

**APPENDIX I to the minute of meeting of  
the Children and Learning Committee of  
22 September 2020 (Article 3(c) refers)**

MINUTE of MEETING of the **STAFFING SUB-COMMITTEE** of the **CHILDREN AND LEARNING COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 18 February 2020 at 3.09 pm.

**Present:** Councillors DEREK WANN, LOIS SPEED and LYNNE DEVINE.

Councillor WANN, Convener, in the Chair.

**1. APOLOGIES/SUBSTITUTES**

There were no apologies intimated.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of this Sub-Committee of 17 September 2019 was submitted and approved as a correct record.

**4. APPROVAL OF LOCAL AGREEMENT AJNCT/4: MUSIC INSTRUCTORS: 35 HOUR WEEK AND ADDITIONAL 35 HOURS PER ANNUM CPD (REVISED)**

There was submitted Joint Report No 47/20 by the Director of Education and Lifelong Learning and the Director of HR, Digital Enablement, IT and Business Support seeking approval of amendments to Local Agreement AJNCT/4: Music Instructors 35 Hour Week and Additional 35 Hours per Annum CPD.

The Sub-Committee noted that the agreement had been revised to reflect changes in the Schools and Learning team management structure arising from the Angus Council Managers' Review completed in November 2017.

The Sub-Committee agreed to approve the amendments to Local Agreement AJNCT/4, as detailed in the Report.

**5. APPROVAL OF LOCAL AGREEMENT AJNCT/10: GRIEVANCE PROCEDURES FOR ANGUS TEACHERS (REVISED)**

There was submitted Joint Report No 48/20 by the Director of Education and Lifelong Learning and the Director of HR, Digital Enablement, IT and Business Support seeking approval of amendments to Local Agreement AJNCT/10: Grievance Procedures for Angus Teachers.

The Sub-Committee noted that the agreement had been revised to reflect changes in the Schools and Learning team management structure arising from the Angus Council Managers' Review completed in November 2017 and also reflected revised working practices and guidance.

The Sub-Committee agreed to approve the amendments to Local Agreement AJNCT/10, as detailed in the Report.

**6. APPROVAL OF LOCAL AGREEMENT AJNCT/11: DISCIPLINARY PROCEDURES FOR ANGUS TEACHERS (REVISED)**

There was submitted Joint Report No 49/20 by the Director of Education and Lifelong Learning and the Director of HR, Digital Enablement, IT and Business Support seeking approval of amendments to Local Agreement AJNCT/11: Disciplinary Procedures for Angus Teachers.

The Sub-Committee noted that the agreement had been revised to respond to recommendations following a grievance process. The revised agreement also reflected changes in the Schools and Learning team management structure arising from the Angus Council Managers' Review completed in November 2017.

The Sub-Committee agreed to approve the amendments to Local Agreement AJNCT/11, as detailed in the Report.

**7. APPROVAL OF LOCAL AGREEMENT AJNCT/22: 22½ HOUR PUPIL CONTACT WEEK FOR PRIMARY SCHOOL TEACHERS (REVISED)**

There was submitted Joint Report No 50/20 by the Director of Education and Lifelong Learning and the Director of HR, Digital Enablement, IT and Business Support seeking approval of amendments to Local Agreement AJNCT/22: 22½ Hour Pupil Contact Week for Primary School Teachers.

The Sub-Committee noted that the agreement had been revised to reflect changes previously agreed at the Children and Learning Committee in February 2016 (Report 73/16 refers).

The Sub-Committee agreed to approve the amendments to Local Agreement AJNCT/22, as detailed in the Report.

**8. APPROVAL OF LOCAL AGREEMENT AJNCT/25: TRAVEL AND SUBSISTENCE EXPENSES (REVISED)**

There was submitted Joint Report No 51/20 by the Director of Education and Lifelong Learning and the Director of HR, Digital Enablement, IT and Business Support seeking approval of amendments to Local Agreement AJNCT/25: Travel and Subsistence Expenses.

The Sub-Committee noted that the agreement had been revised to reflect changes to travel and subsistence expenses.

The Sub-Committee agreed to approve the amendments to Local Agreement AJNCT/25, as detailed in the Report.