

Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution
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Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
11 December 2019	Appointment of Vice Chair	Audit Committee	No nomination agreed to date	June 2020
	Item 5 Internal Audit – GP Prescribing (AN)5/19) request for an update on progress against actions at future Audit Committee meetings.	Chief Finance Officer	Updated now included in relevant report.	June 2020
	Item 9 – 2019/20 External Audit Annual Audit Plan. Agree Annual Audit fee for 2019/20.	Chief Finance Officer	Fee now agreed with uplifts in line with other Audit Scotland uplifts for IJB's across Scotland.	Complete
	Item 10 – Governance Action Plans - Request update re MSG Action Plan be shared with IJB Board	Chief Officer	Previously planned to share briefing with IJB in March 2020. Deferred due to COVID-19.	Update for Board members still plan, timing TBC.
	Item 10 – Governance Action Plans -raise awareness to the IJB regarding long standing governance issues.	Chief Finance Officer	Update shared with IJB February 2020, with agreement to provide regular updates.	Complete
	Item 12 – External Reports - The Chief Officer highlighted that a further report had been published by Audit Scotland in relation to MSG and advised that a link to the Report would be circulated to members in due course.	Chief Officer	Update now included in relevant report. <a href="https://www.audit-scotland.gov.uk/uploads/docs/report/2019/">https://www.audit-scotland.gov.uk/uploads/docs/report/2019/</a>	June 2020

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28 August 2019	Item 7 – To share the Strang Report (May 2019 Interim) and Perth and Kinross and Dundee IJB Annual Internal Audit report (2018/19).	Chief Finance Officer	Output of Strang Report shared at February 2020 IJB meeting (report 6/20).	February 2020.
			To be added to future “External Reports” report.	Still TBC
	Item 7 – Agreed to share assurances regarding Hosted Services through sharing of Annual Governance Statements.	Chief Finance Officer	Planned for Year End.	August 2020
26 June 2019	Item 7 – CO to make the necessary arrangements to progress induction and development sessions for new members of the Integration Joint Board and Integration Joint Board Audit Committee.	Chief Officer	Still under development.	Was December 2019, now October 2020.
	Item 10 - CFO would explore sharing information within the “External Reports” report with IJB Board members.	Chief Finance Officer	Still under discussion.	Was October 2019, now TBC.
24 April 2019	<b>Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.</b>			
	1) The need to review the IJB’s Audit Committee constitution / Terms of References on a regular (e.g. annual basis), including reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	Progressed via February 2020 report to IJB re Audit Committee constitution. Subsequently an annual review reflected in Audit Committee work plan.	Was December 2019, now confirmed February 2020.
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	Considered at October 2019 Development Session. Conclusion TBC.	Was October 2019, update TBC.
	3) The IJB as a whole should consider how it receives feedback from partnerships it is involved in (e.g. Alcohol and Drugs Partnership, Suicide Prevention Collaborative).	Chief Officer	Plan to take update, possibly annual, report to February 2020 IJB. Plans unchanged but delayed initially and then	Was October 2019, now TBC.

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	4) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	further delayed due to COVID-19.  To be considered at October 2019 Development Session. Still requires development.	Was October 2019, now TBC.
<b>12 December 2018</b>	Item 6 – Recommend to the IJB that Section 1.1 of the Standing Orders be amended to increase membership of Audit Committee from 6 to 7, and that an additional advisory officer be appointed to the Audit Committee	Chief Finance Officer	Progressed via February 2020 report to IJB re Audit Committee constitution.	Was August 2019, confirmed February 2020
	Item 6 – Remit of Audit Committee to be further reviewed once the finance support arrangements were in place	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now February 2020
	Item 6 – Recommend to the IJB that the IJB's Chief Internal Auditor and External Auditor be permitted to submit reports directly to the Audit Committee	Chief Finance Officer	Progressed via February 2020 report to IJB re Audit Committee constitution.	Was August 2019, confirmed February 2020
	Item 7 – Consideration to be given to providing a joint development session to the IJB's partner agencies	Chief Officer	Under consideration. May use MSG report as discussion focus.	December 2019