

Agenda Item No 4 (a)

MINUTE of MEETING of the **HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held remotely on Wednesday 26 August 2020 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor LOIS SPEED, Angus Council - Chair
HUGH ROBERTSON, Non-Executive Board Member, NHS Tayside – Vice Chair
Councillor JULIE BELL, Angus Council
Councillor BOB MYLES, Angus Council
GRAEME MARTIN, Non-Executive Board Member, NHS Tayside
EMMA-JANE WELLS, Non-Executive Board Member, NHS Tayside

Non Voting Members of Integration Joint Board

SANDY BERRY, Chief Finance Officer
PETER BURKE, Carers Representative
IVAN CORNFORD, Independent Sector Representative
ALISON CLEMENT, Clinical Director
CHRIS BOYLE, Staff Representative, Angus Council
ELAINE HENRY, Registered Medical Practitioner
ANDREW JACK, Service User Representative
KATHRYN LINDSAY, Chief Social Work Officer
HAYLEY MEARNS, Third Sector Representative (Proxy on behalf of Gary Malone)
GAIL SMITH, Interim Chief Officer

Advisory Officers

GEORGE BOWIE, Head of Community Health and Care Services, South, AHSCP
JILLIAN GALLOWAY, Interim Head of Community Health and Care Services,
North, AHSCP
DAVID THOMPSON Manager, Legal Team 1, Angus Council
BILL TROUP, Head of Integrated Mental Health Services
ANDREW RADLEY, (Proxy on behalf of Drew Walker, Director of Public Health)

Councillor LOIS SPEED, in the Chair.

1. APOLOGIES

Apologies for absence were intimated on behalf of Gary Malone, Third Sector Representative; and Charlie Sinclair, Associate Nurse Director; Barbara Tucker, Staff Representative; and Drew Walker, Director of Public Health; all NHS Tayside.

2. DECLARATION OF INTEREST

Councillor Julie Bell declared a non-financial interest in Items 12 and 13 (Report Nos IJB 55/20 and IJB 56/20) in that she was an elected member on the Board of Voluntary Action Angus (VAA). She indicated that she would participate in any discussion and voting on these items.

3. MINUTES INCLUDING ACTION LOG

(a) PREVIOUS MEETING

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 24 June 2020 was submitted and approved as a correct record.

(b) ACTION LOG

The action log of the Angus Health and Social Care Integration Joint Board of 24 June 2020 was submitted and noted.

(c) AUDIT COMMITTEE

The minute of meeting of the Angus Health and Social Care Integration Joint Board Audit Committee of 24 June 2020 was submitted and noted.

(d) SPECIAL MEETING

The minute of the Special meeting of the Angus Health and Social Care Integration Joint Board of 11 June 2020 was submitted and approved as a correct record.

4. 2019/20 AUDITED ANNUAL ACCOUNTS

Members noted that the 2019/20 Audited Annual Accounts were considered and approved by the IJB Audit Committee at their meeting held on the morning of 26 August 2020, and in advance of the IJB meeting on same date.

The Chief Finance Officer provided an update. He intimated that the Chair of the IJB had also been in attendance at the remote meeting of the Audit Committee held earlier today.

Councillor Bell, Chair of the IJB Audit Committee thereafter expressed her gratitude to the Chief Finance Officer, Internal and External Auditors and other associated officers involved in the immense amount of work undertaken despite the pandemic.

5. REVIEW OF INTEGRATION SCHEME

With reference to Article 9 of the minute of meeting of this Board of 22 April 2020, there was submitted Report No IJB 49/20 by the Interim Chief Officer advising the Board of the commencement of the review of the Integration Scheme between NHS Tayside and Angus Council and seeking comments on the review of the Integration Scheme.

The Report indicated that the review of the Integration Scheme between Angus Council and NHS Tayside had commenced taking into account the terms of the correspondence received from the Scottish Government. The Board were invited to comment on the review of the Integration Scheme.

Once the review was concluded, the result of the review and consultation responses would be acknowledged jointly and formally by NHS Tayside and Angus Council. Additionally, the review could note anything that required further work from NHS Tayside and Angus Council.

The Manager, Legal Team 1 provided an overview and update of the Report.

The Interim Chief Officer advised that in moving forward with the review, a Tayside working group was being established to include representation from the three partnerships and local authorities across Tayside and NHS Tayside.

The Principal Planning Officer, Angus Health and Social Care Partnership indicated that there were a number of amendments required in terms of the Angus Integration Scheme and advised that this was the similar position in terms of the Dundee and Perth and Kinross Integration Schemes. She thereafter highlighted the benefits to all parties in considering and reviewing all three schemes at the same time. She confirmed that the review would require to be progressed quickly and that the amendments would take a few months to advance. She intimated that an early estimate for conclusion of the review was around March to June 2021.

The Manager, Legal Team 1 indicated that the development session in relation to Guidance on Directions and other matters was being arranged with Christina Naismith, Head of Integration

Implementation, Scottish Government. He indicated that members would be advised in due course.

The Integration Joint Board agreed:-

- (i) to note the commencement of the review of the Integration Scheme between NHS Tayside and Angus Council;
- (ii) to provide comment on the review of the Integration Scheme; and
- (iii) to note that comments could be emailed by Board members to the Interim Chief Officer.

6. TIMETABLE OF MEETINGS FOR IJB AND IJB AUDIT COMMITTEE 2021

The Board agreed to note the timetable of meetings for IJB and IJB Audit Committee for 2021.

7. UPDATE ON TAYSIDE-WIDE MENTAL HEALTH SERVICES

With reference to Article 6 of the minute of meeting of this Board of 24 June 2020, there was submitted Report No IJB 50/20 by the Interim Chief Officer providing an update on progressing the Tayside response to Trust and Respect, the Independent Inquiry into Mental Health Services and Health Improvement Scotland's (HIS) Review of Adult Community Mental Health Services in Tayside.

The Report indicated that since the previous report to the IJB in June 2020, there had been three important developments to note, these being:-

- Listen Learn Change: An Action Plan for Mental Health Services in Tayside 2020 in respect to "Trust and Respect" Independent Inquiry Report (February 2020) had been submitted to the Mental Health Minister on 31 July 2020, and was attached as Appendix 1 to the Report;
- Following discussions with the Scottish Government and the Tayside Executive Partners, it had been agreed that the operational responsibility for Inpatient Mental Health and Learning Disability Services, as well as the Crisis Resolution and Home Treatment Teams would transfer from being hosted with Perth and Kinross Health and Social Care Partnership to a Directorate within NHS Tayside. The transfer was completed; and
- HIS Review of Adult Community Mental Health Services was published on 16 July 2020, and was attached as Appendix 2 to the Report.

In Angus, a period of engagement with the Angus Mental Health and Wellbeing Network continued. Advocacy and service user members from the Network had taken part in a number of Tayside Design Groups and scoping sessions.

NHS Tayside and the three Health and Social Care Partnerships in Angus, Dundee and Perth and Kinross had welcomed the review. The Tayside Mental Health Integrated Leadership Group had agreed a plan which would incorporate almost all the actions into Listen Learn Change This would ensure that there was one improvement plan with effective governance ensuring all actions were subject to the appropriate level of scrutiny.

The Head of Integrated Mental Health Services provided a detailed overview and highlighted the key areas of the Listen Learn Change and the HIS Review of Tayside Adult Community Health Services Reports.

Following discussion, members raised points and questions relating to community based services and the previous commitment to extend to a 7 day service; the role of mental health charities and the importance that these charities be recognised in the strategy to enable the appropriate support in going forward; the demand on services as a result of the pandemic; in

terms of the HIS Report, the need to focus on workforce sustainability within mental health services; and an update on services provided by Voluntary Action Angus.

In response, the Head of Integration Mental Health Services provided an update. The Interim Chief Officer also proposed that an Angus specific update report be prepared for consideration at the next meeting of the Board.

Having heard from the Chair who welcomed the proposal to bring forward an Angus specific update report, the Integration Joint Board agreed:-

- (i) to note the content of the Report; and
- (ii) to request the Interim Chief Officer to bring back an Angus specific update in October 2020 on the progress in developing a Tayside Mental Health and Wellbeing Strategy.

8. ANGUS IJB – PARTNERSHIP WORKING

There was submitted Report No IJB 51/20 by the Interim Chief Officer informing the Board of a range of statutory and/or formally remitted groups that Angus IJB members, officers and staff were routinely working with in order to meet their duties and health and social care responsibilities.

The Report indicated that on a regular basis, members, officers and staff of Angus Health and Social Care Partnership worked in conjunction with others within Angus and across Tayside to ensure that services were provided in a fit and proper way. The status of work for those that had a governance role would be of interest to the IJB.

It was intended that an annual update on the status of the main groups that do fulfil a governance role would be provided to the IJB.

The Interim Chief Officer and also the Head of Integrated Mental Health Services provided an update. The Interim Chief Officer also suggested that the Chief Officer Group should be included within the Report.

Councillor Bell enquired regarding elected member representation on both the Adult and Child Protection Committees. In response, the Chief Social Work Officer and also the Head of Community Health and Care Services – South intimated that it would be unusual and not necessarily appropriate for elected members to sit on these Committees. It was suggested that Councillor Bell write to both Adult and Child Protection Committees to express her interest.

The Integration Joint Board agreed to note the contents of the Report and the associated appendix.

Graeme Martin, Non-Executive Board Member joined the meeting.

9. FINANCE REPORT – 2020/21

With reference to Article 8 of the minute of meeting of this Board of 24 June 2020, there was submitted Report No IJB 52/20 by the Chief Finance Officer providing an update to the Board regarding the financial position of Angus IJB including financial projections for 2020/21; an update regarding reserves, financial planning and risks.

The Report highlighted the most recent financial monitoring and projection information for Angus IJB for financial year 2020/21, reflecting estimates for the whole of 2020/21 and consequently, given the stage in the financial year, further reviews of projections would be undertaken which may lead to future adjustments in information. The uncertainty regarding Covid-19 was particularly important to note in this context.

Appendix 1 to the Report outlined the IJB's detailed projected financial position for 2020/21. The IJB was currently forecasting a year end overspend of c£3.6m. This was a marked

turnaround from the last financial year and was largely attributed to the impact of Covid-19. Funding confirmed and received to date had been limited and further funding was not confirmed, though of course, this was a very dynamic position.

In summary, the estimated impact of Covid-19 was £9.661m with confirmed Scottish Government funding of c£2.1m and after adjusting for the IJB's ability to contain costs linked to some instances of reduced levels of spend, the net impact to the Partnership was a projected overspend of c£3.6m.

It was generally assumed that Covid-19 costs, to the extent that they triggered in year overspends within the Partnership, would be fully funded by the Scottish Government then when this happened, the IJB might reasonably expect to breakeven in this financial year. However, should the Scottish Government not fully fund the excess of Covid-19, in this scenario the IJB would report a year end overspend and would be required to consider the use of IJB reserves to offset any overspend. The possible scale of this was difficult to determine.

The overall financial position of the IJB had a material impact on the way Angus IJB provided services. By making ongoing progress with managing the financial impacts of Covid-19, delivering efficiencies alongside service redesign and modernisation, the IJB would be most able to deliver the services it required to deliver to the local population on a sustainable basis.

The Chief Finance Officer provided an overview and highlighted a number of key areas of the Report. He also responded to questions and comments from Councillors Myles and Bell in relation to the financial impact of Covid-19, reserves, capital spend, slippage in progress with savings delivery, workforce pressures and capacity issues.

The Vice Chair highlighted that the Large Hospital Set Aside issue had not yet been resolved.

The Chief Finance Officer suggested that it would be beneficial for a separate report, in terms of Large Hospital Set Aside, to be prepared for consideration at a future IJB meeting.

Graeme Martin, Non-Executive Board Member indicated that he would refer the Large Hospital Set Aside action, for further discussion, to his respective NHS Committees.

The Chair also indicated that it would be helpful and beneficial for a separate report relating to Large Hospital Set Aside to be brought forward to a future meeting of the IJB.

The Integration Joint Board agreed:-

- (i) to note the overall projected financial position of Angus IJB for 2020/21;
- (ii) that in terms of Large Hospital Set Aside to note the need for a more considered review of this component of the settlement as part of the overall review of the settlement with NHS Tayside;
- (iii) to request the Chief Finance Officer to provide a Report in terms of the Large Hospital Set Aside position and related issues for consideration at a future meeting of the IJB;
- (iv) to note the progress with the Strategic Financial Plan's Planned Interventions;
- (v) to note the risks documented in the Financial Risk Assessment and specifically to note the range of outstanding governance actions; and
- (vi) to note the update regarding reserves set out in Appendix 3 to the Report, including supporting the earmarking of £0.5m of reserves to assist fund programme management and project support capacity.

10. ANGUS IJB AUDIT COMMITTEE ANNUAL REPORT 2019/20

With reference to Article 9 of the minute of meeting of this Board of 28 August 2019, there was submitted Report No IJB 53/20 by the Chief Finance Officer presenting the third Annual Report provided by the Angus Integration Joint Board Audit Committee summarising the work of the Audit Committee during the year 2019/20.

The Report indicated that at the inception of the Integration Joint Board (IJB), the IJB agreed to create a separate Audit Committee with an agreed remit. The 2019/20 constitutional arrangements for the Audit Committee, last reviewed at the IJB in February 2020, Report IJB 3/20 refers, were detailed in Appendix 1 to the Report.

The Reports considered by the IJB Audit Committee covering the period from June 2019 to June 2020 were outlined in Section 3.1 of the Report.

The membership of the IJB's Audit Committee was dictated by the Audit Committee's constitution. Whilst membership had been relatively stable in 2019/20, during 2019/20 it was agreed to increase the membership from six to seven members and there was currently one vacancy.

The Chief Finance Officer provided a summary of the Report.

Councillor Bell, as Chair of the IJB Audit Committee commended the work of the Chief Finance Officer and his team and the External and Internal Auditors. She also highlighted that the Audit Committee were still looking for a volunteer to fill the one remaining vacancy.

The Chief Finance Officer advised he would issue an email to members and officers to provide background information in terms of the appointment of a member to the IJB Audit Committee in due course.

The Integration Joint Board agreed:-

- (i) to note the Annual Report of the Audit Committee for the year 2019/20; and
- (ii) to acknowledge the input provided to the Audit Committee from Audit Committee members, and those supporting the Audit Committee.

11. STRATEGIC PLANNING PROGRESS UPDATE

With reference to Article 4 of the minute of meeting of this Board of 11 December 2019, there was submitted Report No IJB 54 /20 by the Interim Chief Officer providing information about progress in a range of change programmes included in the Improvement and Change Programme and the Angus Care Model.

The Head of Community Health and Care Services, South indicated that the progress report should be seen in the context of the impact of the Covid-19 pandemic.

In July 2020, it had been possible to recommence some change work, to regroup and refocus on objectives, but the demands of the pandemic on project management capacity remained high. In addition, the ability to deliver on the savings elements of these programmes had been adversely affected and would be delayed as a consequence. The long term effect of Covid-19 on some services, in particular, the residential care home sector, was being given active consideration as part of the Recovery work. It was recognised that Covid-19 may directly impact on the market facilitation plan longer term and that revisions may be necessary to facets of the Strategic Plan.

Section 3 of the Report detailed the current position of the range of programmes.

As part of the Covid-19 Recovery work, the Partnership was interested in developing new working arrangements with Angus Council and the Third Sector, recognised the excellent work

that had taken place under the HAART arrangements, and in particular, the third sector's early intervention and preventative work, led by Voluntary Action Angus (VAA), was outstanding. The Partnership were also seeking to connect more closely to the work of the Locality Improvements Groups, and this work would be progressed through the Strategic Planning Group.

Section 4 of the Report provided details of the potential financial impacts.

The Head of Community Health and Care Services – South provided an update to the Report, in particular highlighting the impact of the Covid-19 pandemic, redeployment of staff and the recent retirement of the Programme Manager, all of which had delayed progress on the planned programme timescales by around four to five months. He also provided an overview of the current position of the key areas of Section 3 of the Report and referred to the new identified risks detailed at Section 5 of the Report.

Graeme Martin, Non-Executive Director advised that he considered a section had been overlooked in the Report in reference to workforce implications and proposed that future reports should include a separate section in this regard. In response, the Head of Community Health and Care Services – South advised that workforce implications had previously been included in other reports and that a separate Workforce report had been considered previously but indicated that he would review future reports to include a separate section on Workforce.

Councillor Bell intimated her support and for future reports to include the addition of the workforce implications section.

The Vice Chair commended the Report and in particular made reference to the previous agreement to fund a procurement support post within Angus Council and enquired as to the current position. The Chief Finance Officer intimated that the funds had been set aside for one year and having struggled to make a temporary appointment as recently as March 2020, the partnership still had issues with procurement support and this issue would continue to be highlighted to Angus Council.

Councillor Myles requested an update on the current position at Seaton Grove. In response, the Head of Community Health and Care Services – South confirmed that one test had taken place today and confirmation was awaited.

Councillor Bell thereafter asked the Independent Sector Representative for his views on the current care home position.

The Independent Sector Representative thereafter provided an updated highlighting that there had been numerous job applications received, that extra staff were required to comply with new procedures and that there were now delays in testing from 24/48 hrs to 4/5 days. He also intimated that he was aware that a number of managers had advised that they would be looking to retire as soon as practical. On a positive note, he considered that the Partnership was well thought of within the care home sector and that working relationships were positive and effective.

The Head of Community Health and Care Services – South and the Interim Chief Officer recognised the ongoing challenges and emphasised the continuing support of the Partnership to the care home sector during these difficult times.

The Chair welcomed the Report and reflected on the pressures faced and the importance of not underestimating these challenging times. In going forward and moving into the winter period, she indicated that she was encouraged by the good partnership work being undertaken.

The Integration Joint Board agreed:-

- (i) to note the contents of the Strategic Planning update; and
- (ii) to request a progress report be provided to the Integration Joint Board meeting in December 2020.

The Interim Head of Community Health and Care Services – North left the meeting.

12. WORKFORCE PLAN AUGUST 2020 TO JULY 2023

With reference to Article 9 of the minute of meeting of this Board of 24 October 2018, there was submitted Report No IJB 55/20 by the Interim Chief Officer providing the second fully integrated Angus Health and Social Care Partnership (AHSCP) Workforce Plan.

The Report indicated that like many public sector providers, Angus Health and Social Care Partnership had an ageing workforce, 47% of the partnership's staff were aged over 50, with certain professional groups being affected more than others. All local and national strategic plans must consider transformation change including a reduction in workforce numbers.

The first annual Workforce Implementation Plan would be produced in October 2020. The Plan would be monitored through the Health and Social Care Partnership Executive Management Team and members of the Senior Leadership Team would be responsible for implementing the plan. Progress reports would be submitted to NHS Tayside, Angus Council and the Angus HSCP Staff Partnership Forum. An update would be provided to the Integration Joint Board annually.

The Head of Integrated Mental Health Services provided an informative update and highlighted that it had been proven that the workforce were resilient with some staff moving into care homes, during the difficult and challenging times as a result of Covid-19. He confirmed that the workforce optimisation was currently graded as red, having increased from amber last year and that at the current time, the existing controls were not operating effectively. He also referred to the risks as detailed in Section 5 of the Report, highlighting the need to recruit young people into the workforce, in consequence of the increasing ageing workforce.

Members welcomed the Report. Graeme Martin, Non-Executive Board Member intimated that changes were likely to be made to staffing strategies within NHS Tayside and expressed the hope that this would result in some alignment with the AHSCP.

The Head of Integration Mental Health Services responded to a comment from the Carers Representative in terms of risks to staff who were also carers so that the Partnership could identify risks when local lockdowns were put in place.

In terms of succession planning arrangements, the Chief Social Work Officer indicated that she would be keen to see a breakdown of qualifications amongst staff to ensure that the partnership had sufficient qualified individuals in the correct posts as part of its workforce plan.

In reference to health, wellbeing and resilience, Councillor Bell emphasised her support of the Healthy Working Lives scheme, however she raised her concerns around mental health burnout. She highlighted that a vast amount of the carers workforce were still not being recognised and remunerated appropriately in terms of their roles considering also that these services had continued throughout the pandemic. She indicated that this should be raised nationally and queried how this could be progressed.

Noting Councillor Bell's comments, the Head of Integrated Mental Health Services also advised that there was to be national and local recruitment campaigns targeted at front line workers in adult social care, and which would require to be properly co-ordinated.

The Chair in appealing for individuals to consider a career in health and social care, highlighted that the local recruitment campaign would be progressed and co-ordinated with national details as these were advised. She also requested that the recruitment process should be user friendly and easily accessible for all. She confirmed that the work of health and social care was hard but was a very rewarding career. She also supported a review of carers remuneration.

The Integration Joint Board agreed to approve the Workforce Plan.

The Carers Representative left the meeting during consideration of the following item.

13. COVID-19 – REMOBILISATION PLAN

With reference to Article 4 of the minute of meeting of this Board of 24 June 2020, there was submitted Report No IJB 56/20 by the Interim Chief Officer providing an update on the Angus Health and Social Care Partnership's (AHSCP) Remobilisation plan in response to the Covid-19 pandemic.

The Report indicated that the Angus Health and Social Care Partnership's Remobilisation plan aimed to represent the work being undertaken by the Angus Health and Care system to keep the protection of health and provision of care at appropriate levels for the residents of Angus. It was based on a series of principles and key objectives detailed in the NHS Scotland document – Covid-19 – Framework for Decision Making – Re-mobilise, Recover and Re-design: The Framework for NHS Scotland, published in May 2020 and built on previous plans submitted, including summaries of activities in primary care and community, social care and third sector partners.

In response to Covid-19, the AHSCP had progressed key actions to mitigate the impact of the global pandemic's reach into communities, homes, services and care settings. This had been underpinned by the strong commitment and adaptability from all colleagues who had stepped up to work in different ways and in different roles to support the partnership's response.

The remobilisation plan outlined the latest iteration of the partnership's approach over the next 8 to 12 months. Going forward in what remained a period of uncertainty the AHSCP would continue to work in partnership to embed positive changes in practices and learning from the pandemic to continue progress of the identified priorities.

There would be a clearer understanding of the short and longer term financial impact and increased clarity would emerge from ongoing discussions regarding Scottish Government financial support to help manage the financial impact of the pandemic. It was almost certain that the IJB would require to amend its longer term financial plans to respond to Covid-19. Related to this, and still to be clarified, was the issue and impact that Covid-19 may have on the IJB's reserves.

The Interim Chief Officer provided an update of the Report highlighting the challenges encountered over the last few months and the significant work being put into effect in the background to progress recovery.

The Integration Improvement Manager provided a response to a point raised by the Carers Representative and also provided further details of the outcome of a recent survey that had been issued to Angus Carers.

The Chair also highlighted that people did not necessarily recognise themselves as carers therefore they did not know where to turn for support and assistance. She emphasised it was vital for carers to respond to surveys and for these individuals to reach out for the support that they so required.

Emma-Jane Wells, Non-Executive Board Member highlighted that Angus Connect was an excellent example of a support service that Angus should be proud of. She also suggested that it would be beneficial to share how this service operated with other IJB's.

Graeme Martin, Non-Executive Board Member raised a point in terms of Digital Working and Infrastructure. In response, the Clinical Director provided an update and highlighted that initial feedback on the use of Near Me video conferencing, from both staff and service users, was very positive. She indicated it was important to get the right balance, promote best value and when commissioning services that these were user friendly.

Having heard from the Third Sector Representative in terms of the work of Angus Connect, the Integration Joint Board agreed to note the remobilisation plan for the Angus Health and Social Care Partnership.

14. UPDATE ON ANGUS RESPONSE TO PROPOSALS FROM THE MINISTERIAL STRATEGIC GROUP

With reference to Article 10 of the minute of meeting of this Board of 28 August 2019, there was submitted Report No IJB 57/20 by the Interim Chief Officer providing an update on progress with the action plan developed following the report from the Joint Ministerial Strategic Group (MSG)

The Report highlighted that delivering the action plan required support from both NHS Tayside and Angus Council.

Good progress had been made in delivering the action plan, with 37 actions being completed, 2 actions cancelled and merged into other actions as they overlapped in their intent and 5 actions were in progress within the timescales. The timescales set by the Ministerial Strategic Group were challenging and in developing the action plan for Angus, it was the aim to complete the actions within the identified timescales. The timescales, alongside the re-deployment of key staff to support the response to the Covid-19 outbreak, had led to some actions remaining incomplete.

The themes of those actions, in progress and overdue, were outlined in Section 3 of the Report. A recovery plan was being developed to ensure that all outstanding actions were progressed. An update report on each action was outlined in Appendix 1 to the Report.

The Principal Planning Officer, Angus Health and Social Care Partnership provided an overview of the Report.

The Integration Joint Board agreed to note the progress made on delivering the action plan.

15. CLINICAL, CARE AND PROFESSIONAL GOVERNANCE ANNUAL ASSURANCE REPORT

With reference to Article 9 of the minute of meeting of this Board of 26 June 2019, there was submitted Report No IJB 58/20 by the Interim Chief Officer to provide assurance to the Angus Integration Joint Board (IJB) that there were effective and embedded systems for Clinical Care and Professional Governance in all services within Angus Health and Social Care Partnership.

The 2019/20 Report was signed off by the Angus Clinical, Care and Professional Governance Forum 2018/19 at their meeting on 8 June 2020 and submitted for consideration to the Integration Joint Board Audit Committee on 24 June 2020.

The Clinical Director, Angus Health and Social Care Partnership provided an overview of the Report.

Councillor Bell thereafter commended the Report and highlighted that the report provided the assurances on the work undertaken by the Angus Clinical Care and Professional Governance Forum during 2019/20.

The Integration Joint Board agreed to note the Angus Clinical, Care and Professional Governance Annual Assurance Report.

16. POLICY ON CHARGES APPLYING TO NON-RESIDENTIAL SOCIAL CARE SERVICES

With reference to Article 7 of the minute of meeting of this Board of 11 December 2019, there was submitted Report No IJB 59/20 by the Interim Chief Officer to consider recommending to Angus Council that it adopt the submitted policy in relation to charges applying to non-residential social care services.

The Report indicated that Section 87 of the Social Work (Scotland) Act 1968 permitted a local authority providing social care services under that Act or under other defined legislation to recover such charges as they consider reasonable. Charges for relevant residential accommodation are regulated by the National Assistance Act 1948.

Angus Council had always charged for non-residential social care services. Policies had not been consolidated but had been closely based on the COSLA Strategy and Guidance. Work had been undertaken to consolidate the Council's local policies which implemented and supplemented the COSLA Strategy and Guidance, a copy of the consolidated draft Contributions Policy was outlined in Appendix 1 to the Report.

Noting that the Policy reflected current practise, as experienced by stakeholders, it did not introduce new ways of working. The Policy formalised that practise and ensured compliance with the requirements set out in it. Prior to publication of the Policy, AHSCP was required to carry out a consultation exercise to ensure that the policy was co-produced with those affected by the charging regime and to ensure transparency.

The Head of Community Health and Care Services – South provided an update to the Report.

The Chief Social Work Officer raised a query in terms of Section 3 of the Appendix, relating to the upper age limit of looked after children. The Head of Community Health and Care Services – South provided an update and indicated that he would require to seek clarification on this particular point. He advised that should the report require to be amended from 21 to 26 years of age, this would be undertaken, but highlighted that he would not be proposing for an amended Report to be brought back to a further meeting of the Integration Joint Board.

The Vice Chair commended the well written and easy to read contributions policy.

The Chair thereafter referred to the engagement and consultation process, in particular highlighting the feedback and the number of responses received and in response the Integration Improvement Manager provided an update.

The Integration Joint Board agreed to recommend to Angus Council:-

- (i) to agree the recommendations contained within, and adopt as policy, the COSLA National Strategy and Guidance on Charges Applying to Social Care Support for people at home 2020/21; and
- (ii) to agree to adopt as policy the Contributions Policy attached as an Appendix to the Report which implemented and supplemented locally the Strategy and Guidance referred to in recommendation (i) above.

The Third Sector Representative left the meeting.

17. UPDATE REPORT – PRIMARY CARE IMPROVEMENT PLAN – ANGUS

With reference to Article 4 of the minute of meeting of this Board of 30 October 2019, there was submitted Report No IJB 60/20 by the Interim Chief Officer providing a year end report for the 2019/20 Angus Primary Care Improvement Plan approved by the Integration Joint Board in April 2019 and to seek approval of the 2020/21 Angus Primary Care Improvement Plan.

The Report indicated that the 2018 General Medical Services contract and associated Memorandum of Understanding aimed to create a sustainable model of general practice through the development of an enhanced multi-disciplinary support team working in and around general practice, enabling GPs to have more capacity to fulfil their role as Expert Medical Generalists.

The key priority areas for address between 2018/21, the agreed implementation timeline for the contract identified nationally were detailed in Section 2 of the Report.

Nationally, the Scottish Government delayed all PCIP and national tracker returns in March 2020, which recognised the significant impact of Covid-19. The current position in relation to the implementation of the agreed Angus Primary Care Improvement Plan was outlined in Section 3 of the Report.

Whilst significant progress had been made with regards to the further roll out of the Primary Care Improvement Plan, delays had been encountered, particularly in relation to Community Treatment and Care Services and Urgent Care as a combined result of recruitment challenges, sickness absence and more recent, the Covid-19 pandemic.

The Covid-19 pandemic had provided huge learning opportunities and had necessitated and increased the pace of change in consultation styles and the use of IT. Discussions were ongoing across Tayside regarding opportunities for redesign of services to support increased delivery of care closer to home, with a patient centred focus.

Modelling of services would continue to rapidly evolve over the coming year due to the ongoing restrictions, and national guidance related to the Covid-19 pandemic and the related local learning, and whilst taking these into account, the proposed PCIP plans for 2020/21 were outlined in Section 4 of the Report.

The planned expenditure for 2020/21 together with the recurring position for 2021/22 was outlined in Section 5 of the Report.

Angus had succeeded to date in recruiting most of the additional appointments approved in 2019/20. Despite a challenging year as a result of some recruitment difficulties and the significant impact of the Covid-19 pandemic, it was reported that significant progress had been made in Angus with the implementation of the Primary Care Implementation Plan and that there had been minimal impact on timescales.

The Primary Care Manager/LTC Lead provided an informative overview highlighting some of the key areas of the Report including emerging primary care premises priorities and risks, adult flu and at risk vaccination programme and first contact physiotherapy. She also emphasised that despite the pandemic, there had been good progress in a number of areas including mental health and social prescribing.

The Clinical Director highlighted that the primary care improvement plan was integral to the strategic plan. She indicated that it was important to acknowledge the improvement plan as this was improving care for individuals and not "a pill for every ill". She emphasised that this was an example of good team and partnership work.

The Registered Medical Practitioner referred to the vaccination programme and the enormity of the work involved in the delivery of this programme to vaccinate as much of the community as possible. She thereafter commended the work undertaken by the Angus team.

The Third Sector Representative highlighted the recent recruitment and good work of the social prescribers, and also took the opportunity to commend the involvement of the Partnership in this regard.

In referring to the benefits of social prescribing, the Chair also welcomed the recruitment of the social prescribers in Angus.

The Integration Joint Board agreed:-

- (i) to note the progress made in delivery of the 2019/20 Angus Primary Care Improvement Plan;
- (ii) to approve the overall indicative Angus Primary Care Improvement Fund Financial commitments for 2020/2, as outlined in Section 5 of the Report, including as per 2019/20, delegating authority to the Chief Officer to approve updated versions of

financial plans as more complete information became available (noted the Chief Officer would still have to meet obligations regarding approval from Local Medical Committee);

- (iii) to request a Report regarding the emerging Primary Care Premises priorities and risks in October 2020;
- (iv) to seek assurances regarding the planned provision of the adult flu and at risk programme for staff and wider eligible population in October 2020; and
- (v) to request a further progress Report in February 2021 in relation to the Primary Care Plan Implementation.

At this stage, the Chief Social Work Officer expressed her preference that Report No IJB 61/20 should have been considered in the public domain. The Board then heard from the Manager, Legal Team 1, and also the Head of Community Health and Care Services – South who advised that given the content of the Report, he considered that the information was exempt and therefore should not be available in the public domain.

18. EXCLUSION OF PUBLIC AND PRESS

The Angus Health and Social Care Integration Joint Board thereafter agreed that the public and press be excluded from the meeting during consideration of the following item so as to avoid the possible disclosure of information which was exempt in terms of the Local Government (Scotland) Act 1973 Part 1, Schedule 7A, Paragraph 3.

19. ADULT PROTECTION IMPROVEMENT WORK

There was submitted Report No IJB 61/20 by the Interim Chief Officer advising of work currently being undertaken within the Angus Health and Social Care Partnership in Adult Support and Protection.

The Head of Community Health and Care Services – South provided an informative overview of the Report.

Following discussion and having heard from some members, the Integration Joint Board agreed the recommendations as detailed in the Report.

20. DATE OF NEXT MEETING

The Integration Joint Board noted that the next meeting would take place on Wednesday 28 October 2020 at 2.00pm.

VALEDICTORY

The Manager, Legal Team 1 advised that it was Councillor Speed's last meeting as Chair of the Integration Joint Board. He confirmed that the appointment of Chair was carried out on a rotational basis between the Council and NHS Board, highlighting that the appointment of the new Chair would now require to be considered by NHS Tayside.

The Vice Chair commended the Chair for the manner in which she carried out her duties during her term of office, highlighting that it had undoubtedly been eventful, particularly during the current pandemic and as a result of this, the chairing of remote meetings. He also intimated that it had been an honour to have been the Vice Chair of the Integration Joint Board.

In response, the Chair intimated that it had been a privilege to have been nominated as the Chair of the IJB and thanked the Vice Chair for his valued support and contribution during her tenure.