

AGENDA ITEM NO 7

REPORT NO 241/20

ANGUS COUNCIL

COMMUNITIES COMMITTEE – 29 SEPTEMBER 2020

PARKS & BURIAL GROUNDS PLANT AND EQUIPMENT REPLACEMENT PROGRAMME 2020/2021

REPORT BY DIRECTOR OF COMMUNITIES

ABSTRACT

The Committee is asked to approve the recommendation to purchase plant and equipment required for the 2020/2021 Parks & Burial Grounds capital replacement programme.

1. RECOMMENDATION

It is recommended that the Committee:

- (i) approves the estimated total cost of £161,111 for the purchase of grounds maintenance plant and equipment required for the 2020/2021 capital replacement programme;
- (ii) authorises officers to procure grounds maintenance plant and equipment on the basis set out in this report and;
- (iii) notes the financial implications included in section 5 of this report.

2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/COPORATE PLAN

This report contributes to the following local outcome contained within the Angus Community Learning and Development Plan:

PLACE

- Safe, secure, vibrant and sustainable communities
- An enhanced, protected and enjoyed natural and built environment

3. BACKGROUND

- 3.1 The Council's grounds maintenance machinery replacement programme is prioritised to ensure that equipment scheduled for replacement (as detailed at Section 5 below) represents the priority items required to maintain service provision and allow the section to continue to be competitive in the commercial market servicing external contracts which generate significant income.
- 3.2 It demonstrates a continued commitment to provide equipment which is fit for purpose, safe to use and fully compliant with current PUWER (Provision and Use of Work Equipment Regulations). It meets all relevant legislation and regulations within EU and HSE guidance on exposure to hand arm vibration enabling the section to meet current health and safety obligations and protect our workforce.
- 3.3 In collaboration with our Tayside Procurement Consortium (TPC) partners Dundee City Council and Perth and Kinross Council a collaborative framework agreement is in place for the purchasing of our plant and equipment.

4. PROCUREMENT AUTHORITY

4.1 Sourcing Strategy

The Director of Communities considers that the provision of grounds maintenance plant and equipment is an essential requirement to meet the contractual obligations of the Parks Maintenance section in regard to both internal service level agreements and external clients. The plant and equipment required will be procured through the recently renewed collaborative framework contract with Tayside

Procurement Consortium (TPC/GM & PLANT 16/14) which has proven to provide value for money.

The impact on the locally-based supply chain of going to the collaborative framework agreement for this requirement has also been considered to be minimal.

The procurement is not considered to be a “major procurement” in terms of Financial Regulation 16.8.4. Approval of this report would mean that the contract can be accepted without the need for a further report for approval. In accordance with Financial Regulations scrutiny arrangements, the contract award will be reported to committee for noting only.

4.2 Terms Proposed

The value of the supply this financial year is estimated at £161,111. The terms of the framework agreement will apply.

4.3 Procurement Procedure

This procurement will either proceed as a mini competition issued to all the framework agreement suppliers capable of meeting the requirement or by direct purchase from a single framework supplier where officers are satisfied that approach offers best value without further competition.

4.4 Contract Evaluation and Award Basis

The collaborative framework agreement will have been renewed and will have been evaluated and awarded on the basis of the most economically advantageous tender.

Where a mini competition is undertaken, this opportunity will also be evaluated on a “most economically advantageous tender” basis on a price / quality split of 60/40%.

5. FINANCIAL IMPLICATIONS

5.1 As noted at 2 above, the Council has a machinery replacement programme in place and this report seeks procurement authority to purchase from that programme, the plant and equipment listed in Table 1.

Table 1

Description	Number in fleet	Number being replaced	Estimated Cost (£,000)
Ride On Rotary Mower	25	2	25
Pedestrian Rotary Mower	76	43	46
Rotovators & Attachments	12	4	14
Hedge Trimmer	75	21	11
Tractor Mounted Implements	50	4	14
Chainsaw	36	10	8
Leaf Blower	33	7	5
Edgers	31	25	25
Miscellaneous(drills, mixers, compactors)	52	6	8
Turf Cutter	4	1	3
Cylinder Mower	23	1	1
Water Pump	13	1	1
Current Total Number in Fleet	430	125	
Current Total Value of Fleet (£,000)	1,720		161
Percentage	100%	29%	9%

The total cost of the purchase of ground maintenance equipment in this report (£161k) will be contained within the Communities (Environmental Services) financial plan. The portfolio of funding includes Communities' capital allocation for grounds maintenance equipment (2020/21) £100k; ring fenced capital receipts from sale of redundant machinery of approximately £18k with the balance of £43k from 2019/20 ground maintenance programme underspend. Any potential shortfall from the sale of redundant machinery will be covered from revenue funding.

6. OTHER IMPLICATIONS

- 6.1 Other than the normal risks inherent in any contract, this report does not require any specific risk issues to be addressed.

NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above Report.

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