

Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution
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Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
24 April 2019	Item 7 – CFO to review “no” space responses in “Review of the role of CFO 2018/19” to see if alternative response can be noted.	Chief Finance Officer	Progress to be reflected in further review of 2018/19 assessment.	August 2019
	Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.			
	1) The need to review the IJB’s Audit Committee constitution / Terms of References on a regular (e.g. annual basis), including reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	August 2019
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	To be considered at October 2019 Development Session.	October 2019
	3) The option to invite officers or other interested parties with a particular interest /involvement in any Audit Committee business to Audit Committees to participate in discussion. This will be taken forward immediately where practical.	Chief Officer	Introduction effective from April 20-19 Audit Committee.	Complete
4) The IJB as a whole should consider how it receives feedback from partnerships it is involved in (e.g. Alcohol and Drugs Partnership, Suicide Prevention Collaborative).	Chief Officer	To be considered by Chief Officer and future update to the Audit Committee.	December 2019	

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
	5) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	To be considered at October 2019 Development Session	October 2019
	Item 8 – Consider other aspects of assessment as described in CIPFA’s “Audit Committee: Practical Guidance for Local Authorities and Police” at the Integration Joint Board’s Audit Committee Development Session in 2019.	Chief Finance Officer	To be considered at October 2019 Development Session.	October 2019
	Item 11 - The Chief Officer requested permission to share the CCPG Report with both Chief Executive Officers and at a future meeting of the IJB.	Chief Finance Officer	Report included in June 2019 IJB Papers.	June 2019
	Item 11 - The Chair also requested that a report on the recent Breast Cancer Investigation be provided to a future meeting of the IJB.	Chief Finance Officer	Link to report included in June 2019 IJB Audit Committee report.	June 2019
12 December 2018	Item 6 – Recommend to the IJB that Section 1.1 of the Standing Orders be amended to increase membership of Audit Committee from 6 to 7, and that an additional advisory officer be appointed to the Audit Committee	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	August 2019
	Item 6 – Remit of Audit Committee to be further reviewed once the finance support arrangements were in place	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	August 2019
	Item 6 – Recommend to the IJB that the IJB’s Chief Internal Auditor and External Auditor be permitted to submit reports directly to the Audit Committee	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	August 2019
	Item 7 – Consideration to be given to providing a joint development session to the IJB’s partner agencies	Chief Officer	Under consideration.	December 2019
29 August 2019	Item 9(ii) – Updates on the Governance Action Plan to be submitted to all future meetings of the Angus IJB Audit Committee until agreed otherwise	Chief Finance Officer	Ongoing	For IJB Audit Committee meeting on 24 April 2019 (but no longer track as discrete plan, included in Internal Audit Follow Up Report or Audit Committee Action Points).