

Agenda Item No 3 (a)

MINUTE of MEETING of the **HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 29 August 2018 at 2.00pm.

Present: Voting Members of Integration Joint Board

HUGH ROBERTSON, Non-Executive Board Member, NHS Tayside
Councillor JULIE BELL, Angus Council
Councillor LOIS SPEED, Angus Council
Councillor GAVIN NICOLL, Angus Council
TRUDY MCLEAY, Non-Executive Board Member, NHS Tayside
EMMA-JANE WELLS, Non-Executive Board Member, NHS Tayside

Non Voting Members of Integration Joint Board

DAVID BARROWMAN, Service User
SANDY BERRY, Chief Finance Officer
PETER BURKE, Carers Representative
IVAN CORNFORD, Independent Sector Representative
ALISON CLEMENT, Clinical Director, Angus IJB
JIM FOULIS, Associate Nurse Director
RICHARD HUMBLE, GP Representative (from Item 8)
VICKY IRONS, Chief Officer (from Item 7)
KATHRYN LINDSAY, Chief Social Work Officer
DOUGLAS LOWDON, Consultant Acute and Elderly Medicine
BARBARA TUCKER, Staff Representative

Advisory Officers

GEORGE BOWIE, Head of Community Health and Care Services - South, AHSCP
GAIL SMITH, Head of Community Health and Care Services – North, AHSCP
WENDY SUTHERLAND, Team Leader, Place Directorate, Angus Council
BILL TROUP, Head of Integrated Mental Health Services, AHSCP
DREW WALKER, Director of Public Health
MICHELLE WATTS, Associate Medical Director, NHS Tayside

HUGH ROBERTSON, in the Chair.

1. APOLOGIES

Apologies for absence were intimated on behalf of Councillor Derek Wann, Chris Boyle, Staff Representative and Bill Muir, Third Sector Representative.

2. DECLARATIONS OF INTEREST

Councillor Lois Speed declared a non-financial interest in Item 9, Report IJB 60/18 as a decision may affect and impact on family and close friends. She indicated that she would not participate in any discussion and voting on this item.

Councillor Julie Bell declared a non-financial interest in Item 14, Report IJB 65/18 as a member of Voluntary Action Angus Board. She indicated that she would participate in any discussion and voting on this item.

3. MINUTES INCLUDING ACTION LOG

(a) PREVIOUS MEETING

Having heard from Peter Burke, Carers Representative, with reference to Article 11 of the minute of 27 June 2018, (Exempt Report No IJB 44/18), the Board noted the comments made by Mr Burke in relation to the current status of the three priority areas.

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 27 June 2018 was submitted and approved as a correct record.

(b) ACTION LOG

The action log of the Health and Social Care Integration Joint Board of 18 April 2018 was submitted and noted.

(c) AUDIT COMMITTEE

The minute of meeting of the Angus Health and Social Care Integration Joint Board Audit Committee of 18 April 2018 was submitted and noted.

4. ANNUAL PERFORMANCE REPORT UPDATE

The Board noted that following approval of the draft Angus HSCP Annual Strategic Progress and Performance Report 2017/18 at the IJB meeting on 27 June 2018, the Partnership were advised by ISD that they had provided some inaccurate national data. This affected all Health & Social Care Partnerships. The [final version](#) of the report had therefore been corrected to address the inaccurate data in the version provided at the IJB meeting and was emailed to all member and advisors on 1 August 2018. The amendments related to national indicators 1 to 9. The corrected data supplied by ISD also included some greater understanding on the sample size of the national survey.

The Chair highlighted that the new Angus Health and Social Care Partnership website was now live and was accessible at www.angushscp.scot which provided information relating to the work of the Integration Joint Board (IJB) and the work that the partnership was doing or was involved in.

5. FINANCE REPORT

With reference to Article 5 of the minute of meeting of this Board of 29 June 2018, there was submitted Report No IJB 56/18 by the Chief Finance Officer providing an update to the Board regarding the financial position of Angus Integration Joint Board (IJB) including financial projections, updates regarding savings progress and financial risks.

The Report indicated that the Board's Integration Scheme set out that for 2016/17 and 2017/18, should the Board ultimately overspend then that overspend would be attributed back to the partner organisation in which the overspend was incurred. The agreement would change in 2018/19 with any overspend being shared in proportion to the spending directions to each party.

Attached as Appendix 1 to the Report was the Integration Joint Board's detailed projected financial position for 2018/19. The main points were outlined in Section 3, 4 and 5 of the Report. The overall projected financial position for year to March 2019 was of a small underspend of £40k or approximately breakeven. This was after material Prescribing overspends had been offset by other health underspends and underspends within Adult Services.

The overall financial position of the Integration Joint Board had a material impact on the way Angus Integration Joint Board would provide services in future. By making ongoing progress with delivery of efficiencies and cost reduction programmes alongside service redesign and modernisation, the Integration Joint Board would be most able to deliver the services they required to deliver to the local population on a sustainable basis.

Having heard from the Chief Finance Officer who provided an overview and update to the Report, the Integration Joint Board agreed:-

- (i) to note the overall financial position of Angus Integration Joint Board for 2018/19;
- (ii) to note progress with the 2018/19 savings delivery; and
- (iii) to note the risks documented in the Financial Risk Assessment.

6. ANGUS IJB AUDIT COMMITTEE ANNUAL REPORT 2017/18

There was submitted Report No IJB 57/18 by the Chief Finance Officer presenting the first Annual Report provided by the Angus Integration Joint Board Audit Committee to the Angus Integration Joint Board summarising the work of the Audit Committee during the year 2017/18.

The Report indicated that at the inception of the Integration Joint Board it was agreed to create a separate Audit Committee with an agreed remit. The Audit Committee had met regularly as agreed and the minutes of the Audit Committee had been shared with the main Integration Joint Board.

It had been recently agreed that on an annual basis the Audit Committee would provide an Annual Report to the main Integration Joint Board. The Annual Report would become an annual report back of the activity undertaken through the Audit Committee. The work of the Committee reflected the Committee's remit and the annual cycle of governance reviews and reporting.

The Chief Finance Officer provided an update to the Report.

He also thanked Councillor Julie Bell, Chair, Alison Rodgers, former Chair and the individual members for their contribution to the Audit Committee. The IJB's Internal and External Auditors and Angus Council's Legal and Democratic Services were also thanked for their contribution and support.

Councillor Julie Bell made reference to the Audit Scotland report considered at the Integration Joint Board Audit Committee meeting earlier today and highlighted the exceptional progress made and expressed her appreciation to the Chief Finance Officer for his significant contribution to the audit process.

The Integration Joint Board agreed:-

- (i) to note the Annual Report of the Audit Committee for the year 2017/18; and
- (ii) to acknowledge the input provided to the Audit Committee from Audit Committee members, and those supporting the Audit Committee.

7. MENTAL HEALTH AND LEARNING DISABILITY SERVICE REDESIGN IMPLEMENTATION PLAN UPDATE

With reference to Article 8(b) of the minute of meeting of this Board of 10 January 2018, there was submitted Report No IJB 58/18 by the Chief Officer providing an update in terms of the Mental Health and Learning Disability Service Redesign Implementation Plan.

The Report indicated that the Mental Health and Learning Disability Service Redesign Transformation Programme (MHLDSRT) Consultation Report was presented to the Angus Integration Joint Board in January 2018 reflecting the culmination of a significant, informing, engaging and consultation process which had been undertaken from January 2016. The report presented a brief background to the Programme and the preferred option, an overview of the consultation process and findings and the draft programme required to support implementation.

The Report was supported by a plan to restore a seven day Extensive Home Treatment Team within Angus Mental Health Services from April 2019 which was described as an essential component of the wider Tayside Transformation Programme.

Section 3 of the Report provided a five step accelerated plan required to implement the inpatient component of the preferred option.

The MHLDSRT had now moved into an operational implementation phase following approval of the preferred option at the Perth and Kinross Integration Joint Board on 26 January 2018.

In response to a Parliamentary debate, NHS Tayside had commissioned an Independent Inquiry led by Mr David Strang to review the care provided by Mental Health Services. This Inquiry would also consider issues raised in recent media coverage.

The Head of Integrated Mental Health Services provided a detailed overview and update.

Following questions from Councillor Julie Bell in relation to the transfer of staff and Councillor Lois Speed in relation to the transport and travel arrangements and in response having heard from the Head of Integration Mental Health Services, the Integration Joint Board agreed:-

- (i) to note the content of the Report; and
- (ii) to request that future reports would include an update in terms of transport and travel arrangements.

8. UPDATE REPORT – DELIVERING THE PRIMARY CARE IMPROVEMENT PLAN FOR ANGUS

With reference to Article 7 of the minute of meeting of this Board of 29 August 2018, there was submitted Report No IJB 59/18 by the Chief Officer providing members with an update regarding local implementation of the Tayside Primary Care Implementation Plan.

The Report indicated that previous reports to the Integration Joint Board in February and June 2018 provided the details of the new 2018 General Medical Services contract, with the Tayside Primary Care Implementation Plan approved by the Board in June.

Exceptional meetings of the Clinical Partnership Group had continued monthly with an open invitation to all GP's and Practice Managers to attend and inform planning. Planning had been progressed locally via the Angus GMS Contract Implementation Group and Angus Clinical Partnership Group, strongly supported by practices, clusters, service managers and GP Sub Committee.

Delivery of the plan relied on successful recruitment to additional posts, creating significant risks. To minimise the risks of inequalities of distribution of resources to clusters and practices within clusters, the Angus GMS Contract Implementation Group would maintain an overview of all tests of change and service developments.

Appendix 1 to the Report provided an overview of the Angus Primary Improvement Fund work plan for 2018/19, the content of which had been endorsed clinically through the Clinical Partnership Group. Appendix 2 to the Report provided details of the 2018/19 financial plans for the local Primary Care Improvement Fund. Appendix 3 to the Report outlined the Angus Health and Social Care Partnership Mental Health Action 15.

The Report highlighted that given the significant workforce implications associated with the transformation programme, discussions were ongoing locally and regionally with regards to direct involvement of staff partnership representatives in planning and monitoring of the programme's work plan.

The Clinical Director, AHSCP highlighted the key areas of the Report.

Having heard from a number of members in terms of the Mental Health Action 15, the Integration Joint Board agreed:-

- (i) to approve the proposed work plan for 2018/19 as detailed in Appendix 1 to the Report;
- (ii) to approve Action 15, Mental Health Strategy proposal for Angus at outlined in Appendix 3 to the Report, for supporting Primary Care. The Integration Joint Board noted that some of the financial projections were indicative at this stage due to awaiting clarity on the Tayside Regional bids. It was agreed that the IJB delegate authority for approval of the final financial plan to the Chief Officer.

- (iii) to approve the overall indicative Angus Primary Care Improvement Fund financial plan as detailed in Appendix 2 to the Report, including:-
 - a. to delegate devolved authority to the Chief Officer to approve updated versions of the financial plan as more complete information became available (noting the Chief Officer would still have to meet obligations re approval from Local Medical Committee).
 - b. to approve the proposal that where Primary Care funding was allocated to Angus IJB, that the appropriate part of that funding that related to Angus residents registered with General Practices elsewhere in Tayside was re-directed to neighbouring IJBs where General Practices in those areas, or HSCPs generally, were providing the agreed care to Angus residents.
 - c. to carry forward any relevant ring fenced funds at the end of the financial year via the IJB's reserves.

Councillor Speed, having declared a non-financial interest at Article 2 above, left the meeting during consideration of the following item.

9. ASSESSMENT, CASE PRIORITISATION AND ELIGIBILITY

There was submitted Report No IJB 60/18 by the Chief Officer seeking to clarify an approach to resource allocation that would promote independence and mitigate risk to the individual, whilst containing financial risk to the Angus Health and Social Care Partnership and in turn, improve the prospect of overall service sustainability.

The Report indicated that the Angus Health and Social Care Partnership aimed to deliver support at the right time, in the right place, and from the right person, and to provide health and social care services in local communities wherever possible. It sought to ensure that resources were targeted on those with greatest need. The Partnership required to make explicit its approach to managing the allocation of resources and to support operational staff in the delivery of consistent practice and informed decision-making in relation to managing the allocated budgets for services to adults.

There was tension in the delivery of social work services between the equitable allocation of resources and the uniqueness of individual circumstances, and any procedure needed to take account of both. Approval was being sought for an approach which recognised that resources were finite and that they must be allocated proportionately using the procedure as outlined in the Report. In clarification, this did not mean that the cheapest solution would be the preferred option in every case; the decision would continue to be based on the balance of assessed need, risk, individual circumstances, prioritisation, cost and proportionate expenditure. Equally, the balance also meant that the most expensive care package option may not always be the approved one. Board approval was not sought for taking the cheapest option on all occasions but for factoring into decision-making the cost and the finite nature of resources as factors to be legitimately considered in allocating resources.

The Head of Community Health and Care Services – South provided an informative overview and highlighted the key areas of the Report.

Following discussion, the Director of Public Health highlighted concern that there had been no reference within the report in terms of people living in poverty and the less disadvantaged and having heard the responses from both the Head of Community Health and Care Services and the Chief Social Work Officer, the Integration Joint Board agreed:-

- (i) to note the contents of the Report;
- (ii) to approve the assessment, prioritisation and eligibility procedure as described in Appendix 2 to the Report;
- (iii) to approve the authorisation process for the allocation of resources and the associated governance process; and

- (iv) to request an annual report on the application of assessment and eligibility processes.

10. THE CARERS (SCOTLAND) ACT 2016 IMPLEMENTATION

With reference to Article 5 of the minute of meeting of this Board of 18 April 2018, there was submitted Report No IJB 62/18 by the Chief Officer providing an update on local progress and seeking agreement of transitional arrangements to support implementation.

The Report indicated that the Act was implemented on 1 April 2018. The functions delegated to the Integration Joint Board by Scottish Ministers and the additional timescales for implementation were outlined in Table 1 of the Report. Additionally, existing adult carers already in receipt of support must be offered an Adult Carer Support Plan (ACSP) when there was a material change in their circumstances, at the request of the carer, and in any case by 31 March 2021.

The current position of the work and any requirement for approval from the Integration Joint Board was outlined in Section 3 of the Report.

Attached as Appendix 1 to the Report was a draft Adult Carer Support Plan which had been developed which set out a carer's personal outcomes, identified needs and the support to be provided to meet these needs. It was an outcome-focused and strengths-based assessment and was produced in consultation with carers, their representative bodies, Angus Health and Social Care Partnership (AHSCP) managers and practitioners.

Attached as Appendix 2 to the Report was the ACSP Implementation Plan which would be implemented from 1 September 2018 for new carers and introduced for carers already known to AHSCP at the time of their next planned review or a significant change in circumstances.

The Integration Joint Board agreed:-

- (i) to note the progress update on implications for Angus Health and Social Care Partnership (AHSCP) of the Carers (Scotland) Act 2016; and
- (ii) to approve the proposals for managing transition to the new adult care support plan and local eligibility criteria for carers already known to AHSCP.

11. HEALTH AND SOCIAL CARE STANDARDS

There was submitted Report No IJB 63/18 by the Chief Social Work Officer providing information on the newly implemented Health and Social Care Standards which applied across the range of services operated through the Integration Joint Board. The Health and Social Care Standards set out that people using health and social care services should expect to be treated with respect and dignity with their human rights upheld.

The Report indicated that in 2017 the Scottish Government published "Health and Social Care Standards: My support, my life" under Section 50 of the Public Services Reform (Scotland) Act 2010 and Section 10H of the National Health Services (Scotland) Act 1978. They were designed to complement relevant legislation and best practice and had been informed by learning from inspections and complaints investigations as well as the views of people experiencing care and extensive public consultation. The standards replaced the National Care Standards published in 2002 which were service sector specific and only applied to registerable services.

From 1 April 2018, the standards were being taken in to account by scrutiny bodies in relation to inspections and registration of health and care services. They were intended to support a change of regulatory culture towards a more collaborative approach to continuous improvement within and across services.

The Chief Social Work Officer provided an overview of the Report and having heard from some members, the Integration Joint Board agreed:-

- (i) to note the content of the new Health and Social Care Standards attached as Appendix 1 to the Report; and
- (ii) to note the planned approach to incorporating the content of the new standards into the external scrutiny of health and social care services.

12. THE ANGUS CARE MODEL – PROGRESS REPORT

With reference to Article 10 of the minute of meeting of this Board of 18 April 2018, there was submitted Report No IJB 64/18 by the Chief Officer providing an update to the Integration Joint Board (IJB) on the current position in relation to the implementation of the Angus Care Model which aimed to facilitate a more integrated and innovative approach to service provision for people in need of care and support.

The Report indicated that the Integration Joint Board approved the developments associated with the delivery of the Angus Care Model which were outlined in Report Nos IJB 9/18 and IJB 26/18.

Appendix 1 to the Report outlined the summary of the progress made to deliver the Angus Care Model. Appendix 2 to the Report outlined the summary of the progress made to reconfigured inpatient care in Angus. Appendix 3 provided details of the number of Montrose and Brechin residents attending the Minor Injury and Illness Units (MIIU).

The Chief Officer, the Heads of Community Health and Care Services – North and South highlighted key areas of the Report.

The Head of Community Health and Care Services – South also advised that Section 3.4 of the Report had made reference to a separate report being considered at this meeting. He confirmed the report had been withdrawn but indicated that a report on Help to Live at Home and the Option 3 Framework would be considered at a future meeting of the Integration Joint Board.

The Integration Joint Board agreed:-

- (i) to note the progress made in the implementation of the Angus Care Model since the last update in April 2018;
- (ii) to note that the work to develop Community Care and Treatment Services in Angus was aligned to NHS Tayside Primary Care Implementation Plan; and
- (iii) to acknowledge the work underway to raise awareness and communication of the Angus Care Model.

13. EXCLUSION OF PUBLIC AND PRESS

The Angus Health and Social Care Integration Joint Board agreed that the public and press be excluded from the meeting during consideration of the following item so as to avoid the possible disclosure of information which was exempt in terms of the Local Government (Scotland) Act 1973 Part 1, Schedule 7A, Paragraph 4.

14. CARE ABOUT ANGUS UPDATE

With reference to Article 13 of the minute of meeting of this Board of 29 June 2018, there was submitted Report No IJB 65/18 by the Chief Officer providing an update in relation to Care About Angus (CAA).

The Report indicated that Care About Angus was the provider of housing support services to around 700 people across Angus. Some of the services CAA provided assistance to Angus Health and Social Care Partnership meet local requirements under Section 14 of the Social Work (Scotland) Act 1968 to ensure that domiciliary services were available in the Angus area to meet the needs of people who required such services.

Having heard from Head of Community Health and Care Services – South, the Chief Finance Officer and the Chair, the Integration Joint Board agreed the recommendations as outlined in the Report.

15. DATE OF NEXT MEETING

The Integration Joint Board noted that the next meeting would take place on Wednesday 24 October 2018 at 2.00pm in the Town and County Hall, Forfar.