

# ANGUS COMMUNITY PLANNING PARTNERSHIP BOARD

Minute of Meeting of the **ANGUS COMMUNITY PLANNING PARTNERSHIP BOARD** held in the Offices of the Montrose Port Authority, South Quay, Ferryden, Montrose, on Wednesday 20 June 2018 at 10.00 am.

**Present:**

ANGUS COUNCIL

Councillor BOB MYLES  
MARGO WILLIAMSON, Chief Executive

NHS TAYSIDE

LESLEY MARLEY, Directorate Manager (Public Health)

ANGUS INTEGRATED JOINT BOARD

No Representative present

VOLUNTARY ACTION ANGUS

NEIL PRENTICE, Director

SCOTTISH FIRE AND RESCUE

GORDON PRIDE, Local Senior Officer for Perth & Kinross, Angus and Dundee

POLICE SCOTLAND

SUZIE MERTES, Superintendent, Partnership and Performance

DUNDEE & ANGUS COLLEGE

GRANT RITCHIE, Principal (**Chair of the Board**)

BUSINESS SECTOR

NIK SCOTT-GRAY, Chief Executive, Montrose Port Authority

CONSTRUCTION AND DEVELOPMENT SECTOR

No Representative present

**Also Present:**

David Kleinberg, Scottish Government Location Director  
Alison Smith, Angus Council, Service Leader – Strategic Policy and Economy  
Shelly Hague, Angus Council, Strategic Policy and Planning Manager  
Andrew Wilson, Angus Council, Committee Officer (Democratic Services)

Grant Ritchie, Convener, in the Chair.

Prior to the commencement of business, Grant Ritchie welcomed all members to this, his first meeting as Chair of the Board. He expressed his appreciation of the contribution made by his predecessor, Neil Prentice, and indicated his intention to build on the progress made by the Partnership as a whole.

**1. APOLOGIES FOR ABSENCE**

An apology for absence was intimated on behalf of Hazel Scott, with Lesley Marley substituting; and also for Hugh Robertson and Gary Malone.

**2. DECLARATION OF INTEREST (ELECTED MEMBER ONLY)**

No declaration of interest was intimated.

**3. MINUTE OF PREVIOUS MEETING**

There was submitted and **approved as a correct record** the minute of meeting of the Board of 28 March 2018.

#### 4. MATTERS ARISING FROM THE PREVIOUS MINUTE

##### (i) Nominations for Vice Chair of the Board

The Clerk advised that two nominations had been received since the last meeting but that subsequently one nominee had withdrawn from the process.

**That being the case, Margo Williamson was declared the successful nominee and was duly declared as Vice Chair of the Board with immediate effect.**

##### (ii) Proposed Angus Social Enterprise Strategy (Article 4 (ii) refers)

On a point of clarification, Neil Prentice advised that, while VAA had assisted with the launch of Care About Angus as a social enterprise, it was independent of the VAA.

**Noted.**

##### (iii) Presentation – Systems Leadership (Article 6 refers)

Referring to her presentation made at the last Meeting of the Board, Margo Williamson emphasised her view that the Partnership had indeed made significant progress in the last five years. The collective energy of the Board was a change driver and the Board should hold itself to account to ensure progress over its next four or five meetings. Other points included:

- The Board's role included the holding to account of the Executive and the Localities - but for what?
- Frontline officers are already working well together at a high level.
- How to drive this forward – go to the Plan, look at outcomes and decide from there.
- Short term working group proposed to take on that role. Following the joint development day involving both Board and Executive Group members, partners have plenty of information. Working Group to report back to Board.
- What are our green indicators and which ones matter?
- Statistics in themselves were not representative and did not alone show how the Partnership had impacted on any particular area – preference should be to focus on the 12 outcomes in the Local Outcomes and Improvement Plan (LOIP).
- Suzie Mertes - As part of a national, as opposed to a local, organisation, police officers in Angus are unclear as to on which strategic areas they should focus – greater clarity required. Too much focus on LACs would not illustrate how one LAC compared with other parts of Scotland. It would however assist with knowledge levels about performance locally.
- Grant Ritchie / Alison Smith - Adopt narrower approach? E.g. ambition statements and meaningful impact assessment based on data and key issues, clarifying what the focus should be.
- Grant Ritchie - Must be able to give partnership agencies the priorities on which to focus while being absolutely clear on what that focus should be.
- Margo Williamson – The Board should have its own action plan for the coming year.  
Starting point is the improvement plan. Plenty of data available albeit some out of date. Agree a “big five” priority list quickly.
- Alison Smith - Draft performance report during July to be taken to Partnership workshop in October.
- Daniel Kleinberg - Test – in one year's time, do all partners get a shared sense of the priorities.
- Margo Williamson - Plenty of resources represented in the Board membership.

- Suzie Mertes - Policing plans already align with LOIP – Local Policing Plan developed at the same time as the LOIP which assisted to achieve alignment. There exists a Local Policing Plan for Angus with locality plans below that level.
- Grant Ritchie - All partners have their own individual measurement frameworks so it should be straightforward to match these up.
- Margo Williamson - Although plenty of plans are available which can be easily aligned, which ones should the Board champion – the Board needs to examine this.

**The Board agreed that all partners prepare their own list of four or five priorities to be taken forward to a workshop at the Board's next meeting on 19 September 2018, noting that the annual performance report would be submitted to Committee in Angus Council during September following publication at the end of July.**

## **5. JOINT DEVELOPMENT DAY – ACPD EXECUTIVE GROUP AND BOARD, 16 MAY 2018 - FEEDBACK**

There was submitted a note on the outcomes of the Joint Development session of Wednesday 16 May 2018, attended by 26 people. During a busy session, attendees heard Dot McLaughlin, of the Improvement Service, reflect upon locality work, community participation and governance issues, including :

- responsibility to the Local Outcomes and Improvement Plan (LOIP)
- issues of accountability;
- the relationship between locality implementation and the Community Planning Partnership;
- differences in the evolution of the four locality groups in response to their respective differing area characteristics and issues;
- the collective responsibility for meeting LOIP actions now lying with Partners rather than only Angus Council; and
- the importance of collaborative governance and how to support that concept.

Group discussions then took place in the light of what attendees had heard, which would become the basis of the next phase of development. Communications were a major issue for the Partnership and recent developments have included new Twitter and Yammer accounts and the ongoing redesign of the website.

The Twitter account had attracted plenty of activity while the Yammer account was still settling in. Communication, Performance, and Purpose were the 'Big Three' considerations for Partners.

Members recognised that the use of technical language and jargon, particularly when used to describe performance, was still alienating communities and discouraging wider use. Descriptions of projects, for example, in relieving food poverty made an effective impact. The website should be seen as one open to all members of the Partnership to take part in debate or relevant issues – it is not just intended for use by the Council, Police and Fire services. Future content would contain, besides discussion papers, case studies, and would also be used to highlight the Council Plan.

**The Board agreed to note the current position.**

## **6. ROLES AND RESPONSIBILITIES 2018**

There was submitted a Roles and Responsibilities Summary which attempted to address the question of some perceived duplication between the Board and the Executive Group in terms of role, and attempted to structure the Board's expectations of the Executive. Organisational Hierarchies were not necessarily as important as they had been formerly and some partners covered geographical areas which went far beyond the boundaries of Angus. The priorities for the Police Service across the three areas of Tayside were currently the same in terms of dealing with public protection, crime issues etc.; however it was likely that these would start to diverge in future. The range of groups shown in the diagram was not intended to be exhaustive but all fed into the community planning process. The Pride in Place Member Officer Working Group was an example of just such a group.

The Board faced various issues, such as how to manage the landscape of community planning and how to include private sector-led activities.

One previous suggestion had been for the formation of a private sector forum but that had been 'parked' to enable the sector to focus its efforts on dealing with the Tay Cities Initiative.

The outcome of the Tay Cities bid should be known by September 2018. In the meantime, the numbers of applicants for engineering courses had fallen, with the colleges in both Dundee and Aberdeen experiencing this decline. The prospect of decommissioning oil infrastructure may offer a temporary improvement in this situation.

The organisational diagram assisted in showing the alignment of the groups, however they had to be aware of Community Planning Partnership expectations from their activities. Feedback from these groups was essential. The Board could identify priorities for progress and seek feedback from the Groups as to what was regarded as achievable.

Some groups, it was noted, were already buying into the LOIP, aligning with it and shaping their own plans accordingly. Could the private sector be an economic driver for the area? It was noted that the Council's Economic Development Service had delayed a business forum pending the outcome of the Tay Cities Deal process. There was no current sounding board for the private sector, and that was a gap that should be plugged. The Council, and in particular the Economic Development Service, currently had good relations with private employers who wish to contribute to wider Angus. One issue was how to involve the private centre more in Localities Groups, the composition of which could seem somewhat disjointed at present. A possible model could be found in Dundee and Angus College which currently set up stakeholder groups. Nik Scott-Gray referred to the experience of the Port of Grimsby in Humberside, which, having lost its staple industry of deep sea fishing, had embraced the opportunity provided by the development of offshore wind farms. Many local firms have become involved, along with colleges and other agencies. In Angus, initial similar enthusiasm, including the construction of a turbine at Dundee & Angus College, had come to nothing due to various external factors. Employers may well respond to a new group if it was to convene every six months or so and it was run in a sharp and business-like way. Alison Smith agreed to take forward this suggestion and to look at the Grimsby model as the one to follow.

**The Board noted that Alison Smith and the Council's Economic Development Service would take forward the creation of a new Group to act as a sounding board for the private sector in Angus.**

## **7. ANGUS YOUTH ENGAGEMENT STRATEGY**

There was submitted a Report previously approved by the Children and Learning Committee of Angus Council regarding an Angus Youth Engagement Strategy intended to strengthen Angus Community Planning Partners' engagement with young people across the County. The Report noted that 2018 was the Year of Young People, an opportunity to celebrate their achievements, community contributions and create new opportunities for them.

Activities during the year were based around six key themes which themselves had been developed by young people, namely culture; education; enterprise and regeneration; equality and discrimination; health and wellbeing; and participation. Angus young people and members of the Community Planning Partnership had co-designed the Angus Youth Engagement Strategy which had been launched on 14 June 2018, supported by many partners and young people from the workshop which had prepared it. While the strategy contained only two pages including photographs, Twitter and Snapchat had been major ingredients. The message from youngsters was to reduce jargon, particularly in Health Service matters, providing an altogether refreshing approach.

Grant Ritchie noted that the Dundee & Angus College had done considerable engagement work with youngsters which had brought about a complete transformation to the College's approach to its dealings with young people. The Council too had adjusted the way in which it carried out consultations with the community, promoting digital and speaking in clear language. Various members gave examples of engagement by young people in assorted activities, either as members of the Scottish Youth Parliament or Scottish Youth Action; or simply wanting to be active role models to empower the community to spend funds on what young people wanted to see happen.

**The Board agreed:-**

**(i) to endorse the strategy and congratulate those who prepared it for its brevity and clarity; and**

**(ii) to endeavour to use plain English from now on in all of its proceedings and documentation.**

## **8. SOCIAL ISOLATION RESPONSE TEMPLATE**

There was submitted the Social Isolation Consultation Questionnaire template, being the proposed Community Planning Partnership response to Scottish Government. It was anticipated that social isolation and loneliness would become a major theme for Community Planning and Government. Most local partners had responded, with the response rate possibly improved by the fact that the Consultation had been issued by email.

**The Board agreed to endorse the proposed response to be issued on behalf of Angus Community Planning Partnership.**

## **9. DATE OF NEXT MEETING**

**The Board noted that it was next due to meet on Wednesday 19 September 2018 at 10.00am, and that the Chair invited the Board to meet at the Arbroath Campus of Dundee and Angus College on that occasion.**

In conclusion, the Chair, on behalf of the Board, expressed his thanks and appreciation to Nik Scott-Gray and Montrose Port Authority for providing the venue and hospitality for today's meeting. He then reminded Members that an optional tour of the Port and the South Montrose Developments would take place by minibus immediately following the conclusion of this meeting.

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