

F. Notice of Meeting Decision Template

Dear _____
(If you are not the owner please forward this to the owner or their agent as soon as possible.)

Further to the tenement owners meeting in relation to:

(Tenement address) _____

Which was held at:

(Address) _____

on (date) _____ at (time) _____.

The purpose of the meeting (in part at least) was to:

The total number of properties/votes allocated for the tenement is: _____

Votes in favour of: _____

Votes against: _____

The above results mean that the owners of our tenement **have agreed / not agreed** to:

Thanks to all who were able to participate.

Signed: _____ Dated: _____

Note:

If you feel that you may have just grounds to appeal against this decision then the Tenements (Scotland) Act 2004 legislates 28 working days, from the date on which the notice was issued, to appeal you will need to write directly to the sheriff court to have the decision annulled. Decisions will not be implemented until this period has expired and provided no appeals have been made.