

## AGENDA ITEM 3 (b)

### Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution
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#### Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
24 June 2020	Item 5 – Internal Audit Charter to be re-approved annually as part of approval of Annual Internal Audit Plan.	Chief Finance Officer	Next review June 2021.	June 2021
	Item 8 – Chief Officer to write to Partners to facilitate the expedition of outstanding audit recommendation re Corporate Support Services.	Chief Officer	Not actioned yet.	October 2020
	Item 10 - Chief Finance Officer to progress Principle 4 (a) Governance requirement – “Ensure there is a line of professional accountability to the CFO for finance staff throughout the authority.”	Chief Finance Officer	Discussions on going with Angus Council and progress subject to those discussions.	December 2020
	Item 10 - Chief Finance Officer should review and ensure improved financial management training available to all managers.	Chief Finance Officer	Not actioned yet.	December 2020
	Item 12 - Chair of the Audit Committee to write to Angus Council, NHS Tayside, Dundee IJB and Perth and Kinross IJB confirming the adequacy and effectiveness of the governance arrangement within Angus IJB for 2019/20, including sharing the latest version of the Annual Governance Statement.	Chair of Audit Committee	Letters issued July 2020	Complete
	Item 16 - Interim Chief Officer to submit the Annual Assurance Report of the Clinical, Care and Professional Governance forum to the next meeting of the Integration Joint Board.	Chief Officer	Report submitted to August 2020 IJB Meeting	Complete
11 December 2019	Appointment of Vice Chair	Audit Committee	Andrew Jack appointed.	Complete
	Item 10 – Governance Action Plans - Request update re MSG Action Plan be shared with IJB Board.	Chief Officer	Previously deferred; now submitted to August 2020 IJB.	Complete

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
28 August 2019	Item 7 – To share Perth and Kinross and Dundee IJB Annual Internal Audit report (2018/19).	Chief Finance Officer	2019/20 equivalents to be added to future “External Reports” report.	Still TBC – 2019/20 reports not yet available.
	Item 7 – Agreed to share assurances regarding Hosted Services through sharing of Annual Governance Statements.	Chief Finance Officer	Planned for Year End. Angus assurances shared.	August 2020
26 June 2019	Item 7 – CO to make the necessary arrangements to progress induction and development sessions for new members of the Integration Joint Board and Integration Joint Board Audit Committee.	Chief Officer	Still under development.	Was December 2019, now October 2020.
	Item 10 - CFO would explore sharing information within the “External Reports” report with IJB Board members.	Chief Finance Officer	Options to develop this information more widely across IJB are now under development.	Was October 2019, now TBC.
24 April 2019	<b>Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.</b>			
	1) Reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	Constitution reviewed February 2020. A future review of breadth of role reflected in Audit Committee work plan.	Now October 2020
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	Considered at October 2019 Development Session. Conclusion TBC.	Was October 2019, update TBC.
	3) The IJB as a whole should consider how it receives feedback from partnerships it is involved in (e.g. Alcohol and Drugs Partnership, Suicide Prevention Collaborative).	Chief Officer	“Partnership” arrangements subject of a report to August 2020 IJB.	Complete
	4) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	Previously to be considered at October 2019 Development Session. Still requires development.	Was October 2019, now TBC.
12 December 2018	Item 6 – Remit of Audit Committee to be further reviewed once the finance support arrangements were in place.	Chief Finance Officer	To be progressed via report to IJB re Audit Committee constitution.	Was August 2019, now February 2020. To be subsumed into 24 April 2019 action “Reviewing the breadth of the role of the Audit Committee”.