

## Agenda Item No 3 (a)

MINUTE of MEETING of the **HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 28 August 2019 at 2.00pm.

### **Present: Voting Members of Integration Joint Board**

Councillor LOIS SPEED, Angus Council - Chair  
HUGH ROBERTSON, Non-Executive Board Member, NHS Tayside – Vice Chair  
Councillor JULIE BELL, Angus Council  
Councillor BOB MYLES, Angus Council  
GRAEME MARTIN, Non-Executive Board Member, NHS Tayside  
EMMA-JANE WELLS, Non-Executive Board Member, NHS Tayside

### **Non Voting Members of Integration Joint Board**

SANDY BERRY, Chief Finance Officer  
PETER BURKE, Carers Representative  
ALISON CLEMENT, Clinical Director, Angus IJB  
ELAINE HENRY, Consultant Gastroenterologist  
VICKY IRONS, Chief Officer  
ANDREW JACK, Service User Representative  
KATHRYN LINDSAY, Chief Social Work Officer  
GARY MALONE, Third Sector Representative  
CHARLIE SINCLAIR, Associate Nurse Director  
BARBARA TUCKER, Staff Representative

### **Advisory Officers**

GEORGE BOWIE, Head of Community Health and Care Services - South, AHSCP  
GAIL SMITH, Head of Community Health and Care Services – North, AHSCP  
DAVID THOMPSON, Manager, Legal Team 1, Angus Council  
JOYCE THOMPSON, Dietetic Consultant (proxy for Drew Walker)

Councillor LOIS SPEED, in the Chair.

### **1. APOLOGIES**

Apologies for absence were intimated on behalf of Ivan Cornford, Independent Sector Representative; Richard Humble, GP Representative; Bill Troup, Head of Integrated Mental Health Services, AHSCP and Drew Walker, Director of Public Health, NHS Tayside.

### **2. DECLARATIONS OF INTEREST**

Councillor Julie Bell declared a non-financial interest in Item 8 in that as an elected member she had an informal membership of Kirrie Connections Strategy Advisory Group for its creation as a meeting centre. She indicated that she would participate in any discussion and voting on this item.

### **3. REQUEST FOR A DEPUTATION**

A request for a deputation had been received from the Friends of Seaton Grove in relation to Agenda Item 14. Members recalled that at the last meeting of the IJB on 26 June 2019, that the Board agreed that the request for deputation would be heard at the next meeting of the IJB on 28 August 2019.

Mrs Sheena Welsh and Mrs Kathy Watson were in attendance at the meeting as representatives on behalf of the Friends of Seaton Grove. Mrs Welsh addressed the meeting and, whilst noting the sensitivities highlighted their disappointed that Agenda Item 14, Report No IJB 58/19, Angus Care Model – Residential Care Home Review was being considered in private at today's meeting.

She expressed appreciation that the total closure of Seaton Grove had been lifted at the IJB meeting in June 2019 and thereafter referred to the proposals and recommendations due to be considered by the IJB later today.

She provided an overview of the services delivered at Seaton Grove and highlighted the high quality of care and the caring attitude of staff. She indicated that it was expected that changes were necessary to sustain future service provision and emphasised that these changes should be undertaken with minimal disruption. In terms of the options available, she indicated that although there would be a reduction in care home bed availability, the proposal for a mental health unit to be provided at Seaton Grove would be a positive step in meeting the needs of the local community.

She indicated that retaining current services may not be an option should Seaton Grove be outsourced to a private provider and raised concerns that continuity of business could also be compromised, should an emergency situation arise.

She intimated that given that it was not an option to retain the status quo and requested the IJB to give careful consideration to progressing the potential model for the mental health unit in Seaton Grove. She stressed that the option to outsource to the private sector would be vigorously opposed as this was not deemed appropriate for Seaton Grove Care Home, who wished to continue to offer a choice of service provision to service users in future years.

There being no questions, Mrs Sheena Welsh and Mrs Kathy Watson withdrew to the public benches.

At this stage in the meeting, the Chief Officer took the opportunity to highlight three areas of significant contributions and achievements. Victoria Graham had won the Andrew Cornwell Memorial Prize (Scotland) as she gained the highest overall academic marks in social work in 2018. She had also been shortlisted for the SQA Star Awards for lifelong learning; the Angus Integrated Drug and Alcohol Service (AIDARS) were shortlisted for the 2019 COSLA Awards in the Service Innovation and Improvement Category; and the South West Cluster had been awarded the RCGP/Scottish Government Cluster Quality Improvement Award.

#### **4. MINUTES INCLUDING ACTION LOG**

##### **(a) PREVIOUS MEETING**

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 24 April 2019 was submitted and approved as a correct record, subject to the following supplementary observations from the Clinical Director:-

With reference to Article 7, the Clinical Director supported the moves to reduce delayed discharge but highlighted that this should not always be at the expense of individuals who required help in the community, especially around palliative care, allowing people to be cared for in their own homes at the end of life and suggested that front line teams required to exercise judgment regarding prioritisation of care rather than being target led; and

With reference to Article 8, the Clinical Director highlighted that future work on falls improvement should be clinically led in order to ensure the work was consistent with best evidence, and with an approach of clinical engagement similar to the prescribing position.

##### **(b) ACTION LOG**

The action log of the Health and Social Care Integration Joint Board of 26 June 2019 was submitted and noted.

##### **(c) AUDIT COMMITTEE**

The minutes of meetings of the Angus Health and Social Care Integration Joint Board Audit Committee of 24 April 2019 and 26 June 2019 were submitted and noted.

## **5. TIMETABLE OF MEETINGS FOR IJB AND IJB AUDIT COMMITTEE 2020**

The timetable of meetings for the IJB and IJB Audit Committee for 2020, was submitted and noted.

## **6. 2018/19 AUDITED ANNUAL ACCOUNTS**

Members noted that the 2018/19 Audited Annual Accounts had been considered and then approved by the IJB Audit Committee at their meeting on 28 August 2019, prior to the Integration Joint Board meeting.

## **7. FINANCE REPORT**

With reference to Article 5 of the minute of meeting of this Board of 26 June 2019, there was submitted Report No IJB 52/19 by the Chief Finance Officer providing an update to the Board regarding the financial position of Angus Integration Joint Board including the financial projections for 2019/2020, an update regarding reserves and an update of financial risks.

Appendix 1 to the Report detailed the projected financial position for 2019/20. This showed that the overall projected financial position for Angus IJB for year to March 2020 was for an underspend of £2.1m. This was after Prescribing and Hosted Services overspends had been offset by community health underspends.

This underspend was more positive than expected in the IJB's Strategic Financial Plan for 2019/20, which had been compiled before the conclusion of the 2018/19 year end, and the difference was largely attributed to continued progress with local community health variances and an improved Prescribing position. All information remained subject to multiple risks, particularly refinements to Prescribing projections.

The extent to which the projected 2019/20 year end position would impact on the IJB's longer term Strategic Financial Plan would be reviewed in due course.

In terms of services hosted elsewhere on behalf of Angus IJB, the projected year end position for these services was an overspend of c£400k, a similar order of magnitude to the previous year, and were outlined in Appendix 2 to the Report. It was noted that the estimates available for these services were preliminary.

Appendix 3 to the Report set out the emerging financial risks for the IJB.

Currently and noting the risks highlighted in the Report, the IJB were forecasting a year end underspend so the impact of the IJB's financial position for both Angus Council and NHS Tayside would be neutral. As per the Integration Scheme, the IJB would initially retain any projected year end underspend within IJB reserves. The IJB's reserves were outlined in detail in Appendix 4 to the Report.

In terms of budget settlements, it had been anticipated that further information regarding budget settlements with NHS Tayside for 2019/20 would be presented to the August IJB meeting. However, discussions to clarify remaining issues had not yet concluded and it was now expected that an update would be provided to the October IJB meeting.

In summary the main financial reporting issues in the Report were set out in Section 3, 4 and 5 of the Report and that the overall projected financial position for 2019/20, based on current information of many ongoing risks, was of an underspend. This reflected in year underspends for Local Hospital and Community Health Services being partially offset by overspends on Prescribing and Hosted Services.

The overall financial position of the IJB had a material impact on the way Angus IJB provided services in future. By making ongoing progress with delivery of efficiencies and with cost reduction programmes alongside service redesign and modernisation, the IJB would be most able to deliver the services it required to deliver to the local population on a sustainable basis.

The Chief Finance Officer provided a brief overview of the Report and highlighted the progress made with planned service intervention for 2019/20 and the reliance in the IJB's Strategic Financial Plan on a small number of significant interventions planned for 2020/21.

The Integration Joint Board agreed:-

- (i) to note the overall projected financial position of Angus IJB for 2019/20;
- (ii) to note the update regarding IJB reserves;
- (iii) to note the update regarding budget settlements; and
- (iv) to note the risks documented in the Financial Risk Assessment.

## **8. DEVELOPMENT OF ANGUS CARE MODEL – (PSYCHIATRY OF OLD AGE) REVIEW AND REDESIGN OF DEMENTIA DISCHARGE PATHWAY**

With reference to Article 8 of the minute of meeting of this Board of 24 April 2019, there was submitted Report No IJB 53/19 by the Chief Officer providing an update to the Board on the progress of the review and redesign model in Psychiatry of Old Age which was currently underway, as part of the Angus Care Model.

The Report indicated that the Angus Care Model included a review and redesign of inpatient facilities across Angus. Within Psychiatry of Old Age (POA) this had involved a gradual reduction in Inpatient provision in response to requirements, changes and challenges in patient presentation and the improved community support which enabled more people with dementia to remain at home longer. Currently there were 22 dementia inpatient acute assessment and treatment beds, 12 at Susan Carnegie Centre, Stracathro and 10 at Whitehills Community Centre, Forfar.

In April 2019, the Integration Joint Board approved Report No IJB 22/19, which supported the Old Age Psychiatry Service to review the dementia discharge pathway for individuals with higher levels of stress and distress, who no longer required a hospital bed, but currently cannot be discharged to care homes in Angus.

The purpose of the review was to explore viable alternative and innovative approaches to care provision for this group of patients.

An analysis undertaken by the POA service on the number of admissions, discharges and bed days occupied in the Acute Dementia Assessment and Treatment Wards showed a number of patients with lengthy inpatient stays, many of whom had been assessed by the POA Multidisciplinary Team as no longer requiring a hospital bed.

The Angus POA subgroup had been tasked with undertaking the review and exploring innovative solutions. The group had met regularly since February 2019 and was providing the leadership, guidance and project oversight of the review. The action points underway and/or completed were outlined in Section 4.1 of the Report.

The Head of Community Health and Care Services – North provided an overview of the Report.

Councillor Bell referred to recent research carried out at the University of Worcester which had relevance for Angus and requested that the review be looked at on a holistic basis.

Having heard from some members and also the Chair, the Integration Joint Board agreed:-

- (i) to note the content of the Report and the progress of the Review; and
- (ii) to recognise the challenges and complexities associated with the proposed innovative approach.

## **9. ANGUS IJB AUDIT COMMITTEE ANNUAL REPORT 2018/19**

With reference to Article 6 of the minute of meeting of this Board of 29 August 2018, there was submitted Report No IJB 54/19 by the Chief Finance Officer presenting the second Annual Report provided by the Angus Integration Joint Board Audit Committee summarising the work of the Audit Committee during the year 2018/19.

The Report indicated that at the inception of the Integration Joint Board (IJB), the IJB agreed to create a separate Audit Committee with an agreed remit.

The IJB Audit Committee had since discussed broadening the remit of the Audit Committee, however It had been recognised that the capacity constraints that existed around the Audit Committee did not currently support a review to the Audit Committee remit, therefore this would be revisited once the IJB Finance capacity was strengthened.

The 2018/19 constitutional arrangements for the Audit Committee, last reviewed at the IJB in August 2017, attached as Appendix 1 to the Report, would be reviewed in due course.

The Reports considered by the IJB Audit Committee covering the period from June 2017 to June 2018 was outlined in Section 3.1 of the Report.

The membership of the IJB's Audit Committee was dictated by the Audit Committee's constitution. During the last year, membership had changed significantly. The turnover of membership during 2018/19 had some disadvantages in that there could be a learning curve associated with both IJB membership, but also Audit Committee membership.

The Chief Finance Officer provided a brief update to the Report. He also acknowledged the input of audit committee members, the services provided by officers and also both IJB's Internal and External Auditors in the production of papers submitted to the IJB.

Councillor Bell reinforced Chief Finance Officer's comments and thereafter also thanked the Chief Finance Officer, Audit members and other officers for their support. She highlighted that the External Auditors would now share the Report with other IJBs.

The Integration Joint Board agreed:-

- (i) to note the Annual Report of the Audit Committee for the year 2018/19; and
- (ii) to note the input provided to the Audit Committee from Audit Committee members, and those supporting the Audit Committee.

## **10. ANGUS RESPONSE TO PROPOSALS FROM THE MINISTERIAL STRATEGIC GROUP**

With reference to Article 11 of the minute of meeting of the Angus Health and Social Care Integration Joint Board Audit Committee of 26 June 2019, there was submitted Report No IJB 55/19 by the Chief Officer presenting the self-assessment and improvement action plan that had been developed following the Report from the Joint Ministerial Strategic Group (MSG).

The Report indicated that a Review of Progress with Integration was undertaken by the Ministerial Strategic Group (MSG). The approach focused on the key questions that mattered most to the people who used services and the systems that had been put in place in order to better support these priorities. The review asked whether progress had been made and where the barriers were that may prevent professionals and staff across health and social care using their considerable skills and resources to best effect. The review considered four key objectives, outlined in Section 2 of the Report, which remained central to the aims of Integration. The review also considered whether the integration principles set out in the legislation were being delivered.

The Report from the MSG review published on 4 February 2019 set a challenging and ambitious agenda for Integration Authorities, NHS Boards and Local Authorities, working with key partners, including the third and independent sectors to make progress with the implementation of integration over the next 12 months. The review report contained 25

proposals aimed at improving progress with delivering the intentions of the Public Bodies (Joint Working) (Scotland) Act 2015.

The self-assessment for Angus was completed with wide involvement from NHS Tayside, Angus Council, third and independent sector representatives was submitted to the Scottish Government on 15 May 2019, which was attached as Appendix 1 to the Report. The self-assessment for Angus HSCP included a mixture of ratings where current arrangements were considered overall by the MSG to be neither “exemplary” nor “not yet established”. A comprehensive action plan had been developed with the aim of shifting Angus progress on the delivery of integration towards exemplary. Much of the focus of the action plan was on areas which required improvements in support from partners.

Following the national evaluation of the self-assessments, Partnerships were requested to develop an improvement action plan, in conjunction with partners, attached as Appendix 2 to the Report.

Currently Angus Health and Social Care Partnership (HSCP) were working with Dundee and Perth and Kinross Partnerships to consider where there were opportunities to work together and a pan Tayside event including Council Chief Executives and NHS Tayside Board members would take place in due course.

The Chief Officer provided an informative overview of the Report and highlighted the next steps in terms of sharing the improvement action plan; working together with Dundee and Perth and Kinross Partnerships and the requirement to make progress with implementing integration over the next twelve months. She also highlighted that recommendation (i) should be amended to “note” instead of “agree”.

The Chief Social Work Officer highlighted that in terms of Proposal 1.2 – Relationships and collaborative working between partners must improve, that her role was as Chief Social Work Officer and was not representing Angus Council as outlined in the Report.

The Clinical Director referred to the current financial constraints at NHS Tayside and highlighted that there was a risk of not maintaining focus on pathways and patient care and questioned how to safeguard relationships with NHS Tayside that would allow resources to flow to where they could be utilised across the model. Given NHS Tayside's financial constraints it was emphasised that it was important to retain funding for new models of care which were likely to provide overall savings, in particular social prescribing, which had evidence of benefit in reducing secondary care costs.

The Consultant Gastroenterologist provided an update of the progress made in improving the financial position of the Board during the last year. She also outlined the aims of the Transforming Tayside Programme.

Following discussion, the Integration Joint Board agreed:-

- (i) to note the self-assessment as outlined in Appendix 1 to the Report;
- (ii) to approve the improvement action plan as outlined in Appendix 2 to the Report; and
- (iii) to request the Chief Officer to report on progress against the action plan annually.

## **11. TAYSIDE MENTAL HEALTH AND LEARNING DISABILITY TRANSFORMATION UPDATE**

There was submitted Report No IJB 56/19 by the Chief Officer updating members on changes to Mental Health strategic planning at a Tayside level.

The Report indicated that the NHS Tayside Chief Executive and the three Health and Social Care Chief Officers had agreed to support the development of a Tayside Mental Health Alliance.

The Alliance would act as a key enabler for NHS Tayside who direct provided a number of mental health services including Child and Adolescent Mental Health Services, Secure Care

and the three Health and Social Care Partnerships. This would bring together each of the distinct organisations that held responsibility for the planning, commissioning and delivery of mental health and social care services for the Tayside population. The aim was to work collaboratively with partners to understand the full Tayside landscape and the associated challenges, working together to develop a whole system, 3 year strategy for mental health care and treatment.

The Alliance would also address any recommendations from the Independent Inquiry into Mental Health Services in Tayside. There was one member from each of the IJBs with delegated authority from the Chief Officer to act on their behalf. The first meeting of the Alliance took place in June 2019. The scope of the Mental Health Alliance would be towards care and treatment services across Tayside, including, inpatient, community, outpatient, crisis, mental health and learning disability services both adult and children. Psychiatry of Old Age was not in the scope, as they currently had no services that were delivered on a pan Tayside basis.

A Memorandum of Understanding was being produced which would set out the framework for co-operation between NHS Tayside and the three Integrated Joint Board in the establishment of the Alliance. The Tayside Mental Health Alliance remit was outlined in Section 3 of the Report.

The Chief Officer provided an overview of the Report and referred to the significant work that had been undertaken. She also referred to the Angus Mental Health and Wellbeing Network, which comprised of representatives from a range of statutory and third sector agencies, service users and carers. She thereafter emphasised the achievements and also the wide spread support for the Network, since its incorporation in 2019.

She advised that a detailed Report progressed from the recommendations of the Mental Health Services Tayside Report and other associated information would be brought for consideration to the next IJB in October 2019. She also confirmed that an invitation had been extended to David Strang, Chair of the Independent Inquiry into Mental Health Services to attend the next meeting of the IJB.

Some members highlighted that mental health services was one of the most challenging areas of the service; also the necessity to improve and expand integrated services with associated partners to address some issues raised in providing the necessary support mechanisms for individuals in times of crisis and also the requirement to progress and develop a more robust mental health service for the Angus population.

The Integration Joint Board agreed:-

- (i) to note the contents of the Report; and
- (ii) to request the Head of Mental Health Service to provide a detailed Mental Health Services Report to the next meeting of the IJB on 30 October 2019.

## **12. PROGRESS REPORT: ASSESSMENT, CASE PRIORITISATION AND ELIGIBILITY**

With reference to Article 9 of the minute of meeting of this Board of 29 August 2018, there was submitted Report IJB 57/19 by the Chief Officer providing an update on the current position in relation to the implementation of the assessment, prioritisation and eligibility procedures and the implementation of the process of the allocated of resources.

The Report indicated that the implementations of these procedures were intended to ensure that resources were targeted to those in greatest need; to make the Partnership's approach to the allocation of resources explicit and to support operational staff in the delivery of consistent practice and informed decision-making in relation to managing the allocated budgets for services to adults.

In August 2018, the IJB approved the implementation of the assessment, prioritisation and eligibility procedures and the authorisation process for the allocation of resources. The Report introduced the eligibility framework attached as Appendix 1 to the Report, which described the four levels of priority – critical, substantial, moderate and low.

The eligibility framework was introduced to care management teams across adult services in March 2019 in order to coincide with the implementation of free personal care for those under 65 years. Services areas were tasked with implementing the eligibility framework within their own specialities. Recognition was given to the requirement for flexibility in determining the specific priority examples across the diverse spectrum of need but that the principles of the framework were to be applied to each. The eligibility framework had been applied to all new referrals to date, however in service areas where individuals could be in receipt of support for a considerable time, the eligibility framework would require to be considered for existing service users.

The assessment, prioritisation and eligibility procedures continued to be progressed in order to address current challenges facing the Partnership in delivering sustainable services within available resources. The Partnership continued to embed the approach across care management teams and would monitor any impact on services users.

The Head of Community Health and Care Services – South provided a brief overview of the Report.

The Integration Joint Board agreed:-

- (i) to note the progress made; and
- (ii) to note the current issues and how these were being addressed.

### **13. EXCLUSION OF PUBLIC AND PRESS**

The Angus Health and Social Care Integration Joint Board agreed that the public and press be excluded from the meeting during consideration of the following item so as to avoid the possible disclosure of information which was exempt in terms of the Local Government (Scotland) Act 1973 Part 1, Schedule 7A, Paragraphs 6 and 9.

### **14. ANGUS CARE MODEL – RESIDENTIAL CARE HOME REVIEW**

With reference to Article 11 of the minute of meeting of 26 June 2019 of this Board, there was submitted Report No IJB 58/19 by the Chief Officer summarising the work which had been undertaken in the Residential Care Home Review since the last meeting of the Integration Joint Board on 26 June 2019.

The Head of Community Health and Care Services – South provided an update in terms of the Report.

Following lengthy discussion and having heard from a considerable number of members, the Integration Joint Board agreed:-

- (i) that Seaton Grove be retained in house and that alternative Care Home efficiencies be developed by exploring more innovative approaches;
- (ii) to progress the potential model for the mental health unit in Seaton Grove;
- (iii) to review the current living accommodation at Seaton Grove; and
- (iii) to request a progress Report from Partnership Officers at appropriate intervals.

### **15. DATE OF NEXT MEETING**

The Integration Joint Board noted that the next meeting would take place on Wednesday 30 October 2019 at 2.00pm in the Town and County Hall, Forfar.