located. The policy proposes that we will improve opportunities for Angus firms to do more business in the public sector by:

- identifying categories of spend where the Angus supply chain can and wants to meet our purchasing needs, offering us best value but currently it doesn't supply to the Council as much as it could,
- identifying the barriers to Angus businesses engaging with us in these opportunity areas, and
- working with Angus businesses to address those barriers in a way which remains fair to all businesses.

This is a medium term approach for the Council linked in to our plans to review our procurement approach towards specialists applying best procurement practice to cross-cutting categories of spend. Again, it lends itself to a strategic sourcing approach.

### **Conclusion**

Although the % share of Angus Council spend with local SMEs has varied considerably over the previous 4 financial years it remains above the Scottish benchmark median, especially for a rural local authority. This indicates that the Council's long-standing strategy of lotting some of its large value property / housing repair and maintenance contracts by area and trade continues to remove barriers to participation by local SMEs. It may be noted though that this comes at a cost to the Council in terms of extra staff time required to manage the large number of suppliers concerned.

**Annex 1 – Annual Procurement Report: Minimum Content**

This is as prescribed by Section 18(2) of the Procurement Reform (Scotland) Act 2014.

**(a) A summary of the regulated procurements that have been completed during the year covered by the report.**

For the purposes of this section, a regulated procurement is completed when the award notice is published or otherwise comes to an end.

**(b) A review of whether those procurements complied with the contracting authority's procurement strategy.**

A contracting authority is required by section 17 of the Act to ensure that its regulated procurements are carried out in accordance with its strategy.

A contracting authority should include, for example, details of how its procurement activity achieved the policies set out in its procurement strategy, how these contributed to its wider organisational aims and objectives, and highlight any other positive impacts resulting from its procurement activity.

A contracting authority should include details of policies which were not met and how these can be better achieved in future procurements.

Within its annual procurement report, a contracting authority should also include a brief statement detailing the methodology used to review its regulated procurements in relation to the requirements in section 15(5)(a)-(d) of the Act.

**(c) To the extent that any regulated procurements did not comply, a statement of how the contracting authority intends to ensure that future regulated procurements do comply.**

A contracting authority should consider including information on how improvement activities will address identified shortfalls and how these will be monitored and reported.

**(d) A summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the financial year covered by the report.**

**(e) A summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report.**

Section 9(1) of the Act sets out the specific requirements of the sustainable procurement duty on a contracting authority. This duty includes considering, before starting a procurement competition, how, by the way in which it conducts the procurement process, it might facilitate the involvement of supported businesses.

**(f) A summary of the regulated procurements the authority expects to commence in the next two financial years.**

Whilst it is acknowledged that at the time a contracting authority prepares its annual procurement report, it is unlikely to know what its precise requirements will be over the course of the next two financial years, it should be in a position to provide a brief forward plan of anticipated procurements relevant and proportionate to the contracting authority's size and spend. It is expected that a summary should include the subject matter, whether it is a new or re-let procurement, the expected contract notice date, expected award date and expected start date. This information gives

economic operators advance notice of future opportunities that may be offered by an authority to assist with planning.

## Minimum Content

Procurement strategy minimum content	Annual procurement report minimum content
<p>Set out how the authority intends to ensure that its regulated procurements will:</p> <ul style="list-style-type: none"> <li>• contribute to the carrying out of its <b>functions</b> and the achievement of its <b>purposes</b>;</li> <li>• deliver <b>value for money</b>;</li> <li>• be carried out in accordance with the <b>General duties</b> and the <b>Sustainable Procurement Duty</b></li> </ul>	<p>A <b>summary</b> of regulated procurements completed during the year;</p>
<p>Include a statement of the authority's general policy on:</p> <ul style="list-style-type: none"> <li>• the use of <b>community benefit requirements</b>;</li> <li>• <b>consulting and engaging</b> those affected by its procurements;</li> <li>• payment of a <b>living wage</b>;</li> <li>• promoting compliance with <b>Health and Safety</b> legislation;</li> <li>• the procurement of <b>fairly and ethically traded</b> goods and services;</li> </ul>	<p>A review of whether those procurements complied with the authority's <b>procurement strategy</b>;</p>
<p>Include a statement of the authority's general policy on how it intends its approach to regulated procurements involving the <b>provision of food to</b>:</p> <ul style="list-style-type: none"> <li>• improve the health, wellbeing and education of communities in the authority's area; and</li> <li>• Promote the highest standards of animal welfare.</li> </ul>	<p>Where any procurements did not comply, a statement of how the authority intends to ensure future regulated procurements do comply;</p>
<p>Set out how the authority intends to ensure <b>payment of invoices</b> are made no later than 30 days after the invoice relating to the payment is presented.</p>	<p>A summary of any <b>community benefit requirements</b> imposed as part of a regulated procurement that were fulfilled during the year;</p>
	<p>A summary of any steps taken to facilitate involvement of <b>supported businesses</b>;</p>
	<p>A summary of regulated procurements the authority expects to commence in the <b>next 2 financial years</b>.</p>

Annex 2 – Glossary of Procurement Terminology

Term	Description
<b>Balanced Scorecard</b>	A tool used to monitor and measure contract and supplier performance.
<b>Best Value</b>	The duty of Best Value in Public Services places a statutory duty on local authorities to make arrangements to secure continuous improvement in performance whilst maintaining an appropriate balance between quality and cost; and in making those arrangements and securing that balance, have regard to economy, efficiency, effectiveness, the equal opportunities requirements, and to contribute to the achievement of sustainable development.
<b>Category</b>	A collection of commodities or services sourced from the same or similar supply base, which meet a similar consumer need, or which are inter-related or substitutable.
<b>CIPS</b>	The Chartered Institute of Purchasing and Supply (CIPS) is the leading body representing the field of purchasing and supply chain management.
<b>Collaboration</b>	When two or more groups of people or organisations engage in procurement work together for mutual benefit (CIPS).
<b>Commerce</b>	Exchange for mutual benefit.
<b>Commercial Acumen</b>	The ability to view situations from a commercial or business perspective; knowing your market & your customers and what they want and need & how they work.
<b>Commercial Awareness</b>	Evidence of commercial acumen. Awareness of the need for efficiency, cost-effectiveness, customer / stakeholder support, a knowledge of the sector and the services the organisation provides and will provide in the future, considering the strategic objectives, current economic climate etc.. A track record of appropriate procurement skill and experience, evidence of on-going/continual training and development. (desirable and post/org specific) professional qualification / undertaking or willingness to undertake as appropriate.
<b>Commercial Competence</b>	<p>Commercial Competence is the ability to view situations from a commercial or business perspective. It's about knowing your market &amp; your customers and what they want and need &amp; how they work. Knowing what your competitors are up to; mainly so the connection between what we 'could do' and what we 'should do' becomes clear.</p> <p>All organisations have goals, targets and budgets and should have robust strategic goals and implementation plans. Current market and trends should be reviewed as well as the competition, organisation culture, threats and opportunities, business decisions and innovative thinking. This also helps to justify the cost-effectiveness of any budget and the resources available.</p> <p>The Scottish Procurement Competency Framework links commercial competencies to the key procurement activities.</p>
<b>Commodity</b>	Classification of goods & services by type for the entire Council, to give the Council the ability to accurately describe the primary business activities of their suppliers.
<b>Commodity Strategy</b>	Please see the Procurement Journey for guidance on commodity strategies.

Term	Description
<b>Community Benefits</b>	Community Benefits are requirements which deliver wider benefits in addition to the core purpose of a contract. These can relate to social economic and or environmental benefits.
<b>Contract and Supplier Management</b>	Contract and Supplier Management is the management of post award activities and can be divided into three areas: service delivery management; relationship management and contract administration.
<b>Contract Compliance</b>	Items covered by a contract are procured from the contracted supplier using the contract terms.
<b>Corporate Social Responsibility</b>	The idea that a company should be interested in and willing to help society and the environment as well as be concerned about the products and profits it makes.
<b>Corrective Actions</b>	The systematic investigation of the root causes of identified problems or identified risks in an attempt to prevent their recurrence.
<b>Cross Functional Stakeholder Involvement</b>	Feedback and participation from individuals across an organisation who report into different departments / functions.
<b>Demand Management</b>	To take costs out of an organisation by addressing the drivers for spend, aligning spend to business need and eliminating unnecessary consumption. Demand management examples: Cheaper item but using more of them/cheaper daily rate but more days or 5 days of consultancy ordered and 8 days invoiced. Or challenging requirements that specify brand or other over-specification.
<b>Delegated Purchasing Authority (DPA)</b>	... Is the authority given to an individual to sign-off contracts? It is not to be confused with Delegated Finance Authority as it is important that there is adequate separation of duties between the individual who has finance authority i.e. the budget holder and the individual with purchasing authority i.e. who places the contract.
<b>Delegated Purchaser Officer (DPO)</b>	A permanent individual with Delegated Purchasing Authority (DPA).
<b>Direct Award</b>	An award of a contract to supplier without competition. This can be a compliant direct award where it is a "call off" under a Framework Agreement which allows direct award without further competition or in the exceptional cases where the procurement rules allow it, e.g. public-public co-operation agreement amongst public bodies or where negotiation is allowed because only one supplier has the legal right to provide the only product which is capable of meeting the requirement. A non-compliant direct award it outside the rules and exposes the public buyer to legal challenge, fines and awards of damages.
<b>Dynamic Purchasing System (or "DPS")</b>	A Dynamic Purchasing System (DPS) is an electronic system which allows pre-qualified suppliers to participate in mini competitions for in scope services
<b>Exit Interview</b>	An exit interview is a survey conducted with an individual who is departing the organisation. An organisation can use the information gained from an exit interview to assess what should be improved, changed, or remain intact.



Term	Description
<b>EU Threshold</b>	The financial value of a public contract above which it is subject to European Union public procurement rules. See SPPN 05/2017 EU procurement thresholds from 1 January 2018 for the current threshold values.
<b>Financial Regulations (FRs)</b>	Angus Council's standing orders for its good financial governance, specifically its internal procurement arrangements (Section 16 of FRs)
<b>Flexible Framework Self-Assessment Tool (FFSAT)</b>	The tool will help organisations to assess where their current level of performance lies and the actions required improving their performance. The SSAP recommends that organisations carry out initial and periodic self-assessments against the FFAT. This enables measurement against various aspects of sustainable procurement.
<b>Framework Agreement</b>	An agreement or other arrangement between one or more contracting authorities and one or more economic operators which establishes the terms (in particular the terms as to price and, where appropriate, quantity) under which the economic operator will enter into one or more contracts with a contracting authority in the period during which the framework agreement applies.
<b>Future-proofing</b>	The process of anticipating future changes which could affect a requirement and developing methods to mitigate or minimize the impact of such changes.
<b>Influenceable Spend</b>	The value of relevant procurement spend which was actually influenced by the Procurement function.
<b>In-house</b>	Within, conducted within, or utilising an organization's own staff or resources rather than external facilities.
<b>Key Suppliers</b>	Those suppliers identified as business critical in terms of risk/value and business continuity.
<b>Maverick spend</b>	Purchase orders placed for goods and services not utilising existing frameworks/contracts, unless legitimately endorsed by the local purchasing team and/or where awarded in accordance with corporate procurement policy.
<b>MEAT</b>	The most economically advantageous tender (MEAT) criterion enables the contracting authority to take account of criteria that reflect qualitative, technical and sustainable aspects of the tender submission as well as price when reaching an award decision.
<b>Mini-Competition</b>	Procurement under a Framework Agreement by invitation of bids from only the suppliers on the Framework Agreement who are capable of meeting the requirement. Technically called a "call off by further competition".
<b>OJEU</b>	Official Journal of the European Union.
<b>Open Procedure</b>	A one-stage procedure whereby all suppliers are invited to tender for the contract or framework agreement. The organisation cannot limit the number of bids it receives.
<b>Output Specification</b>	The specification requirements set out in terms of what you want to achieve, leaving the tenderers to decide on how they will deliver those requirements. This can lead to innovation by the tenderers. The services detailed in the output specification should be capable of objective assessment so that the performance of the supplier can be accurately monitored.
<b>Outsource</b>	Obtain (goods or a service) by contract from an outside supplier.

Term	Description
<b>Pentana (formerly Covalent)</b>	The Council's corporate electronic performance management system which helps us to ensure that objectives are delivered in line within the standards and timescales anticipated and report our performance to the public.
<b>Proactive Market Engagement</b>	The Procurement function communicating with a supply chain prior to designing specification, either to seek feedback or collaboration, or to provide advance notice of future requirements.
<b>Procurement &amp; Commercial Improvement Programme (PCIP)</b>	Procurement & Commercial Improvement Programme (PCIP) is part of the Scottish Governments public procurement reform agenda and guides how local authorities undertake procurement of goods and services
<b>Procurement Exercise</b>	Full end to end procurement exercise documentation from strategy development to contract & supplier management.
<b>Procurement function</b>	The business management function that ensures identification, sourcing, access and management of the external resources (supplies, services, capital equipment / works) that an organisation needs or may need to fulfil its strategic objectives - specifically, in the case of Angus Council, to deliver its public services.
<b>Procurement Journey</b>	Revised public procurement toolkit with guidance and templates on the procurement process or Construction manual when appropriate. The Procurement Journey will be enhanced on an ongoing basis with feedback from users and any other identified good practice guidance and tools where appropriate to ensure a standardised approach to the supply base.
<b>Procurement Officer</b>	Individual who spends the majority of their time working in a role that adds value to the quality, cost and effectiveness of the procurement or acquisition of goods, works and services; impacting upon commercial relationships during one or more stages of the procurement cycle and contributing towards best practice contract and supplier management.
<b>Procurement Professional</b>	Individual who spends the majority of their time working in a role that adds value to the quality, cost and effectiveness of the procurement or acquisition of goods, works and services; impacting upon commercial relationships during one or more stages of the procurement cycle and contributing towards best practice contract and supplier management.
<b>Procurement strategy</b>	Strategy for procurement within an organisation (can be called policy).
<b>Public Contracts Scotland</b>	The national advertising portal used to advertise all Scottish Government goods, services or works contract opportunities.
<b>Quick Quote</b>	Quick Quote is an online request for quotation facility used on Public Contracts Scotland (the single electronic portal where suppliers can bid for public service contracts). It is used to obtain competitive quotes for low value/low risk procurement exercises or procurement mini competitions within framework agreements from suppliers who are registered on the website.
<b>Regulated Procurement</b>	Public procurement & contracting activity that is governed by the legal rules in either: <ul style="list-style-type: none"> <li>the Procurement Reform (Scotland) Act 2014 &amp; the Procurement (Scotland) Regulations 2016 (goods and services £50K to "EU threshold"; construction works £2M to "EU threshold"); or</li> <li>The Public Contracts (Scotland) Regulations 2015 ("EU threshold" and</li> </ul>

Term	Description
	above)
<b>Restricted Procedure</b>	A two-stage procedure whereby suppliers are required to complete a Pre-Qualification Questionnaire (PQQ) and must satisfy certain selection criteria (the first stage). This process enables the organisation to limit the number of suppliers which are invited to tender (the second stage).
<b>Scheme of Delegation</b>	Angus Councils Scheme of Delegation details the decision making structure and functional management arrangements for the Council.
<b>Segmentation</b>	Division and grouping of suppliers or contracts in relation to spend and its criticality to business.
<b>Senior Management Team</b>	The direct report for the Head of Procurement (whether this be a stand-alone Director or one who sits on a SMT).
<b>Single Outcome Agreement</b>	The Single Outcome Agreement (SOA) is of part of the Community Planning Process whereby the Community Planning Partners, including local authorities, agree the Strategic Priorities for their local area. Partners then deliver these priorities, individually or jointly, focussing on agreed outcomes.
<b>Small Medium Enterprise (SME)</b>	The category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro and/or an annual balance sheet total not exceeding 43 million euro.
<b>Stakeholder</b>	Any person or group who has a vested interest in the success of the procurement activity, i.e. either provides services to it, or receives services from it.
<b>Standing Orders</b>	Standing Orders are the written rules which regulate the formal Committee proceedings of the Council
<b>Strategy</b>	May also be referred to as "Business Case" or "Project Strategy".
<b>Succession Planning</b>	The identification and development of individuals to meet future resource requirements at all levels.
<b>Supplier</b>	An entity who supplies goods or services; often used synonymously with "vendor".
<b>Supplier Performance Review</b>	Ongoing Contract and Supplier Management (i.e. with key performance indicators being reported).
<b>Supply Chain</b>	All activities, resources, products etc. involved in creating and moving a product or service from the supplier to the procurer.
<b>Supply Chain Management</b>	The coordinated set of techniques to plan and execute all steps used to acquire raw materials from suppliers, transform them into finished goods, and deliver both goods and services to customers. It includes chain-wide information sharing, planning, resources and performance measurements.
<b>Supported Business</b>	Either the organisation's main aim should be the social and professional integration of disabled or disadvantaged persons, or the contract should be performed within a sheltered employment programme.

Term	Description
<b>Sustainable Procurement</b>	A process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis and generates benefits, not only for the organisation but also to society, the economy and the environment.
<b>Value for Money</b>	An economic assessment by the public sector as to whether a project represents value for money; the optimum combination of cost and quality to provide the required service.
<b>Whole Life Costing</b>	The costs of acquiring goods or services (including consultancy, design and construction costs, and equipment), the costs of operating it and the costs of maintaining it over its whole life through to its disposal – that is, the total ownership costs. These costs include internal resources and overheads.
<b>Work Plan</b>	A list of upcoming procurement activity including re-tenders, extensions, and new activity.

### Annex 3 – Contract Award Notices Published on PCS

From 01/01/2017 to 31/03/2018

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of INVITATION TO QUOTE FOR WINDOW CONDITION SURVEY AT MONTROSE LIBRARY, HIGH ST, MONTROSE.	1 Services Contract	1	£3,520	-	-	DCW Window Solutions Limited (GB)	n/a	n/a	NO
Award of Rosemount Estate Wall Repairs - Phase 3	2 Works Contract	3	-	-	-	Milnbank Ltd (GB)	n/a	n/a	NO
Award of Seaton Grove, Arbroath - Window Replacement Phase 1	2 Works Contract	4	£39,064	-	-	Sidey (GB)	n/a	n/a	NO
Award of Supply and Installation of Bus Shelters in Monifieth and Carnoustie	2 Works Contract	3	£35,810	-	-	Commutaports Limited (GB)	n/a	n/a	NO
Award of Angus Council Removals Contract Phase II, 2016	1 Services Contract	5	-	-	-	Forfar Removals (GB)	n/a	n/a	NO
Award of Angus Travel Plan 2017-2022	1 Services Contract	4	£8,852	-	-	Sweco (GB)	n/a	n/a	NO
Award of Hillside Path Improvement Works	2 Works Contract	4	£9,136	-	-	Tayside contracts (GB)	n/a	n/a	NO
Award of Parking Enforcement Vests	0 Supply Contract	1	£2,967	-	-	Keltic Clothing (GB)	n/a	n/a	NO
Award of East Brothock Valley, Arbroath Security Fencing Works	2 Works Contract	4	£3,785	-	-	Coventry for Fencing (GB)	n/a	n/a	NO
Award of Well Street, Monifieth - Carriageway & Footway Works	2 Works Contract	4	£86,981	-	-	T & N Gilmartin (Contractors) Ltd (GB)	n/a	n/a	NO
Award of Broomfield Recycling Centre, Montrose - Upgrading Facilities	2 Works Contract	4	£350,493	-	-	PERT BRUCE CONSTRUCTION LTD (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of PE & Gym Equipment	0 Supply Contract	1	£8,465	-	-	Boyd sport & Play t/a sportsequip.co.uk (GB)	n/a	n/a	NO
Award of Thermoforming Centre	0 Supply Contract	1	£9,788	-	-	Technology Supplies Ltd (GB)	n/a	n/a	NO
Award of Kirkinch Flood Management Contract	2 Works Contract	3	£39,003	-	-	Dundee Plant Company Limited (GB)	n/a	n/a	NO
Award of Various Sites, Angus - Bathroom Replacement Programme 2016 - 2017	2 Works Contract	3	£312,697	-	-	MITIE Property Services (UK) Ltd (GB)	n/a	n/a	NO
Award of Stonework Repairs at 3 - 5 Montrose Street, Brechin DD9 7BX	2 Works Contract	4	£36,450	-	-	Laing Traditional Masonry (GB)	n/a	n/a	NO
Award of CONVEYANCE OF SCHOOL PUPILS TO SAFE DRIVE STAY ALIVE EVENT	0 Supply Contract	60	£1,597	-	-	Moffat & Williamson Ltd (GB) / shorts taxi hire (GB) / JP Mini Coaches Ltd (GB) / Wisharts (Frickheim) Ltd (GB)	n/a	n/a	NO
Award of Window Cleaning - Angus Council Properties - 2017-2018	1 Services Contract	1	£47,443	-	-	Pristine Clean Services Ltd (GB)	n/a	n/a	NO
Award of Security Product Maintenance Renewals	1 Services Contract	3	£25,003	-	-	Sapphire (GB)	n/a	n/a	NO
Award of 64 to 75 Prosen Road, Kirriemuir - External Insulated Render	2 Works Contract	5	-	-	-	Turner Facilities Management Limited (GB)	n/a	n/a	NO
Award of 2-16 Noran Avenue Arbroath, Demolition Works	2 Works Contract	3	-	-	-	Delson contracts ltd (GB)	n/a	n/a	NO
Supply of Vehicle Activated Signs	0 Supply Contract	7	-	£35,075	£71,200	Signature Limited Trading As Dee-Organ In Scotland (GB)	Single stage procedure	n/a	NO
Award of 15 & 16 Camus Crescent, Carnoustie Fencing Works	2 Works Contract	3	£896	-	-	Coventry for Fencing (GB)	n/a	n/a	NO
Award of Land Title Searches	1 Services Contract	1	£61,750	-	-	Millar & Bryce Limited (GB)	n/a	n/a	NO
Award of Balruddery Flood Relief	2 Works	4	£20,307	-	-	Dundee Plant Company Limited	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
	Contract					(GB)			
Award of Battery Cars West Links Arbroath	0 Supply Contract	2	-	-	-	Leisure Engineering (GB)	n/a	n/a	NO
Award of Lethnot Road, Edzell - Road Profile	2 Works Contract	3	£17,290	-	-	Breedon Aggregates Scotland Ltd (GB)	n/a	n/a	NO
Award of Pitmuies Drainage Works	2 Works Contract	3	£14,735	-	-	Dundee Plant Company Limited (GB)	n/a	n/a	NO
Award of Links Avenue Car-Park, Roll-Top Fencing	2 Works Contract	3	£2,806	-	-	J B Corrie & Co Ltd (GB)	n/a	n/a	NO
Award of SUPPLY, DELIVERY & INSTALLATION OF SPECIALIST SERVERS AND ASSOCIATED SOFTWARE TO SUPPORT...	0 Supply Contract	2	-	-	-	European Electronique Ltd (GB)	n/a	n/a	NO
Viewmount, Forfar - Affordable Housing	2 Works Contract	6	£1,737,209	-	-	Hadden Construction Limited (GB)	Dual stage procedure	n/a	NO
Award of Water Main Design, Viewmount, Forfar - Affordable Housing	1 Services Contract	3	£3,100	-	-	McGregor McMahon & Associates (GB)	n/a	n/a	NO
Award of Water Main Design, Guthrie Hill and Smithy Croft, Arbroath - Affordable Housing	1 Services Contract	1	£9,990	-	-	WA Fairhurst & Partners (GB)	n/a	n/a	NO
Repainting of Council Houses Programme 2017 - 2022	2 Works Contract	3	£904,865	-	-	Mitie Property Services (Uk) Ltd (GB)	Dual stage procedure	n/a	NO
Repainting of Council Houses Programme 2017 - 2022	2 Works Contract	4	£769,350	-	-	Mitie Property Services (Uk) Ltd (GB)	Dual stage procedure	n/a	NO
Repainting of Council Houses Programme 2017 - 2022	2 Works Contract	3	£807,094	-	-	Mitie Property Services (Uk) Ltd (GB)	Dual stage procedure	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Supply of Council WAN Connectivity and Support Services	1 Services Contract	-	£500,000	-	-	Boston Networks Limited (GB) / Rapier Systems Ltd (GB) / Rapier Systems Ltd (GB)	Open	n/a	YES
Bulk Kitchen Replacement Programme 2017 - 2021	2 Works Contract	-	£2,416,226	-	-	MITIE Property Services (UK) Ltd (GB)	Restricted	n/a	YES
Award of Montrose Splash Step Repair 2017	2 Works Contract	2	-	-	-	Delson contracts ltd (GB)	n/a	n/a	NO
Award of Arbroath Community Centre - Internal Repaint Phase 1	2 Works Contract	3	£11,148	-	-	F Forbes and Son (GB)	n/a	n/a	NO



Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Urgent Repair and Jobbing Contracts 2017 - 2021	2 Works Contract	-	£16,000,000	-	-	Rhodar Limited (GB) / Milnbank Ltd (GB) / Milnbank Ltd (GB) / Milnbank Ltd (GB) / Milnbank Ltd (GB) / Milnbank Ltd (GB) / Milnbank Ltd (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / NG Bailey - IT Services (GB) / McGill (GB) / McGill (GB) / E W Edwardson (Elect Cont) Ltd (GB) / E W Edwardson (Elect Cont) Ltd (GB) / E W Edwardson (Elect Cont) Ltd (GB) / W.M.Mustard & Son Ltd (GB) / W.M.Mustard & Son Ltd (GB) / Raynor Roofing Limited (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Logie	Restricted	n/a	YES

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
						Glazing & Building Services Ltd (GB) / Logie Glazing & Building Services Ltd (GB) / Logie Glazing & Building Services Ltd (GB) / Logie Glazing & Building Services Ltd (GB) / Logie Glazing & Building Services Ltd (GB) / Logie Glazing & Building Services Ltd (GB) / Logie Glazing & Building Services Ltd (GB) / McGill (GB) / McGill (GB) / McGill (GB) / McGill (GB) / McGill (GB) / McGill (GB) / Milnbank Ltd (GB) / Milnbank Ltd (GB) / Derek McNulty Joinery & Building Contractors (GB) / Derek McNulty Joinery & Building Contractors (GB) / Derek McNulty Joinery & Building Contractors (GB) / McGill (GB) / McGill (GB) / F Forbes and Son (GB) / F Forbes and Son (GB) / F Forbes and Son (GB) / F Forbes and Son (GB) / F Forbes and Son (GB) / F Forbes and Son (GB) / Pro-Check Env Srvs Northern Ltd (GB) / Pert Bruce Construction Ltd (GB) / McGill (GB) / McGill (GB) / McGill (GB) / McGill (GB) / McGill (GB) / McGill (GB) / Logie Glazing & Building Services Ltd (GB) / Raynor Roofing Limited (GB) / Logie Glazing & Building Services Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson			

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
						Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / G.W. Wilson Fabrications Ltd (GB) / delson contracts ltd (GB) / delson contracts ltd (GB) / delson contracts ltd (GB) / delson contracts ltd (GB) / delson contracts ltd (GB) / CMM Pools Ltd (GB) / Block-Aid Drain Cleaning Ltd (GB) / Delson Contracts Limited (GB) / Delson Contracts Limited (GB) / Delson Contracts Limited (GB)			

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Tender for the supply of Arbroath Town Centre Accessibility Feasibility Study	1 Services Contract	3	£8,000	-	-	SYSTRA Ltd (GB)	n/a	n/a	NO
Award of Cairnie Loan Recycling Centre, Arbroath	2 Works Contract	3	£213,058	-	-	Andrew Shepherd Construction (GB)	n/a	n/a	NO
Award of INVITATION TO QUOTE FOR EVENT ORGANISING SERVICES FOR GOLF IN THE CITY EVENT, JULY 2017	1 Services Contract	2	-	-	-	RP Event Management Limited (GB)	n/a	n/a	NO
Award of INVITATION TO QUOTE FOR PROVISION OF FINANCIAL ADVISORY SERVICES	1 Services Contract	1	£38,000	-	-	Caledonian Economics Ltd (GB)	n/a	n/a	NO
Award of INVITATION TO QUOTE FOR PROVISION OF LEGAL ADVISORY SERVICES	1 Services Contract	4	£25,730	-	-	DWF LLP (formerly Biggart Baillie) (GB)	n/a	n/a	NO
Award of Invitation to Quote for Provision of Technical Advisory Services	1 Services Contract	3	£43,740	-	-	Currie & Brown UK Limited (GB)	n/a	n/a	NO
Award of Carnoustie Library - Integration of Library/Access Office - Decant Works	1 Services Contract	5	£4,256	-	-	DRS Moving & Storage Limited (GB)	n/a	n/a	NO
Award of Food Waste Treatment	1 Services Contract	4	-	-	-	Energen Biogas (GB)	n/a	n/a	NO
Award of Carnoustie Library - Integration of Library/Access Office	2 Works Contract	5	£317,339	-	-	Space Solutions (Scotland) Limited (GB)	n/a	n/a	NO
Award of Monifieth Underground Toilets remedial Works	2 Works Contract	3	£14,480	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of St Colme's Close wall repairs	2 Works Contract	3	£2,010	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Treasury Services	1 Services Contract	2	£30,000	-	-	Capita Asset Services (GB)	n/a	n/a	NO
Award of Registrars Office, John Street, Montrose - Masonry Repairs - Option 1	2 Works Contract	1	£26,759	-	-	Laing Traditional Masonry (GB)	n/a	n/a	NO
Award of Provision of Recycled Plastic Products	0 Supply Contract	2	-	-	-	Kacey limited (GB)	n/a	n/a	NO
Award of Quad Bike Hire Angus 2017	0 Supply Contract	1	£5,720	-	-	Terra Firma (Scotland) Limited (GB)	n/a	n/a	NO
Award of Arbroath Academy - Electrical Rewire - C Block GF and Link Corridor	2 Works Contract	3	£109,951	-	-	D. Adam and Co. Ltd. (GB)	n/a	n/a	NO
Award of Document Scanning	1 Services Contract	4	£5,150	-	-	Capture All (GB)	n/a	n/a	NO
Award of Mini Competition Framework 03-12 Supply, Delivery & Installation of Education Furniture ...	0 Supply Contract	1	£20,485	-	-	IOT PLC (GB)	n/a	n/a	NO
Award of Handrail Replacement West Links, Arbroath	2 Works Contract	3	£44,660	-	-	Kilmac Ltd (GB)	n/a	n/a	NO
Award of Step Replacement - Bankhead Terrace Forfar	2 Works Contract	2	£48,651	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Montrose Beach, Dune Profile Survey & Orchardbank Topographical Survey, Forfar	1 Services Contract	3	£3,030	-	-	Loy Surveys Ltd (GB)	n/a	n/a	NO
Award of Supply of Anti-Litter Nets	0 Supply Contract	1	£1,350	-	-	Huck Nets (UK) Ltd (GB)	n/a	n/a	NO
Award of Retread and Resurfacing Contract 17/18	2 Works Contract	5	£259,043	-	-	T & N Gilmartin (Contractors) Ltd (GB)	n/a	n/a	NO
Award of Clinkerheel Park, Muirhead Post & Rail Fencing	2 Works Contract	2	-	-	-	Coventry for Fencing (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Garage Refurbishments, Grampian Park and Archie's Park, Forfar	2 Works Contract	3	£231,054	-	-	Logie Glazing & Building Services Ltd (GB)	n/a	n/a	NO
Award of Montrose 'Splash' Fencing Works	2 Works Contract	1	£31,192	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Pothole Permanent Repair Contract - 2017-2018	2 Works Contract	5	£226,424	-	-	Lightways (Contractors) Ltd (GB)	n/a	n/a	NO
Award of Mini Competition (Framework 12-14) Supply, Delivery and Installation of Projector Timmer...	0 Supply Contract	1	£7,936	-	-	SSUK Ltd (GB)	n/a	n/a	NO
Award of Websters High School, Kirriemuir - Upgrade Windows to West Elevation	2 Works Contract	2	£46,088	-	-	PERT BRUCE CONSTRUCTION LTD (GB)	n/a	n/a	NO
Award of Andover Primary School - Install Opening Rooflights	2 Works Contract	1	£105,828	-	-	Andrew Shepherd Construction (GB)	n/a	n/a	NO
Award of Carriageway Testing 2017	1 Services Contract	2	£5,358	-	-	Pavement Testing Services Ltd (GB)	n/a	n/a	NO
Award of Arbroath War Memorial - Masonry Repairs	2 Works Contract	2	£21,308	-	-	Stone Timber and Lime Conservation Ltd (GB)	n/a	n/a	NO
Award of Various Sites, Angus General - External Paint Contract 1	2 Works Contract	2	£46,414	-	-	Bell Decorating Group Ltd (GB)	n/a	n/a	NO
Award of Various Sites, Angus General - External Paint Contract 2	2 Works Contract	4	£24,878	-	-	F Forbes and Son (GB)	n/a	n/a	NO
Award of Arbroath Harbour Wall Repair 2017	2 Works Contract	5	-	-	-	Dundee Plant Company Limited (GB)	n/a	n/a	NO
Award of Watercourse Clearance and Repair 17/18 - Re-tender	2 Works Contract	3	-	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of GANNOCHY BRIDGE REPAIRS 2017/18	2 Works Contract	7	£82,825	-	-	Kilmac Ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Archaeological Assessment and Field Evaluation, Guthriehill, Arbroath	1 Services Contract	4	£3,613	-	-	GUARD Archaeology Limited (GB)	n/a	n/a	NO
Award of Angus Council Car Park Strategy	1 Services Contract	1	£18,816	-	-	Sweco Limited (GB)	n/a	n/a	NO
Award of Carnoustie Beachhall and Leisure Centre - Upgrade Windows, Fire Exit Doors and Screens	2 Works Contract	3	£38,153	-	-	ESK GLAZING LIMITED (GB)	n/a	n/a	NO
Tender for the Supply of the Provision of Tendered Local Bus Services for May 2017	1 Services Contract	-	£662,295	-	-	Wisharts (Friockheim) Ltd (GB) / Stagecoach East Scotland (GB) / National Express Dundee (GB)	Open	n/a	YES
Award of Mini-Competiton (Scotland Excel Framework 03-12) Supply, Delivery and Installation of Fu...	0 Supply Contract	3	£43,250	-	-	IOT PLC (GB)	n/a	n/a	NO
Award of Newbigging Primary School, Replacement Screens and Windows	2 Works Contract	2	£42,110	-	-	Hatrick Bruce Limited (GB)	n/a	n/a	NO
Award of Liff PS Nursery, External Staircase	2 Works Contract	2	£91,765	-	-	Andrew Shepherd Construction (GB)	n/a	n/a	NO
Award of Monifieth High School, External render Ph2	2 Works Contract	3	£68,950	-	-	Andrew Shepherd Construction (GB)	n/a	n/a	NO
Award of Arbroath Harbour Maintenance Dredging 2017	1 Services Contract	3	-	-	-	Peter Madsen Rederi A/S (DK)	n/a	n/a	NO
Award of Shop, 7 Swan Street, Brechin - Internal Upgrade	2 Works Contract	5	£33,396	-	-	PERT BRUCE CONSTRUCTION LTD (GB)	n/a	n/a	NO
Award of West Links Arbroath Provision of Outdoor Gym Revised	0 Supply Contract	3	-	-	-	Play and Sports Ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Angus Council 2017-2018 Memorial Benches, Picnic Tables & Litter Bins	0 Supply Contract	3	£4,320	-	-	J and J Learmonth (GB) / Glasdon UK Limited (GB) / David Ogilvie Engineering Ltd (GB)	n/a	n/a	NO
Award of Bridge of Dun River Bank Works	2 Works Contract	4	£11,280	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Fire Improvements - Adam Cargill Court, Arbroath	2 Works Contract	3	-	-	-	Hatrick Bruce Limited (GB)	n/a	n/a	NO
Award of Child & Family Centre, Arbroath - Upgrade Original Windows	2 Works Contract	5	-	-	-	Esk Glazing Limited (GB)	n/a	n/a	NO
Award of Montrose to A90 Road Link Study	1 Services Contract	6	£393,230	-	-	Amey (GB)	n/a	n/a	NO
Chapelpark Housing, Forfar - District Heating Metering and Billing Services	1 Services Contract	-	-	£36,400	£69,117	Switch2 (GB)	Single stage procedure	n/a	NO
Award of Arbroath Rock Armour Installation Phase 4	2 Works Contract	4	-	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Financial Advisors - first level controllers	1 Services Contract	1	£7,500	-	-	Grant Thornton UK LLP (GB)	n/a	n/a	NO
Tender for the supply of a SCRIM survey	1 Services Contract	-	£5,967	-	-	Pavement Testing Services Ltd (GB)	Single stage procedure	n/a	NO
Award of Montrose Flood Protection Study	1 Services Contract	4	£98,824	-	-	AECOM (GB)	n/a	n/a	NO
Award of Archaeological Works - South Montrose Spine Road	1 Services Contract	3	£10,949	-	-	Alder Archaeology Ltd (GB)	n/a	n/a	NO
Award of Damacre, Brechin CCTV Survey - Re-Tender	1 Services Contract	2	£1,950	-	-	Enviro-Clean (Scotland) Ltd (GB)	n/a	n/a	NO
Award of Saltire Leisure Centre, Arbroath - Upgrade Steel Roof Sheetting	2 Works Contract	2	£381,594	-	-	Forster Roofing Services Ltd (GB)	n/a	n/a	NO



Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of South Montrose Spine Road: Section 1	2 Works Contract	7	£993,643	-	-	Kilmac Ltd (GB)	n/a	n/a	NO
Award of Monifieth High School - Upgrade Floor Coverings to Games Hall	2 Works Contract	4	-	-	-	Smith Brothers Marine Ltd (GB)	n/a	n/a	NO
Award of Borrowfield Pond, Montrose - Pipe Outlet Works	2 Works Contract	4	£16,205	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Dalhousie Park Footbridge Replacement	2 Works Contract	3	£16,600	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of INVITATION TO QUOTE FOR PROVISION OF INSURANCE ADVISORY SERVICES	1 Services Contract	1	£2,875	-	-	Willis Limited (GB)	n/a	n/a	NO
Award of Brechin Area, Permanent Patching 2017-2018	2 Works Contract	6	£92,471	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Kirriemuir Area, Permanent Patching 2017-2018	2 Works Contract	6	£78,036	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Sidlaw Area, Permanent Patching 2017-2018	2 Works Contract	7	£83,342	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Lyell Court, Kirriemuir & Jubilee Court, Letham - Boiler Replacements	2 Works Contract	2	£113,248	-	-	Taylor Mechanical Services Ltd (GB)	n/a	n/a	NO
Award of Kinnaird Place Brechin Fencing Works	0 Supply Contract	6	-	-	-	Coventry for Fencing (GB)	n/a	n/a	NO
Award of Staff Counselling Service	1 Services Contract	1	£4,080	-	-	Human Development Scotland (GB)	n/a	n/a	NO
Award of Angus Council Verti Drain / Earth Quake Sports Pitches	1 Services Contract	2	-	-	-	Gammies c/o A M Phillip ( agritech) Ltd (GB)	n/a	n/a	NO
Award of Mini Competition - Angus House Office Moves Phase 4	1 Services Contract	5	£3,184	-	-	Forfar Removals (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Monikie Aqueduct Repairs	2 Works Contract	3	£5,875	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of Montrose Library - Integration of Library/Access Office	2 Works Contract	6	-	-	-	PERT BRUCE CONSTRUCTION LTD (GB)	n/a	n/a	NO
Award of Noise Impact Assessment - Guthrie Hill and Smithy Croft, Arbroath	1 Services Contract	2	£1,600	-	-	Charlie Fleming Associates Limited (GB)	n/a	n/a	NO
Guthrie Hill & Smithy Croft, Arbroath - Affordable Housing	2 Works Contract	-	-	£5,868,000	£6,528,187	Hadden Construction Limited (GB)	Restricted	n/a	YES
Award of Roads Structures Contract No 6	2 Works Contract	3	£29,528	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Duriehill Edzell Mono Hinge gate	0 Supply Contract	1	£1,795	-	-	Coventry for Fencing (GB)	n/a	n/a	NO
Award of Gateway to The Glens Museum, Replacement Reception Desk	2 Works Contract	2	-	-	-	David Petrie Joiners Ltd (GB)	n/a	n/a	NO
2 - 16 Noran Avenue, Arbroath - New Build Housing	2 Works Contract	-	-	£843,221	£1,048,187	Bancon Construction Ltd (GB)	Dual stage procedure	n/a	NO
Award of County Buildings, Forfar, Masonry Repairs and Replacement Windows Re-Tender	2 Works Contract	5	-	-	-	Logie Glazing & Building Services Ltd (GB)	n/a	n/a	NO
Award of Lilybank Resource Centre, Forfar - Replacement of Fascias, Soffits, Bargeboards, Doors, ...	2 Works Contract	4	-	-	-	Pert Bruce Construction Ltd (GB)	n/a	n/a	NO
Award of Secure Document Scanning	1 Services Contract	3	£43,205	-	-	McPherson Document Solutions Limited (GB) / Box-it North Scotland (GB)	n/a	n/a	NO
Award of Glenhead Farm Landslip 2017	2 Works Contract	4	£21,376	-	-	delson contracts ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Supply of Annual Subscription Renewal of Autocad Software Licences - November 2017	0 Supply Contract	-	£19,497	-	-	CADline Ltd (GB)	Single stage procedure	n/a	NO
Award of Guthrie Park Drainage	2 Works Contract	3	£10,520	-	-	Milnbank Ltd (GB)	n/a	n/a	NO
Award of Hire of 500Kw Boiler	0 Supply Contract	4	£11,850	-	-	Watkins Hire Ltd (GB)	n/a	n/a	NO
Award of B966 Gannochy Cottage and B966 Westwater Bridge - Drainage Works	2 Works Contract	3	£259,772	-	-	delson contracts ltd (GB)	n/a	n/a	NO
Award of Supply, Delivery & Commissioning of UPS, ATS and Generator	0 Supply Contract	3	-	-	-	GWF Energy (GB)	n/a	n/a	NO
Award of Re-tender - Demolition and Asbestos Removal Works, Damacre Centre, Brechin	2 Works Contract	5	£172,293	-	-	Gowrie Contracts Ltd (GB)	n/a	n/a	NO
Award of Supply of Prowise Interactive Panels	0 Supply Contract	4	-	-	-	Prowise UK (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Tender for the Supply of the Provision of School Transport Services 2017	1 Services Contract	-	£10,000,000	-	-	Airport Travel Dundee Ltd (GB) / Airport Travel Dundee Ltd (GB) / Airport Travel Dundee Ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / m.w.nicoll hirers laurecekirk ltd (GB) / Wisharts (Friockheim) Ltd (GB) / Wisharts (Friockheim) Ltd (GB) / Wisharts (Friockheim) Ltd (GB) / Teejay Travel Limited (GB) / Shorts Travel Ltd (GB) / Shorts Travel Ltd (GB) / Shorts Travel Ltd (GB) / Shorts Travel Ltd (GB) / Stagecoach East Scotland (GB) / Stagecoach East Scotland (GB) / Stagecoach East Scotland (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB) / gw taxis (GB)	Open	n/a	YES

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
						/ gw taxis (GB) / County Travel (GB) / County Travel (GB) / MR Minibus& Taxi (GB) / rowan travel (GB) / k m taxis (GB) / Tele Taxis (Dundee) Ltd (GB) / Tele Taxis (Dundee) Ltd (GB) / Shorts Travel Ltd (GB) / LINKS CABS (GB) / Scotblue Ltd (GB) / m.w.nicoll hirers laurencekirk ltd (GB)			
Hercules Den Ground Investigation	2 Works Contract	-	-	£11,979	£24,937	Causeway Geotech Ltd (GB)	Single stage procedure	n/a	NO
Archaeological Post Excavation Services, Balmachie Site, Carnoustie	1 Services Contract	-	-	£84,930	£387,567	GUARD Archaeology Ltd. (GB)	Single stage procedure	n/a	NO
Award of Montrose Sports Centre - Alterations to Solar Thermal Panels	2 Works Contract	1	£7,407	-	-	Forster Roofing Services Ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Active Travel Workshops in Primary Schools in Angus	1 Services Contract	3	-	-	-	SYSTRA Ltd (GB)	n/a	n/a	NO
Award of Angus Council Active Travel Challenge for Staff	1 Services Contract	1	£3,759	-	-	Paths for All (GB)	n/a	n/a	NO
Award of Renewal of Security Products Maintenance	1 Services Contract	3	£27,787	-	-	Sapphire (GB)	n/a	n/a	NO
Award of Invitation to quote for PR services for the Carnoustie Country campaign, 1st January to ...	1 Services Contract	2	-	-	-	Mark Alexander Photography (GB)	n/a	n/a	NO
Award of NEWMONTHILL CEMETERY, FORFAR TAKING DOWN & RE-BUILDING OF LEANING BOUNDARY WALL	2 Works Contract	3	£17,564	-	-	R S Hill Joiners & Building Contractors (GB)	n/a	n/a	NO
Award of Gairie Burn Retaining Wall Repairs	2 Works Contract	3	£17,010	-	-	John Langley Construction (GB)	n/a	n/a	NO
Award of Smarter Choices Smarter Places Support 2017/18 & Programme Design 2018/19	1 Services Contract	2	-	-	-	SYSTRA Ltd (GB)	n/a	n/a	NO
Award of Supply of Prowise Interactive Panels	0 Supply Contract	3	£502,861	-	-	Efficient Infrastructure Solutions (GB)	n/a	n/a	NO
Award of Montrose Library Removals Work	2 Works Contract	3	£4,991	-	-	DRS Moving & Storage Limited (GB)	n/a	n/a	NO
Award of Condor Drive, Arbroath - Carriageway and Footway Works	2 Works Contract	6	£105,333	-	-	T & N Gilmartin (Contractors) Ltd (GB)	n/a	n/a	NO
Award of Borrowfield Area, Montrose and Brechin Road, Arbroath - External Wall Insulation	2 Works Contract	1	£571,401	-	-	SERS Energy Solutions (Scotland) Ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Housing Repairs Term Contract 2017-19 - retender of Electrical Lot for Arbroath, Carnous...	2 Works Contract	5	£89	-	-	D. Adam and Co. Ltd. (GB)	n/a	n/a	NO
Award of SchoolTransport Tenders October 2017	0 Supply Contract	2	£28,500	-	-	morrison taxi hire (GB) / LINKS CABS (GB)	n/a	n/a	NO
Award of Social Work Case Management System Upgrade	0 Supply Contract	1	£921,828	-	-	OLM Systems Ltd (GB)	n/a	n/a	NO
Tender for the Supply of the Provision of School Transport Services July 2017	1 Services Contract	-	£860,000	-	-	rowan travel (GB) / Tele Taxis (Dundee) Ltd (GB) / morrison taxi hire (GB) / A Helping Hand (GB) / LJNicol Taxi (GB) / MR Minibus& Taxi (GB) / kashif riaz (GB) / James Donald (GB) / Autocabs (GB) / JP Mini Coaches Ltd (GB) / JP Mini Coaches Ltd (GB)	Open	n/a	YES
Tender for Flood Protection Study at Carnoustie and Monifieth	1 Services Contract	-	-	£66,962	£284,980	JBA Consulting (GB)	Single stage procedure	n/a	NO
Award of WATT-WEBSTER MEMORIAL, LIFF CHURCHYARD SECTION 1: Removal of Invasive Vegetation & Rep...	2 Works Contract	3	-	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of Montrose Dune Profile Survey 2018	1 Services Contract	3	-	-	-	Loy Surveys Ltd (GB)	n/a	n/a	NO
Award of Roads Structures Contract No.8	2 Works Contract	5	£26,128	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of High Street, Montrose - Carriageway Works	2 Works Contract	4	£48,608	-	-	Leiths (Scotland) Ltd (GB)	n/a	n/a	NO
Award of Roads Structures Contract No.5	2 Works Contract	4	£64,505	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Various Sites, Angus - Installation of Solar PV Arrays	2 Works Contract	4	£272,813	-	-	Absolute Solar and Wind Ltd (GB)	n/a	n/a	NO
Accessible Arbroath Traffic Engineering Study	1 Services Contract	-	£41,950	-	-	AECOM (GB)	Single stage procedure	n/a	NO
Award of Sleepyhillock Cemetery, Montrose, Replacement Storage Building	2 Works Contract	5	£46,453	-	-	Pert Bruce Construction Ltd (GB)	n/a	n/a	NO
Award of Bridge Parapet Repairs 2017/18	2 Works Contract	5	£26,480	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of Pre Surface Dressing Preparation 2018	2 Works Contract	4	£169,610	-	-	Lightways (Contractors) Ltd (GB)	n/a	n/a	NO
Award of Brechin Community Campus - Dance Studio Air Conditioning	2 Works Contract	1	£28,271	-	-	Chillforce Limited (GB)	n/a	n/a	NO
Award of Drainage Programme 2017-2018 - Contract 3	2 Works Contract	3	£68,395	-	-	Dundee Plant Company Limited (GB)	n/a	n/a	NO
Award of Drainage Programme 2017-2018 - Contract 4	2 Works Contract	3	£54,867	-	-	Dundee Plant Company Limited (GB)	n/a	n/a	NO
Award of Permanent Patching 2017-2018 - Contract 1	2 Works Contract	4	£80,051	-	-	King Contractors (Perth) Ltd (GB)	n/a	n/a	NO
Award of PURCHASE OF A WASTE OIL STORAGE TANK AND REMOVAL OF OLD ONE	0 Supply Contract	1	£1,435	-	-	filpumps ltd (GB)	n/a	n/a	NO
Award of Orchardbank & Padanaram Footpath/Culvert Works	2 Works Contract	3	£14,567	-	-	Geddes Group (GB)	n/a	n/a	NO
Tender for the Supply of the Provision of Tendered Local Bus Services for August 2017	1 Services Contract	-	£626,600	-	-	Wisharts (Friockheim) Ltd (GB)	Open	n/a	YES



Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Award of Environmental Laboratory Analysis Works	1 Services Contract	2	£10,144	-	-	OA Labs Ltd (GB)	n/a	n/a	NO
Flood Protection Study for Kirriemuir and Forfar	1 Services Contract	-	£49,728	-	-	JBA Consulting (GB)	Single stage procedure	n/a	NO
Award of Edzell Primary School and Monikie Primary School - Geodome Installations	2 Works Contract	4	-	-	-	Milnbank Ltd (GB)	n/a	n/a	NO
Award of Community Integration Support - Angus and Perth & Kinross	1 Services Contract	1	£40,242	-	-	Scottish Refugee Council (GB)	n/a	n/a	NO
Award of Brechin Bridge Wall repairs	2 Works Contract	4	£14,760	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Award of Supply and Deliver of Spring & Summer Bedding 2018 Angus Council	0 Supply Contract	2	-	-	-	Craigmarloch Nurseries Ltd (GB)	n/a	n/a	NO
Award of Roads Structures Contract No.7	2 Works Contract	4	£53,040	-	-	JLC(Scotland)Ltd (GB)	n/a	n/a	NO
Annual Servicing and Maintenance of Gas Heating Installations 2018 to 2024	2 Works Contract	-	£1,865,299	-	-	WRB Gas (Contracts) Ltd (GB) / Saltire Facilities Management Limited (GB)	Restricted	n/a	YES

Title	Contract Type	Offers Received	Total Value	Lowest Offer	Highest Offer	Contract Awarded To	Procedure	Framework or DPS	Regulated Procurement
Minor Works Term Contract 2018-2022	2 Works Contract	-	£4,000,000	-	-	Hadden Construction Limited (GB) / Hadden Construction Limited (GB) / Logie Glazing & Building Services Ltd (GB) / RB Grant Ltd (GB) / RB Grant Ltd (GB) / RB Grant Ltd (GB) / Dundee City Council - Contract Services (GB) / Dundee City Council - Contract Services (GB) / Dundee City Council - Contract Services (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Smith Brothers Marine Ltd (GB) / Taylor Mechanical Services Ltd (GB) / GF (UK) Limited t/a F Forbes and Son (GB) / GF (UK) Limited t/a F Forbes and Son (GB) / GF (UK) Limited t/a F Forbes and Son (GB) / Aspire Membranes Limited (GB) / Aspire Membranes Limited (GB) / Aspire Membranes Limited (GB) / W Brown Roadworks Ltd (GB) / W Brown Roadworks Ltd (GB) / W Brown Roadworks Ltd (GB)	Dual stage procedure	Framework	NO
Award of Bruce House Arbroath, Overlay Visitor's Car Park and Re-line	2 Works Contract	4	£47,578	-	-	Land & Building Services Ltd (GB)	n/a	n/a	NO
Award of Strathmartine Primary School, Replacement Windows, Doors and Screens	2 Works Contract	2	£72,741	-	-	Hatrick Bruce Limited (GB)	n/a	n/a	NO
Award of Angus General - PVC-U Window & External Door Replacements	2 Works Contract	5	£306,187	-	-	Sidey Solutions Limited (GB)	n/a	n/a	NO

**Annex 4 – Exemption Register 2017/18**

**Contracts Awarded Without Competition**

**(A) From 01/01/2017 to 31/03/2017**

Department	Division	Corporate Exemption Ref No	Project Name	Supplier	Total Value (net of VAT)	Fin Regs Exemption Clause (FR 16.24.10)	Decision	Date Issued
PEOPLE	CHILDREN'S SERVICES	EX/PCS/06/16-17	Award Training Contract to Kate Cairns Associates	Barnardos (DD111JF)	£82,160	(a) sole supplier	Approved	6-Feb-17
PEOPLE	ADULT SERVICES	EX/PAS/07/16-17	Award Contract directly to current supplier	Care Monitoring 2000 LTD (B74 2TZ)	£67,410	(a) sole supplier	Approved	2-Mar-17

**(B) From 01/04/2017 to 31/03/2018**

Department	Division	Corporate Exemption Ref No	Project Name	Supplier(s)	Total Value (net of VAT)	Fin Regs Exemption Clause (FR 16.24.10)	Decision	Date Issued
PEOPLE	CHILDREN'S SERVICES	EX/PCS/01/17-18	Shared Care Model with Childminders Pilot Forfar 2017/18	Various	£66,810	(c) advantage	Approved	26-Apr-17
RESOURCES	ORGANISATIONAL CHANGE - HR	EX/RHR/02/17-18	Angus Council employee file scanning / digitising – Staffing / Payroll / HR	Capture-All FK2 9HQ	£30,000	(b) urgency	Approved	5-May-17
COMUNITIES	PLANNING & PLACE	EX/CPC/03/17-18	Car Park Audit Required	SWECO , EH7 4GB	£20,000	(b) urgency	Approved	6-Jun-17
COMUNITIES	TECHNICAL AND PROPERTY SERVICES	EX/CTP/04/17-18	Cavity Insulation Extraction & Reblow at Easterbank/Kings Road, Forfar	Direct Savings , EH48 1JU	£85,728	(b) urgency	Approved with Conditions	8-Dec-17

PEOPLE	ADULT SERVICES	EX/PAS/05/17-18	Short-term Independent Intermediate Care North Angus	<p>HC-One Limited (Finavon Court, Forfar)</p> <p>Tamaris Limited (Four Seasons Health Care) (Benholm Nursing Home, Forfar; Bearehill Care Home, Brechin)</p> <p>Barchester Healthcare (Fordmill Care Home, Montrose)</p> <p>Balhousie Care Group (Lisden Care Home, Kirriemuir; The Glens, Edzell)</p>	£125,467	(1) Health / Care below EU Threshold	Approved with Conditions	23-Feb-18
PEOPLE	ADULT SERVICES	EX/PAS/06/17-18	Service Planning Consultant	Neil Gunn Communities Consultancy Ltd	£58,500	(5) Planned Repeat Works or Services	Approved with Conditions	22-Mar-18

Annex 5 – Community Benefits Achieved – April 2017 to March 2018

Work Site Name	Community Benefit Group	Community Benefit	Company	Schedule Type	Grand Total
Angus House	Community and Awareness Raising	Curriculum Support	Robertson Construction Tayside Ltd	Actual	2.00
				Forecast/Target	1.00
	Employment and Skills Activity	Apprentice Completions	Robertson Construction Tayside Ltd	Actual	0.00
				Additional	1.00
		Existing Apprenticeship	Robertson Construction Tayside Ltd	Actual	5.00
				Forecast/Target	3.00
		New Apprenticeship	Robertson Construction Tayside Ltd	Actual	0.00
				Additional	2.00
				Forecast/Target	0.00
		Upskilling Staff	Robertson Construction Tayside Ltd	Actual	0.00
				Forecast/Target	0.00
		Work Experience	Robertson Construction Tayside Ltd	Actual	2.00
Forecast/Target	2.00				
Carnoustie Library	Community and Awareness Raising	Curriculum Support	Space Solutions Scotland Ltd	Forecast/Target	1.00
	Employment and Skills Activity	Apprenticeship Hours	Space Solutions Scotland Ltd	Forecast/Target	100.00
Chapelark Housing Development	Employment and Skills Activity	Existing Apprenticeship	Andrew Shepherd Construction Ltd	Actual	0.00
				Forecast/Target	0.00
		New Apprenticeship	Andrew Shepherd Construction Ltd	Actual	0.00
				Forecast/Target	0.00
		New Start	Andrew Shepherd Construction Ltd	Actual	0.00
				Forecast/Target	0.00

Work Site Name	Community Benefit Group	Community Benefit	Company	Schedule Type	Grand Total
		Work Experience	Andrew Shepherd Construction Ltd	Actual	0.00
		Work Experience Hrs	Andrew Shepherd Construction Ltd	Actual	3,360.00
				Forecast/Target	3,360.00
	Supplier Development	Local Spend	Alliance Electrical Services Ltd	Actual	£166,000
			Anderson Specialist Contracting	Actual	£220,000
			Cameron Coring	Actual	£56,100
			James Lammond	Actual	£424,600
			Northern Tectronics	Actual	£473,500
			Raynor Roofing	Actual	£68,300
			Soutar Preservation Services	Actual	£49,300
Guthrie Hill	Community and Awareness Raising	Curriculum Support	Hadden Construction Ltd	Forecast/Target	2.00
	Employment and Skills Activity	Existing Apprenticeship	Hadden Construction Ltd	Forecast/Target	3.00
Viewmount	Community and Awareness Raising	Curriculum Support	Hadden Construction Ltd	Forecast/Target	2.00
	Employment and Skills Activity	Apprenticeship Hours	Hadden Construction Ltd	Forecast/Target	340.00

## Annex 6 – Angus Council Procurement Forward Plan 2018/20 (Extract)

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Angus Council - Housing Repairs Term Contract/ Framework 2019-20 to 2023-24	£16,000,000.00	48	Re-Let	multi-supplier framework	N/A	01-Sep-18	28-Feb-19	01-Apr-19	Estates
Housing Conversion - Bell Place, Forfar	£250,000.00	6	New	commitment contract	N/A	N/A	01-Aug-18	01-Oct-18	Estates
Housing Conversions - General	£200,000.00	6 (two contracts over 2 years)	New	commitment contract	N/A	N/A	N/A	N/A	Estates
Housing - Environmental Improvements	£850,000.00	12	New	commitment contract	N/A	N/A	01-Mar-19	01-Apr-19	Estates
Housing - Window Replacements	£450,000.00	6 (two contracts over 2 years)	New	commitment contract	N/A	N/A	N/A	N/A	Estates
Housing - Warden Call Replacement Systems	£450,000.00	6	New	commitment contract	N/A	N/A	01-Sep-18	01-Oct-18	Estates
Housing - General Sheltered Housing Refurbishment	£225,000.00	6	New	other	N/A	N/A	01-Mar-19	01-Apr-19	Estates
Housing - Garage Improvement Programme	£550,000.00	6 (two contracts over 2 years)	New	commitment contract	N/A	N/A	N/A	N/A	Estates
Building Works - Locality Hubs	£1,500,000.00	24	New	other	N/A	N/A	01-Jul-18	01-Aug-18	Estates
Building Works - Zero Waste Programme	£1,000,000.00	12	New	commitment contract	N/A	01-Sep-18	01-Dec-19	01-Feb-19	Estates
Building Works - Capital Maintenance Programme	£2,600,000.00	24	New	other	N/A	N/A	01-Mar-19	01-Apr-19	Estates

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Lochside Leisure Centre - Demolition/ Toilets	£450,000.00	6	New	commitment contract	N/A	N/A	01-Jun-18	01-Jul-18	Estates
Building Works - Lochside Primary School/ Nursery Expansion	£300,000.00	6	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Timmergreens & Wardykes Primary Schools - Outdoor Nursery	£80,000.00	2	New	commitment contract	N/A	N/A	01-Jun-18	01-Jul-18	Estates
Southesk Primary School - Nursery Expansion	£200,000.00	4	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Northmuir Primary School - Nursery Expansion	£220,000.00	4	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Early Years and Childcare Centre, Carnoustie	£2,400,000.00	12	New	multi-supplier framework	N/A	N/A	01-Dec-18	01-Jan-19	Estates
Early Years and Childcare Centre, Carnoustie	£2,700,000.00	12	New	multi-supplier framework	N/A	N/A	01-Mar-19	01-Apr-19	Estates
Edzell Primary School - Nursery Expansion	£140,000.00	3	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Inverbrothock Primary School - Conversion/ Early Years	£80,000.00	2	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Newtyle/ Cortachy Primary Schools - Outdoor Classroom	£80,000.00	2	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Glamis Primary School - Reconfiguration	£80,000.00	3	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Southmuir Primary School - Adaptations	£40,000.00	2	New	commitment contract	N/A	N/A	01-Aug-18	01-Sep-18	Estates
Arbroath High School - Upgrade Pool Changing Areas	£270,000.00	5	New	commitment contract	N/A	N/A	01-Dec-18	07-Jan-19	Estates



Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Automatic Doors - Maintenance & Repair	£60,000.00	3	Re-Let	single supplier framework	N/A	N/A	01-Feb-19	01-Apr-19	Tayside Procurement Consortium
Roller Doors - Maintenance & Repair	£30,000.00	3	Re-Let	single supplier framework	N/A	N/A	01-Feb-19	01-Apr-19	Tayside Procurement Consortium
Air Conditioning & Refrigeration - Maintenance and Repair	£150,000.00	3	Re-Let	single supplier framework	N/A	N/A	01-Feb-19	01-Apr-19	Tayside Procurement Consortium
Wet Fire Suppression Systems - Maintenance and Repair	£75,000.00	3	Re-Let	single supplier framework	N/A	N/A	01-Feb-19	01-Apr-19	Tayside Procurement Consortium
Public Transport Infrastructure - 18/19	£20,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Public Transport Infrastructure - 19/20	£25,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Public Transport Infrastructure - 20/21	£25,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Local Bus Services - 18/19	£2,335,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Home to School Transport - 18/19	£3,000,000.00	12	Re-Let	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Local Bus Services - 19/20	£2,335,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Home to School Transport - 19/20	£3,000,000.00	12	Re-Let	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Local Bus Services - 20/21	£2,335,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Home to School Transport - 20/21	£3,000,000.00	12	Re-Let	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Arbroath (Brothock Water) Flood Protection Scheme	£10,286,000.00	16	New	commitment contract	03-Aug-17	01-Nov-18	31-Jan-19	31-Mar-19	Infrastructure
Route Action Plan - Montrose to A90 Road Link - 20/21	£1,200,000.00	12	New	commitment contract	N/A	31-Jan-20	30-Apr-20	31-May-20	Infrastructure
Gannochy Bridge Refurbishment	£500,000.00	3	New	commitment contract	N/A	09-Nov-18	08-Mar-19	27-May-19	Infrastructure
Road Structures Repairs / Strengthening - 18/19	£145,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Road Structures Repairs / Strengthening - 19/20	£125,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Road Structures Repairs / Strengthening - 20/21	£125,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Carriageway and Footway Reconstruction -18/19	£2,700,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Carriageway and Footway Reconstruction -19/20	£2,700,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Carriageway and Footway Reconstruction -20/21	£2,725,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Coastal Protection / River Flood Alleviation - 18/19	£300,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Coastal Protection / River Flood Alleviation - 19/20	£200,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Coastal Protection / River Flood Alleviation - 20/21	£200,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Major Drainage Works Schemes - 18/19	£180,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Major Drainage Works Schemes - 19/20	£250,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Major Drainage Works Schemes - 20/21	£200,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Structural & Cyclic Maintenance - 18/19	£1,920,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Winter Maintenance -18/19	£2,663,000.00	12	Re-Let	innovation partnership	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Flooding - Clearance & Repair Works - 18/19	£80,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Coastal Protection Works - 18/19	£10,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Roads Infrastructure (Supplementary Budget Allocation / Headroom) - 18/19	£2,550,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Roads Infrastructure (Supplementary Budget Allocation / Headroom) - 19/20	£600,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Roads Infrastructure (Supplementary Budget Allocation / Headroom) - 20/21	£600,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Traffic Calming / Road Safety - 18/19	£200,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Traffic Calming / Road Safety - 19/20	£200,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Traffic Calming / Road Safety - 20/21	£200,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Traffic Signals / Pedestrian Facilities - 18/19	£50,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Traffic Signals / Pedestrian Facilities - 19/20	£75,000.00	12	New	commitment contract	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Traffic Signals / Pedestrian Facilities - 20/21	£100,000.00	12	New	commitment contract	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Traffic Works - 18/19	£190,000.00	12	New	commitment contract	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
Lighting Upgrades / Replacements - 18/19	£325,000.00	12	Re-Let	innovation partnership	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Lighting Upgrades / Replacements - 19/20	£350,000.00	12	Re-Let	innovation partnership	N/A	01-Apr-19	Multiple - Through 2019/20	Multiple - Through 2019/20	Infrastructure
Lighting Upgrades / Replacements - 20/21	£350,000.00	12	Re-Let	innovation partnership	N/A	01-Apr-20	Multiple - Through 2020/21	Multiple - Through 2020/21	Infrastructure
Lighting Maintenance Works - 18/19	£327,000.00	12	Re-Let	innovation partnership	N/A	01-Apr-18	Multiple - Through 2018/19	Multiple - Through 2018/19	Infrastructure
Web filtering and reporting	£40,000.00	24	Re-Let	other		Dec-18		Apr-19	IT
Security products licensing and support	£50,000.00	36	Re-Let	other		Jan-20		May-20	IT
Security products licensing and support	£22,000.00	24	Re-Let	other		Nov-18		Jan-19	IT
Antivirus software	£45,000.00	36	Re-Let	other		Apr-20		Jul-20	IT

Contract Title	Anticipated Contract Value (whole duration)	Anticipated Contract Duration (months from award date)	New /Re-let	Contract Type	PIN Notice Published (actual or planned)	Expected Contract Notice Date	Expected Contract Award Date	Expected Start Date	Procuring Service
GIS software & services	£40,000.00	24	Re-Let	other		Jul-19		Nov-19	IT
Corporate infrastructure replacement	£500,000.00	12	New	other		Apr-18		May-18	IT
Citrix licensing subscription	£33,000.00	12	Re-Let	other		Aug-18		Sep-18	IT
Citrix licensing subscription	£33,000.00	12	Re-Let	other		Aug-19		Sep-19	IT
Microsoft Premier Support	£40,000.00	12	Re-Let	other		Feb-18		Apr-18	IT
Dell Compellant support and licensing contract	£58,000.00	36	Re-Let	other		Jan-20		Apr-20	IT
Netscaler Gateway appliance replacement	£50,000.00	12	New	other		Aug-18		Sep-18	IT
Ivanti LanDesk Service Desk and Xtraction support and maintenance	£22,500.00	12	Re-Let	other		Mar-18		Apr-18	IT
Ivanti LanDesk Service Desk and Xtraction support and maintenance	£23,000.00	12	Re-Let	other		Mar-19		Apr-19	IT