

MINUTE of MEETING of the **STAFFING SUB-COMMITTEE** of the **CHILDREN AND LEARNING COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 18 September 2018 at 1.30pm.

**Present:** Councillors DEREK WANN, LOIS SPEED and LYNNE DEVINE.

Councillor WANN, Convener, in the Chair.

**1. APOLOGIES/SUBSTITUTES**

There were no apologies intimated.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of this Sub-Committee of 13 June 2017 was submitted and approved as a correct record.

**4. APPROVAL OF LOCAL AGREEMENT AJNCT/11: DISCIPLINARY PROCEDURES FOR TEACHERS (REVISED)**

There was submitted Joint Report No 284/18 by the Head of Schools and Learning and the Head of HR, Digital Enablement and Business Support seeking ratification of amendments to Local Agreement AJNCT/11: Disciplinary Procedures for Teachers.

The Sub-Committee noted that the Agreement had been revised to reflect the outcomes of the recent management review.

The Sub-Committee agreed to ratify the amendments to Local Agreement AJNCT/11, as detailed in the Report.

**5. APPROVAL OF LOCAL AGREEMENT AJNCT/23: PROMOTED POSTS IN PRIMARY SCHOOLS: ADJUSTMENTS TO STAFF ESTABLISHMENT (REVISED)**

There was submitted Joint Report No 285/18 by the Head of Schools and Learning and the Head of HR, Digital Enablement and Business Support seeking ratification of amendments to Local Agreement AJNCT/23: Promoted Posts in Primary Schools: Adjustments to Staff Establishment.

The Sub-Committee noted that the Agreement had been revised following approval of Report No 73/16 presented to the Children and Learning Committee on 23 February 2016 which amended the staffing formula for promoted staff in Angus primary schools to achieve consistency across all schools.

The Sub-Committee agreed to ratify the amendments to Local Agreement AJNCT/23, as detailed in the Report.

**6. APPROVAL OF LOCAL AGREEMENT AJNCT/24: LEARNING VISITS (PREVIOUSLY CLASSROOM OBSERVATION) (REVISED)**

There was submitted Joint Report No 286/18 by the Head of Schools and Learning and the Head of Digital Enablement and Business Support seeking ratification of amendments to Local Agreement AJNCT/24: Learning Visits (Previously Classroom Observation).

The Sub-Committee noted that the Agreement had been revised to capture up-to-date practice within schools and to provide more flexibility.

The Sub-Committee agreed to ratify the amendments to Local Agreement AJNCT/24, as detailed in the Report.

**7. APPROVAL OF LOCAL AGREEMENT AJNCT/33: RECRUITMENT PROCEDURES FOR TEMPORARY PROMOTED POSTS IN PRIMARY AND SECONDARY SCHOOLS**

There was submitted Joint Report No 287/18 by the Head of Schools and Learning and the Head of HR, Digital Enablement and Business Support seeking approval of Local Agreement AJNCT/33: Recruitment Procedures for Temporary Promoted Posts in Primary and Secondary Schools.

The Sub-Committee noted that the Agreement set out the principles and procedures to be followed when recruiting for temporary posts in primary and secondary schools.

The Sub-Committee agreed to approve the new Local Agreement AJNCT/33, as detailed in the Report.