

APPLICATION UNDER SECTION 89 FOR PERMISSION TO USE A RAISED STRUCTURE

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

CUSTOMER
SERVICE
EXCELLENCE



IMPORTANT – THIS APPLICATION FORM MUST BE RETURNED AT LEAST 14 DAYS PRIOR TO USING THE RAISED STRUCTURE. Please read the guidance notes in Section 6 when completing this form in BLOCK CAPITALS.

1 Name and address of person making the request

Name: _____

Address: _____

_____ Postcode: _____

Email: _____ Tel No: _____

If applicant is a firm, company etc state the address of the Registered or Company office

Address: _____

_____ Postcode: _____

2 Event details

Title of the event: _____

Address/location of event: _____

_____ Postcode: _____

Nature of the event: _____

Date(s) of event: _____

Date/time structure will be ready for inspection (see note 1): _____

Has this event been held previously at this location YES NO

If YES, are structures identical YES NO

Date when last held in this location: _____

3 Details of proposed raised structure (If more than one, please use appendix)

Nature of structure ie stage, seating, etc: _____

Maximum number of persons allowed on the structure: _____

Is access on to the structure controlled (ie stewarded, artists only or free public access: _____

4 Declaration

Please tick to confirm:

I / We* hereby declare that the details provided in this form by me are true and correct.

I / We* enclose the relevant details and certification for the structure.

I / We* understand that the structure must not be used until such time as this application has been approved and the structure has been inspected.

Signed: _____ Date: _____

You may submit the completed application and supporting information to email: BSProcessing@angus.gov.uk or Building Standards, Angus House, Orchardbank Business Park, Orchardbank, Forfar, Angus, DD8 1AN

How we use your personal information

You can view our Privacy Notice online at www.angus.gov.uk/council_and_democracy/council_information/information_governance/council_and_services_privacy_statements/building_standards_privacy_statement

Contact our ACCESSLine on 03452 777 778:

- If you want this document translated into Chinese, Urdu, Hindi, Punjabi or Gaelic, or in large print, audio or braille;
- Would like a telephone interpretation service;
- Require alternative formats such as large print, audio or braille.

If you are deaf or hard of hearing, use text relay on 18001 + 03452 777 778 (ACCESSLine) or learn about the British Sign Language interpreting service for public authorities at contact SCOTLAND.

1. The application must be submitted as far in advance of the event as is possible and certainly no less than 14 days prior to the event.
2. If the structure is to remain in place for a period of more than 28 days in any 12 month period, you will require to apply for a building warrant.
3. A detailed plan, elevations and cross section through the structure together with a location plan must accompany this application.
4. The plans must be accompanied by a specification to show sizes and types of materials used in the structure, the details of escape routes including widths of passage, gangways and seatways, stair details (rise, going, pitch, handrails etc).
5. If seated, specify type of seating i.e. fixed or tip up.
6. The plans must be accompanied by structural certification relating to the strength and stability of the structure.
7. The plans must specify the nature of the ground on which the structure is to be sited, how loading is to be spread and where appropriate the bearing capacity of the surface.
8. Where appropriate detail provisions being made for people with disabilities.
9. The plans must also in the case of a music event provide details of front of stage barrier provision.
10. Prior to the event evidence must be provided that an inspection of the temporary structure has been carried out by a competent person to confirm that the independent erection checks have been carried out and that the temporary structure has been erected in accordance with the design drawings and documentation. Evidence of the competence of the person nominated to carry out the inspection should also be provided.
11. In order to demonstrate contingency planning will be in place prior to the event, evidence must be provided to confirm a wind management plan will be in place to safely respond to the eventuality of wind speeds approaching design limits set out in appropriate codes.
12. The permit will be issued following completion of a successful inspection of the completed structure.
13. Any person or party who uses or permits the use of a raised structure for the purpose of providing for her/himself or others raised accommodation without the approval of the council; or contravenes a condition contained in a notice served on them by the council, is guilty of an offence against the Civic Government (Scotland) Act 1982 and may result in a report being submitted to the Procurator Fiscal and may be liable, on a summary conviction, to a fine.

Appendix - Details of proposed raised structures (continued from Section 3)

Nature of the structure? i.e. stage, seating, etc	Supplier	Maximum number of persons allowed on the structure?	How will access on to the structure be controlled? ie artists only, free public access, stewarded, etc