

EQUALITY IMPACT ASSESSMENT

SCREENING DOCUMENT

Name of Proposal

Early Years Expansion – Admissions Criteria and Application Process

Lead Department/Service

Schools & Learning

What is the aim of the proposal?

The report seeks to update Committee on the further development of the approved new early learning and childcare admissions criteria and application process, including the creation of a new process for parents or carers who may wish to apply for a change to their child's allocated session times. Approval is sought to extend the current secondary prioritisation method for applications to all applicant categories.

Is this a new or a review of an existing policy, procedure, function or report?

Review

Screening Process

1. Has the proposal already been assessed for its impact on age; disability; gender; gender re-assignment; pregnancy/maternity; marriage and civil partnership; race; religion and belief; and sexual orientation? **If yes, go to 1 a. If no, go to 1 b.**

1 a. Unless there have been significant changes, no further action is required. **Please add your name, position and date below at 3.**

1 b. Does the proposal involve or have consequences for the people the council serves or employs? **If yes, go to 2. If no, go to 1 c.**

1 c. Please state why not

The proposal is not relevant and no further action is required. Sign and date below at 3.

2. Is the proposal relevant to one or more of the protected characteristics? **If yes, go to 2 a. If no, go to 2 b.**

2 a. Proceed to Step 1 of the Full Equality Impact Assessment on page 2.

2 b. Please state why not

The admissions criteria and application processes confer no advantage or disadvantage on any individual or protected group.

The proposal not relevant and no further action is required. Add your name, position and date below at 3.

3. Name: Jamie Aitchison

Position: Programme Manager

Date: 07/08/19