

ANGUS COUNCIL

INFORMATION REPORT FOR THE PERIOD [DATE] TO [DATE]

REPORT BY [NAME, DESIGNATION]

ABSTRACT

This report provides information to members with regard to services in the [name] Directorate, albeit that a decision is not required in terms of the current Scheme of Delegation to Officers and the Order of Reference of Committees.

1. SIGNIFICANT INFORMATION - SCHEDULES

There are (number) schedules which contain key background information related to services delivered in the [name] directorate for the period [date] to [date].

Where there are references to other documents (eg: consultation documents/audit reports) that are associated with the relevant schedule a link to that document has also been included.

2. REPORT AUTHOR

This report and associated schedules has been compiled by [name, designation] who can be contacted by emailing [central mailbox]@angus.gov.uk.

List of Appendices: