

ANGUS COUNCIL

COMMUNITIES COMMITTEE – 13 November 2018

PARKS & BURIAL GROUNDS PLANT AND EQUIPMENT REPLACEMENT PROGRAMME  
2018/2019

REPORT BY HEAD OF COMMUNITIES

**ABSTRACT**

The committee are asked to approve the recommendation to purchase plant and equipment required for the 2018/2019 Parks & Burial Grounds capital replacement programme.

**1. RECOMMENDATION**

It is recommended that the Committee:

- (i) approves the estimated total cost of £238,000 for the purchase of grounds maintenance plant and equipment required for the 2018/2019 capital replacement programme;
- (ii) authorises officers to procure grounds maintenance plant and equipment on the basis set out in this report and;
- (iii) notes the financial implications included in section 5 of this report.

**2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/  
COPORATE PLAN**

This report contributes to the following local outcome contained within the Angus Community Plan and Single Outcome Agreement:

- Resources are used effectively.

**3. BACKGROUND**

3.1 The Council's grounds maintenance machinery replacement programme is prioritised to ensure that equipment scheduled for replacement (as detailed at Section 5 below) represents the priority items required to maintain service provision and allow the section to continue to be competitive in the commercial market servicing external contracts which generate significant income.

3.2 It demonstrates a continued commitment to provide equipment which is fit for purpose, safe to use and fully compliant with current PUWER (Provision and Use of Work Equipment Regulations), It meets all relevant legislation and regulations within EU and HSE guidance on exposure to hand arm vibration enabling the section to meet current health and safety obligations and protect our workforce.

3.3 In collaboration with our Tayside Procurement Consortium (TPC) partners Dundee City Council and Perth and Kinross Council, a collaborative framework agreement is in place for the purchasing of our plant and equipment.

**4. PROCUREMENT AUTHORITY**

4.1 Sourcing Strategy

The Strategic Director - Place considers that the provision of grounds maintenance plant and equipment is an essential requirement to meet the contractual obligations of the Parks

Maintenance section in regard to both internal service level agreements and external clients. The plant and equipment required will be procured through the recently renewed collaborative framework contract with Tayside Procurement Consortium (TPC/GM & PLANT 16/14) which has proven to provide value for money.

The impact on the locally-based supply chain of going to the collaborative framework agreement for this requirement has also been considered to be minimal.

The procurement is not considered to be a “major procurement” in terms of Financial Regulation 16.8.4. Approval of this report would mean that the contract can be accepted without the need for a further report for approval. In accordance with Financial Regulations scrutiny arrangements, the contract award will be reported to committee for noting only.

#### 4.2 Terms Proposed

The value of the supply this financial year is estimated at £238,730. The terms of the framework agreement will apply.

#### 4.3 Procurement Procedure

This procurement will either proceed as a mini competition issued to all the framework agreement suppliers capable of meeting the requirement or by direct purchase from a single framework supplier where officers are satisfied that approach offers best value without further competition.

#### 4.4 Contract Evaluation and Award Basis

The collaborative framework agreement will have been renewed and will have been evaluated and awarded on the basis of the most economically advantageous tender.

Where a mini competition is undertaken, this opportunity will also be evaluated on a “most economically advantageous tender” basis on a price / quality split of 60/40%.

### 5. FINANCIAL IMPLICATIONS

5.1 As noted at 2 above, the Council has a machinery replacement programme in place and this report seeks procurement authority to purchase from that programme, the plant and equipment listed in Table 1.

**Table 1**

Description	Number in fleet	Number being replaced	Estimated Cost (£,000)
Ride On Cylinder Mower	12	3	75
Ride On Rotary Mower	23	3	29
Pedestrian Rotary Mower	78	15	15
Hedge Trimmer	48	9	4
Tractor Mounted Implements	47	7	47
Chainsaw	34	5	2
Back Pack Blower	33	4	1
Pedestrian Flymo mowers	13	8	3
Miscellaneous(drills, mixers, compactors)	52	5	42
Pedestrian Edgers	31	2	1
Scrubcutter	33	17	9
Marking Barrows	18	3	2
Cylinder Mower	27	2	5
Water Pump	13	3	3
<b>Current Total Number in Fleet</b>	<b>462</b>	<b>86</b>	
<b>Current Total Value of Fleet (£,000)</b>	<b>1,578</b>		<b>238</b>
<b>Percentage</b>	<b>100%</b>	<b>19%</b>	<b>15%</b>

The total cost of the purchase of ground maintenance equipment in this report, £238,000 will be contained within the Place financial plan. The portfolio of funding consists of £100,000 from Communities capital allocation for grounds maintenance equipment (2018/19), £54,000 carried over from 2017/18 capital allocation underspend, ring fenced capital receipts from sale of redundant machinery of £24,000, with the balance of £60,000 from Place revenue underspend.

## **6. OTHER IMPLICATIONS**

6.1 Other than the normal risks inherent in any contract, this report does not require any specific risk issues to be addressed.

**NOTE:** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above Report.

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