



AGENDA ITEM 3 (b)

Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution
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Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
26 June 2019	Item 7 – CO to make the necessary arrangements to progress induction and development sessions for new members of the Integration Joint Board and Integration Joint Board Audit Committee.	Chief Officer	In Progress	December 2019
	Item 7 - Falls Follow Up Report be prepared and submitted to the Integration Joint Board no later than 31 December 2019.	Head of Community Health and Care – North	In progress	December 2019
	Item 8 – Angus IJB Audit Committee Chair to write to both Angus Council and NHS Tayside confirming the adequacy and effectiveness of the governance arrangements within Angus Integration Joint Board for 2018/19, including sharing the latest version of the Governance Statement.	Chair of the Integration Joint Board's Audit Committee	Complete – See report 46/19 to August 2019 Audit Committee	Complete
	Item 10 - CFP would explore sharing information within the “External Reports” report with IJB Board members.	Chief Finance Officer	In Progress	October 2019
	Item 12 - Angus IJB’s Internal Auditors proceed with the implementation of the approved Audit Plan	Chief Finance Officer / Chief Internal Auditor	Work initiated and feedback to IJB Audit Committee via reports to all meetings.	Complete
	Item 12 - CFO, in conjunction with Internal Audit, report back as required to the Audit Committee regarding the progress with the Plan.	Chief Finance Officer	Work initiated and feedback to IJB Audit Committee via reports to all meetings.	Complete

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
24 April 2019	Item 7 – CFO to review “no” space responses in “Review of the role of CFO 2018/19” to see if alternative response can be noted.	Chief Finance Officer	Progress to be reflected in further review of 2018/19 assessment. Report included in August 2019 IJB Papers (43/19).	Complete
Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.				
	1) The need to review the IJB’s Audit Committee constitution / Terms of References on a regular (e.g. annual basis), including reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	December 2019
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	To be considered at October 2019 Development Session.	October 2019
	3) The IJB as a whole should consider how it receives feedback from partnerships it is involved in (e.g. Alcohol and Drugs Partnership, Suicide Prevention Collaborative).	Chief Officer	To be considered by Chief Officer and future update to the Audit Committee. Report to IJB under consideration.	October 2019
	4) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	To be considered at October 2019 Development Session	October 2019
	Item 8 – Consider other aspects of assessment as described in CIPFA’s “Audit Committee: Practical Guidance for Local Authorities and Police” at the Integration Joint Board’s Audit Committee Development Session in 2019.	Chief Finance Officer	To be considered at October 2019 Development Session.	October 2019
12 December 2018	Item 6 – Recommend to the IJB that Section 1.1 of the Standing Orders be amended to increase membership of Audit Committee from 6 to 7, and that an additional advisory officer be appointed to the Audit Committee	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now December 2019

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
	Item 6 – Remit of Audit Committee to be further reviewed once the finance support arrangements were in place	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now December 2019
	Item 6 – Recommend to the IJB that the IJB’s Chief Internal Auditor and External Auditor be permitted to submit reports directly to the Audit Committee	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now December 2019
	Item 7 – Consideration to be given to providing a joint development session to the IJB’s partner agencies	Chief Officer	Under consideration. May use MSG report as discussion focus.	December 2019
29 August 2018	Item 9(ii) – Updates on the Governance Action Plan to be submitted to all future meetings of the Angus IJB Audit Committee until agreed otherwise	Chief Finance Officer	Complete – See report to August 2019 Audit Committee	