

APPLICATION FOR AMENDMENT TO WARRANT

FORM B

Ref: _____

Fee: _____

Date Paid: _____

Receipt No: _____

Decision: _____

Building (Scotland) Act 2003

Application under Section 9 to amend a Building Warrant. **Please complete this form using BLOCK CAPITALS**

1 Applicant

Name: _____

Address: _____

Postcode: _____ Tel No: _____

Fax No: _____ Email: _____

2 Duly Authorised Agent (If Any)

Name: _____

Address: _____

Postcode: _____ Tel No: _____

Fax No: _____ Email: _____

3 Owner (If Different From Original Warrant Application)

Name: _____

Address: _____

Postcode: _____ Tel No: _____

Fax No: _____ Email: _____

4 Details Of Building Warrant

Date of building warrant: _____

Reference number of building warrant: _____

Location of building or site to which the building warrant applies (include post code if known):

5 For Amendments To Construction

What changes do you wish to make to the proposals for which a building warrant was granted?

6 For Later Stages(S)

For which stages did the original warrant require further detail?

For which of these stages are you now applying to amend the warrant?

7 For Amendments Which Alter The Intended Use Of An Existing Building

Please state if this results in a conversion in terms of the regulations (see Annex 1)

YES / NO*

If YES, please state which description of conversion applies:

8 Value Of Works After Amendment

How does the proposed amendment alter the estimated value of works?

Value as stated in warrant: £

Amended value: £

(Please note that the verifier may seek evidence for this figure, and make comparisons with established independent indices of building costs.)

9 Certificates Of Design

Do any certificates from approved certifiers of design accompany this application for amendment?

YES / NO*

(If YES, see Annex 2)

10 Certificates of Construction

Do you intend to use an approved certifier of construction and provide a certificate to accompany the completion certificate submission?

YES / NO*

(If YES, see Annex 3)

11 Privacy Notice

Your views are important to us. In conjunction with all local authorities in Scotland, the Scottish Government (Building Standards Division) undertakes a national customer satisfaction survey for building standards. You may be invited to participate in this survey by email. If contacted, you may opt in to complete it or choose to unsubscribe from any reminder emails.

12 Declaration

I/We* apply for amendment of building warrant in accordance with the details supplied above and the necessary accompanying information (including drawings, and specifications).

Declaration

I confirm that the information that I have provided is correct to the best of my knowledge and authorise Angus Council to use my information for the above purposes.

Signed: _____ (applicant/duly authorised agent*)

Dated: _____ * Delete as appropriate

Address to which you should send this application

Planning, Place Directorate, Angus Council, Angus House, Orchardbank Business Park, Forfar, DD8 1AN Tel: 03452 777 778

An application can be submitted online via the E-Building Standards Portal at

<https://www.ebuildingstandards.scot/eBuildingStandardsClient/>

ANNEX 1 - Conversion

Any change in the occupation or use of a building which falls into one of the following descriptions is considered a conversion to which the building regulations apply

Change in the occupation or use of:

- a building to create a dwelling or dwellings or a part thereof
- a building ancillary to a dwelling to increase the area of human occupation
- a building which alters the number of dwellings in a building
- a domestic building to any other type of building
- a residential building to any other type of building
- a residential building which involve a significant alteration of the characteristics of the persons who occupy, or will occupy, the building, or which significantly increase the number of people occupying, or expected to occupy, the building
- a building so that it becomes a residential building
- an exempt building (in terms of schedule 1) to a building which is not so exempt
- a building to allow access by the public where previously there was none
- a building to accommodate parts in different occupation where previously it was not so occupied.

ANNEX 2 - Certificates from approved certifiers of design

If you are providing any certificates from approved certifiers of design with this application, please list reference numbers of any certificates from approved certifiers of design, and attach the signed certificates to this application

Ref No _____

Ref No _____

Ref No _____

If you intend to provide any certificates from approved certifiers of design after you have made this application, please list details of the certification scheme and approved certifier of design

Scheme(s) _____

Please list approved certifiers of design details

Name of certifier _____

Registration number _____

Name of approved body _____

Registration number _____

Important Note

1 A Certificate must be signed by a certifier fully approved to issue certificates for the matters concerned on the date the certificate was signed.

Note: If after giving notice of intent to provide a certificate from an approved certifier of design the certificate is not provided to support this application, the amount of fee discounted requires to be paid to the verifier and may delay the granting of the building warrant.

Notes

Any applicant aggrieved by the decision of a verifier to refuse a warrant may, within 21 days of the date of the decision, appeal to the sheriff by way of summary application.

2. WARNING

Please note that approval of amendment of building warrant:-

- does not remove the need to obtain amended planning permission if that is required (consult the planning authority if in doubt).
- does not alter the original period of validity of the warrant. (See model form C - Application to Extend Period of Validity of Building Warrant).

You can view our Privacy notice online at:

www.angus.gov.uk/council_and_democracy/council_information/information_governance/council_and_services_privacy_5

Contact our ACCESSLine on 03452 777 778 if you want this leaflet translated into Chinese, Urdu, Hindi, Punjabi or Gaelic, or in large print, audio or braille.