

(Before completing application form please refer to Taxi/Private Hire Drivers Notes)

**ANGUS COUNCIL**

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

**APPLICATION for TAXI DRIVER'S LICENCE**  
**or PRIVATE HIRE CAR DRIVER'S LICENCE**

PLEASE TICK FOR

**Grant** ☐

or

**Renewal** ☐

1. Full name of applicant (including maiden name if applicable) to be licensed																						
2. Home address (including postcode)  Telephone Number/Mobile Number  E-mail Address (Mandatory)																						
3. Applicant's date and place of birth																						
4. Driving licence number <b>A copy of your driving licence counterpart (old style paper licence) or a copy of your DVLA photocard (both sides) must accompany this application</b>																						
5. Type of licence applied for  New Applications and Renewal Applications (over age of 65)  <b>Lodging Fee £136 (New Application)</b> <b>Lodging Fee £115 (Renewal)</b>  Renewal Applications (under age of 65)  <b>Lodging Fee £289 (Three year licence)</b>  If Renewal applied for please state existing Driver's Licence Number	<table border="0"> <tr> <td><b>Taxi Driver</b></td> <td>or</td> <td><b>Private Hire Car Driver</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>New Application</b></td> <td></td> <td><b>Renewal (over age 65)</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>Renewal (under age 65)</b></td> <td></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>Insert Licence Number</b></td> <td></td> <td><input type="checkbox"/></td> </tr> </table>				<b>Taxi Driver</b>	or	<b>Private Hire Car Driver</b>	<input type="checkbox"/>		<input type="checkbox"/>	<b>New Application</b>		<b>Renewal (over age 65)</b>	<input type="checkbox"/>		<input type="checkbox"/>	<b>Renewal (under age 65)</b>		<input type="checkbox"/>	<b>Insert Licence Number</b>		<input type="checkbox"/>
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<b>Insert Licence Number</b>		<input type="checkbox"/>																				
6. Operational zone applied for  <b>Please tick appropriate box</b>	<b>Monifieth/ Sidlaw</b>  <input type="checkbox"/>	<b>Forfar/ Kirriemuir</b>  <input type="checkbox"/>	<b>Arbroath/ Carnoustie</b>  <input type="checkbox"/>	<b>Montrose/ Brechtin</b>  <input type="checkbox"/>																		

**FOR OFFICE USE ONLY**

**PLEASE COMPLETE REVERSE OF FORM**

Date, Amount and Receipt Number	Date Passed to Consultees	Date Observations Received	Tayside Police
		Police.....	Interview - YES/NO
		Finance .....	Knowledge Test - YES/NO
<b>Date of Decision</b>	<b>Decision</b>	<b>Expiry Date</b>	<b>Licence Number and Date of Issue</b>
<b>Satisfactory Medical Received YES/NO</b>			

7.	Has the applicant held a full car driver's licence issued under the Road Traffic Act 1972 for a continuous period of 12 months prior to the date of this application	<b>YES/NO</b>	
8.	Name and business address of the person whose vehicle the applicant will drive		
9.	Is the applicant subject to any disability likely to affect his fitness as a driver?  If yes, state nature	<b>YES/NO</b>	
10.	Is the applicant licensed with another Council?  If Yes, please state name of Council	<b>YES/NO</b>	
11.	Name and designation of the countersignatory of the photograph.		
12.	Does the applicant require permission to enter or remain in the United Kingdom?  If yes, has permission been granted?	<b>YES/NO</b>  <b>YES/NO</b>	
13.	If permission has been granted, is the permission:-  Valid?  Is the permission indefinite, if not when does it expire?  Has ceased to have effect?  Subject to a condition preventing the applicant from working as a private hire car or taxi driver?	<b>YES/NO</b>  <b>YES/NO</b>  <b>YES/NO</b>  <b>YES/NO</b>	
14.	State below particulars of any convictions or offences against the applicant named in question 1 overleaf (whether traffic related or not). All convictions or offences, unless spent and protected, must be stated. Please note that these convictions and any future convictions may be referred to the Civic Licensing Committee and may be dealt with in public:- (continue on separate sheet if necessary):-		
	Date	Court	Offence
			Sentence/Fine

## **DECLARATIONS:-**

1. Angus Council is under a duty to protect the public funds it administers. As a result, the information you have provided or the information provided about you by a third party will be passed to the Council's Revenues and Benefits Service to check whether you have outstanding debts with the Council in relation to such matters as Council tax and non-domestic rates. The Council will also share information about you with other Departments of the Council and with other bodies auditing or administering public funds for the prevention of crime and the detection of fraud, such as Government departments and other local authorities.
2. Your right to work in the UK will be checked as part of your licence application and this could include the licensing authority checking your immigration status and/or sharing data with the Home Office. You must therefore provide a document or document combination that is stipulated as being suitable for this check. The list of documents is set out at Annex A. You must provide the original document(s), such as a passport or biometric residence permit as indicated in the published guidance, so that the check can take place. The document will be checked in your presence. The document(s) will be copied and the copy retained by the licensing authority. The original document will be returned to you. Your application will not be considered valid until all the necessary information and original document(s) have been produced and the relevant fee has been paid.

If there are restrictions on the length of time you may work in the UK, your licence will not be issued for any longer than this period. In such circumstances the check will be repeated each time you apply to renew or extend your licence. If, during this period, you are disqualified from holding a licence because you have not complied with the UK's immigration laws, your licence will lapse and you must return it to the licensing authority, failure to do so is a criminal offence.

The information you have provided on this Application form, and from supporting documentary evidence – where applicable, will be used by Angus Council (the “data controller”) for the purposes of the General Data Protection Regulation and the Data Protection Act 2018 in order to process your Licensing Application.

In order to process your Application, we will share your information in accordance with the Civic Government (Scotland) Act 1982, other licensing legislation and with relevant internal services of Angus Council.

The Council may also check information provided by you, or information about you provided by a third party such as NHS Tayside, Scottish Fire and Rescue Service, Scottish Ambulance Service and Police Scotland with other information held by us. We may also get information from those third parties or share your information with them in order to check its accuracy, prevent or detect crime, protect public funds or where required by law.

Please note that you should read this service specific Privacy Notice in conjunction with the council's Full Privacy Statement which is accessible on the council's website at:

[https://www.angus.gov.uk/council\\_and\\_democracy/council\\_information/information\\_governance/angus\\_council\\_full\\_privacy](https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/angus_council_full_privacy).

## **Data Protection Act 2018**

The information on this form may be held on an Electronic Register which may be available to members of the public on request.

## **PLEASE NOTE – IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b)

**I understand that Angus Council are permitted to accept applications for the grant or renewal of this licence; objections or representations; and notifications of any change to the licence, by means of electronic communication. Applications, objections, representations or notifications can be sent to the Council by email to [LAWLicensing@angus.gov.uk](mailto:LAWLicensing@angus.gov.uk).**

**I permit Angus Council to give notice and provide reasons in relation to granting, refusing, renewing, changing, altering, varying, suspending, and revoking the licence by means of email. I authorise the email address provided by me on this application to be used for this purpose.**

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief. I authorise the use of all information which I have provided for the above purposes. I hereby make application to Angus Council for the grant or renewal of the licence applied for.

**Date..... Signature of Applicant.....**

**NOTES**

- 1. To be lodged with the Service Leader – Legal & Democratic, Angus Council, Forfar together with the appropriate lodging fee. The application will not be processed without payment of the appropriate fee.**
- 2. Any person who in, or in connection with, the making of this application makes a statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500.**