

**REQUEST FOR EXERCISE OF EMERGENCY POWERS
BY THE CHIEF EXECUTIVE/DIRECTORS**

Particularly during the Covid-19 pandemic, you may need to take action including spending money in ways you have not required to do before. It is very important that before you do this, you ensure that you have the requisite authority.

Initially you should check the Scheme of Delegation to Officers contained within [Standing Orders](#) and the [Financial Regulations](#) for authority. Failing which, the Chief Executive and the Directors have been granted additional powers to act in an emergency which may be used see [Interim Scheme of Delegation](#). If you need any assistance in determining which powers are relevant please contact Alison Watson, Service Leader - Legal (WatsonA1@angus.gov.uk).

If it proves necessary to use any of the emergency powers in the Interim Scheme of Delegation please complete the request form below and send it to the Chief Executive or the relevant Director. **Please note - the proposed action must not be taken until approval of the Chief Executive or the requisite Director is given.**

<u>Background</u>	Please provide background information explaining why the action is required and the emergency nature of the situation.	On 10 March 2020 P&R Committee approved that a Grant Agreement would be entered into with Voluntary Action Angus (VAA) and it was implied that this agreement would be signed prior to any payment being made. Unfortunately, it has not yet been possible to finalise the Grant Agreement due to both parties' focus on the Covid-19 pandemic over recent weeks.
<u>Proposal</u>	Please detail what action is required and how it is to be resourced (if any additional resource is required).	<p>It is felt that in the circumstances it would be appropriate to use emergency delegated powers to authorise payment to VAA now, notwithstanding the Grant Agreement has not yet been finalised and signed.</p> <p>It is therefore requested that emergency powers are used to approve immediate payment of £13,245.00 to VAA. This money is the first instalment of their normal annual payment that was approved by P&R Committee on 10 March this year. It is not an additional amount.</p>

<u>Statutory Procedure</u>	Provide details of the applicable statutory procedure related to a function of the Council (Please note Legal Services can assist with this.)	N/A
<u>Risks</u>	Please detail any areas of risk and any mitigation being put in place.	It is intended that the Grant Agreement will be signed as soon as possible and certainly before the second instalment is due. Obviously there is always a risk in making a payment before an agreement is signed, however this arrangement has been in place for years with VAA and we have no reason to think that they would take the money and not deliver the services. Indeed, we know that they are fully involved with the Council's response to the Covid-19 pandemic.
<u>Financial Implications</u>	Please provide details of any financial implications or confirm if there are none.	This money is the first instalment of their normal annual payment that was approved by P&R Committee on 10 March this year. It is not an additional amount.
<u>Consultation</u>	Please confirm what consultation has been undertaken and confirm the outcome of this.	Consultation has been undertaken with Vivien Smith, Jackie Buchanan and Margo Williamson.

It is proposed that the Chief Executive/Director agrees to the use of their emergency Delegated Power number * **Delegated Power 5 to the Chief Executive in the main Scheme of Delegation to Officers** to initiate the action as detailed above.

(*see interim delegated powers to officers to choose relevant power)

Approved by the Chief Executive/Director: -

Signed



Name Margo Williamson _____ Date 8 April 2020 _____

Please note - the action must not be taken until Chief Executive/Director approval is given.