

**REQUEST FOR EXERCISE OF EMERGENCY POWERS  
BY THE CHIEF EXECUTIVE/DIRECTORS**

Particularly during the Covid-19 pandemic, you may need to take action including spending money in ways you have not required to do before. It is very important that before you do this, you ensure that you have the requisite authority.

Initially you should check the Scheme of Delegation to Officers contained within [Standing Orders](#) and the [Financial Regulations](#) for authority. Failing which, the Chief Executive and the Directors have been granted additional powers to act in an emergency which may be used see [Interim Scheme of Delegation](#). If you need any assistance in determining which powers are relevant please contact Alison Watson, Service Leader - Legal ([WatsonA1@angus.gov.uk](mailto:WatsonA1@angus.gov.uk)).

If it proves necessary to use any of the emergency powers in the Interim Scheme of Delegation please complete the request form below and send it to the Chief Executive or the relevant Director. **Please note - the proposed action must not be taken until approval of the Chief Executive or the requisite Director is given.**

<b><u>Background</u></b>	Please provide background information explaining why the action is required and the emergency nature of the situation.	The Council is being asked to sign and accept the terms of a grant offer from Scottish Government for the <b>Parental Employability Support Fund (PESF) 2020-21</b> We must accept the terms of the grant offers to receive the funding. The terms and conditions are standard to other grant offers from Scottish Government.
<b><u>Proposal</u></b>	Please detail what action is required and how it is to be resourced (if any additional resource is required).	Authority is sought for the Director of Finance to sign these grant offers on the Council's behalf.
<b><u>Statutory Procedure</u></b>	Provide details of the applicable statutory procedure related to a function of the Council (Please note Legal Services can assist with this.)	N/a
<b><u>Risks</u></b>	Please detail any areas of risk and any mitigation being put in place.	Risk is low – procedures are in place to comply with the grant terms and conditions including periodic reporting to the Scottish Government and the Director of Finance as statutory officer will be required to certify compliance at the end of the grant period.

<b><u>Financial Implications</u></b>	Please provide details of any financial implications or confirm if there are none.	Accepting the grant will result in additional grant funding for the Council
<b><u>Consultation</u></b>	Please confirm what consultation has been undertaken and confirm the outcome of this.	With Economic Development who will manage the grant and project

It is proposed that the Chief Executive/Director agrees to the use of their emergency Delegated Power number \* \_\_\_\_\_ to initiate the action as detailed above.

*\*"Existing Delegation to the Chief Executive – Contained in the Angus Council Scheme of Delegation to Officers*

*(5) In an emergency, to initiate action under any statutory procedure related to a function of the Council, subject to a report being made to the appropriate Committee at the first opportunity on any item for which Committee approval would normally be necessary."*

All completed forms to be forwarded to Elaine Whittet, Executive Support

Approved by the Chief Executive/Director: -



Signed

Name

Mark Armstrong

Date

17 June 2020

Please note - the action must not be taken until Chief Executive/Director approval is given.

Submitted to Committee for Information

Date \_\_\_\_\_