

Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution
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Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
28 August 2019	Item 7 – To share the Strang Report (May 2019 Interim) and Perth and Kinross and Dundee IJB Annual Internal Audit report (2018/19).	Chief Finance Officer	To be added to future “External Reports” report.	December 2019
	Item 7 – Agreed to share assurances regarding Hosted Services through sharing of Annual Governance Statements.	Chief Finance Officer	Planned for Year End.	August 2020
	Item 8 – Request updates regarding management actions within External Auditors Annual Report	Chief Finance Officer	Report to December 2019 Audit Committee	Complete
	Item 9 – Seek confirmation that the Action Plan re Audit AN06/18 had been fully implemented.	Chief Finance Officer	Update to December 2019 Audit Committee	Complete
	Item 12 – Share GP Prescribing Internal Audit report.	Chief Finance Officer	Report to December 2019 Audit Committee	Complete
26 June 2019	Item 7 – CO to make the necessary arrangements to progress induction and development sessions for new members of the Integration Joint Board and Integration Joint Board Audit Committee.	Chief Officer	In Progress	December 2019
	Item 7 - Falls Follow Up Report be prepared and submitted to the Integration Joint Board no later than 31 December 2019.	Head of Community Health and Care – North	Report 64/19 to October 2019 IJB	Complete

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	Item 10 - CFO would explore sharing information within the "External Reports" report with IJB Board members.	Chief Finance Officer	In Progress	Was October 2019, now February 2020.
24 April 2019	Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.			
	1) The need to review the IJB's Audit Committee constitution / Terms of References on a regular (e.g. annual basis), including reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	To be progressed via report to February 2020 IJB re Audit Committee constitution. Subsequently an annual review reflected in Audit Committee work plan.	Was December 2019, now February 2020.
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	To be considered at October 2019 Development Session.	Was October 2019, planned December 2019 update.
	3) The IJB as a whole should consider how it receives feedback from partnerships it is involved in (e.g. Alcohol and Drugs Partnership, Suicide Prevention Collaborative).	Chief Officer	Plan to take update, possibly annual, report to February 2020 IJB.	Was October 2019, now February 2020.
	4) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	To be considered at October 2019 Development Session	Was October 2019, now TBC.
	Item 8 – Consider other aspects of assessment as described in CIPFA's "Audit Committee: Practical Guidance for Local Authorities and Police" at the Integration Joint Board's Audit Committee Development Session in 2019.	Chief Finance Officer	To be considered at October 2019 Development Session.	Complete
12 December 2018	Item 6 – Recommend to the IJB that Section 1.1 of the Standing Orders be amended to increase membership of Audit Committee from 6 to 7, and that an additional advisory officer be appointed to the Audit Committee	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now February 2020

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	Item 6 – Remit of Audit Committee to be further reviewed once the finance support arrangements were in place	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now February 2020
	Item 6 – Recommend to the IJB that the IJB's Chief Internal Auditor and External Auditor be permitted to submit reports directly to the Audit Committee	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now February 2020
	Item 7 – Consideration to be given to providing a joint development session to the IJB's partner agencies	Chief Officer	Under consideration. May use MSG report as discussion focus.	December 2019