

# ANGUS COUNCIL

MINUTE of MEETING of the **POLICY AND RESOURCES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 5 June 2018 at 2.00pm.

**Present:** Councillors BOB MYLES, ANGUS MACMILLAN DOUGLAS OBE, BRIAN BOYD, DAVID CHEAPE, BRADEN DAVY, LYNNE DEVINE, BILL DUFF, DAVID FAIRWEATHER, SHEILA HANDS, ALEX KING, RICHARD MOORE, MARK SALMOND, RON STURROCK, DEREK WANN and BETH WHITESIDE.

Councillor BOB MYLES, Convener, in the Chair

## 1. APOLOGIES/SUBSTITUTES

There were no apologies intimated.

## 2. DECLARATIONS OF INTEREST

Councillor Hands declared an interest in item 9 as an employee of NHS Tayside HR team that covered Perth and Kinross IJB. Whilst she did not have a direct financial interest, she would not take part in discussion and voting and would leave the meeting during consideration of this item.

## 3. MINUTE OF PREVIOUS MEETING

The minute of meeting of this Committee of 1 May 2018 was submitted and approved as a correct record.

## 4. INFORMATION REPORT FOR THE PERIOD 31 MARCH TO 4 MAY 2018

There was submitted Report No 178/18 by the Head of Strategic Policy, Transformation and Public Sector Reform providing information to members with regard to services in the Strategic Policy and Transformation Service with associated schedules in relation to:-

- Overview of Business Support and Investment Activities;
- Economic Briefing 2 – Wages.

Having heard from a number of members and that clarification was required from officers with regard to some statistics in both schedules, the Committee agreed to note the Report.

## 5. INFORMATION REPORT: COMMUNITY COUNCIL ELECTIONS

There was submitted Report No 179/18 by the Service Leader – Legal and Democratic, setting out the arrangements for the Community Council elections due to be held later this year.

The Committee agreed to note the Report and that officers would clarify one of the dates in the timetable and advise members accordingly.

## 6. INFORMATION REPORT FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2018

There was submitted and noted Report No 180/18 by the Head of Finance and Legal providing information to members with regard to services in the Place Directorate with associated schedule in relation to Council Tax and Business Rates Collection Performance and Irrecoverable Bad Debts.

## 7. PROPOSED USE OF RECEIPTS FOR INVEST TO SAVE PROJECTS

With reference to Article 3 of the minute of the special meeting of Angus Council of 15 February 2018, there was submitted Report No 181/18 by the Head of Finance and Legal apprising members of the outcome of the Policy and Budget Strategy Group discussions on

the use of two significant one-off receipts which had been received by Angus Council in 2017/18.

The Report indicated that a one-off capital receipt of £932,000 had been received from the sale of land near Monifieth and a one-off revenue receipt of £2.766million associated with the new Residual Waste Disposal Project. The recommendations from the Policy and Budget Strategy Group was that three projects be taken forward which would mean £721,940 of the £932,000 land sale receipt would be committed for use. The use of the uncommitted balance of the Monifieth land sale and the waste project revenue receipt would be considered as part of the wider medium term budget strategy update and 2019/2020 budget setting process.

COUNCILLOR MYLES, SECONDED BY COUNCILLOR MACMILLAN DOUGLAS, MOVED THAT THE COMMITTEE AGREE:-

- (i) TO APPROVE THE THREE PROJECTS THAT WERE PROPOSED TO BE FUNDED FROM THE MONIFIETH LAND SALE CAPITAL RECEIPT, AS DETAILED IN THE REPORT: AND
- (ii) TO NOTE THE DECISIONS REGARDING THE BALANCE OF THE CAPITAL RECEIPT, AS WELL AS USE OF THE RESIDUAL WASTE REVENUE RECEIPT, WOULD BE CONSIDERED AS PART OF THE 2019/20 BUDGET SETTING PROCESS.

Councillor Hands, seconded by Councillor Whiteside, moved as an amendment, that the Committee defer consideration of the Report and ask officers to look at the potential of resourcing a Community Centre in Monifieth.

On a vote being taken, members voted:

For the motion:

Councillors Myles, Macmillan Douglas, Davy, Fairweather, Moore, Salmond, Sturrock and Wann (8).

For the amendment:

Councillors Boyd, Cheape, Duff, Devine, Hands, King and Whiteside (7).

The motion was declared carried and became the finding of the meeting.

## **8. PROCUREMENT AUTHORITY REQUEST**

There was submitted Report No 182/18 by the Head of Communities seeking homologation for the procurement of a service through an approved procurement framework where the maximum value of the contract was above the Chief Officer's delegated authority limit.

The Report indicated that the Council had used approved sourcing routes through a Central Purchasing Body which met the requirements for identifying collaborative procurement opportunities.

The Committee agreed:-

- (i) to note the indicative estimated overall budget cost of £235,750 for 3 years;
- (ii) to note the procurement of services through the Local Authority Software Applications (LASA) framework (Ref: RM1059 Lot 3);
- (iii) to note the financial implications included in Section 5 of the Report; and
- (iv) to homologate the direct award of the contract to Idox Software Ltd.

*Having declared an interest at item 2 above, Councillor Hands left the meeting during consideration of the following item.*

**9. PROCUREMENT AUTHORITY REPORT – ADULT MENTAL HEALTH SERVICES 2019-2024**

There was submitted Report No 183/18 by the Chief Officer, Angus Health and Social Care Partnership, outlining the procurement strategy for a number of adult mental health services in line with the Angus Health and Social Care Partnership Strategic Commissioning Plan and seeking authority for its implementation.

The Committee agreed:-

- (i) to authorise the Chief Officer to procure a Support Service for Adults with Mental Health Problems on behalf of the Angus Health and Social Care Partnership (AHSCP) for the period 2019 - 2024;
- (ii) to approve the procurement of a more sustainable Mental Health Service User Involvement service on behalf of the AHSCP for the period 2019 - 2022 by the award of a capacity building grant as authorised by the Chief Officer; and
- (iii) to authorise the Chief Officer to procure a Support Service for People Affected by Suicide on behalf of the AHSCP for the period 2018 – 2023.

**10. EARLY YEARS CENTRES, CARNOUSTIE AND FORFAR – PROCUREMENT AUTHORITY APPROVAL REQUEST**

With reference to Article 11 of the minute of meeting of the Children and Learning Committee of 19 April 2018, there was submitted Report No 184/18 by the Head of Infrastructure seeking authority for the proposed procurement method where the maximum value of the contract arrangements was above the Chief Officer's delegated authority limit.

The Report indicated that in order to meet the demands for Early Years childcare spaces in Carnoustie and Forfar, in addition to accommodation being provided in existing establishments, new, purpose built Early Years Centre buildings would be required in each burgh. The new facility in Carnoustie would provide a comprehensive range of facilities for children and their families for approximately 200 two to four year olds with the new facility in Forfar providing the same range of facilities for approximately 150 two to four year olds.

The Committee agreed:-

- (i) to approve the procurement authority, as detailed in the Report, including the proposal for the Council to participate in the Scottish Procurement Alliance (SPA) framework MB1 in accordance with Financial Regulations Sections 16.6, 16.8 and including procuring statutory utility provisions in line with Section 16.24.16;
- (ii) to note the indicative estimated overall budget cost of £5,200,000 for the construction of two Early Years Centres together with the financial implications as detailed in Appendix 1 to the Report; and
- (iii) to authorise the Service Leader - Assets to carry out mini-competition(s) in line with the framework procedures to ensure best value was obtained, as detailed in Section 5 and Appendix 1 of the Report.

**11. COMMON GOOD FUNDS – PROJECT APPROVALS**

With reference to Article 11 of the minute of meeting of this Committee of 1 May 2018, there was submitted Report No 185/18 by the Head of Infrastructure seeking approval for 2018/19 Common Good funded projects from Forfar Common Good and Montrose Common Good.

The Committee agreed:-

**In respect of Forfar Common Good Fund:-**

- (i) to approve funding of £450 (one-off) to Forfar Horticultural Society as a contribution to the Forfar Flower Show; and
- (ii) to approve funding of up to £4,000 (one-off) to Forfar Farmington Football Club for the provision of dug-outs for users of Market Muir.

**In respect of Montrose Common Good Fund:-**

- (i) to approve funding of £50,000 for window refurbishment and installation of secondary glazing at Montrose Town House; and
- (ii) to approve funding of £6,000 for temporary toilet provision at Splash Traill Drive, Montrose for the remainder of the 2018 session.

**12. MORTUARY CHAPEL, ARBROATH**

With reference to Article 4 of the minute of meeting of the Communities Committee of 28 February 2017, there was submitted Report No 186/18 by the Head of Infrastructure seeking approval for a long term lease of the Mortuary Chapel, Arbroath to the Patrick Allan-Fraser of Hospitalfield Trust 2010.

The Report indicated that the details of the lease required to be developed and at this stage it was anticipated to include a long term of 99/125 years. The lease would specifically state that Hospitalfield Trust would not be entitled to transfer their rights under the lease to any other party, however the Trust would be able to pursue funding avenues if the building was leased which was not currently an option.

The Committee agreed:-

- (i) to approve the granting of a long term lease of the Mortuary Chapel, Arbroath to The Patrick Allan- Fraser of Hospitalfield Trust 2010; and
- (ii) to delegate authority to the Head of Infrastructure, in consultation with the Service Leader – Legal and Democratic to agree the terms and conditions of the lease.

**13. EXCLUSION OF PUBLIC AND PRESS**

The Committee agreed that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, paragraph 6.

**14. UPDATE ON HEALTH AND SOCIAL CARE FINANCIAL ISSUES**

There was submitted Report No 187/18 by the Head of Finance and Legal updating members on two important issues regarding health and social care provision in Angus.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to note the actions being taken by officers; and
- (iii) to note that further Reports would be provided during the course of the 2018/19 financial year, when necessary.