

ANGUS COUNCIL
CIVIC GOVERNMENT (SCOTLAND) ACT 1982
PUBLIC PROCESSIONS

RISK ASSESSMENT FORM TO BE COMPLETED BY PROCESSION ORGANISERS SECTION ONE

Section One

Your Name Neil Mackay_____

Date of Procession 3 April 2021_____Time 12 noon_____

Proposed Route: Inchcape Park, A92, East Grimsby street, Ladybridge Street, High Street, Hamilton Green, Abbey Street, West Abbey Street, Hill Terrace, Hill Road, Kings Drive, Victoria Park.

General Information for the organiser:

We are asking you to fill in this risk assessment form to help us to understand what dangers and risks might be associated with holding your event. This form will take you through the most common areas of risk which we and the Police might want to raise with you. We and the Police may carry out our own assessment of risk and may want to discuss our assessment with you before any meeting is held or at the first meeting itself.

When a risk assessment may not be needed:

We will tell you if you need to fill in this risk assessment form. You may not need to carry out a risk assessment, for example, if we consider your procession is routine or it has already been decided that the procession will carry little to no risk.

Purpose of filling in the risk assessment form:

A risk assessment of the procession will help to –

Identify any dangers associated with holding it; evaluate the level of any known risks; decide who is at risk and in what way and how the risk to them could be reduced or removed; and decide, where other types of risk have been identified, whether it would be possible to introduce appropriate measures to allow the procession to go ahead.

Who should be filling this form in:

It would be preferable if you were a suitably qualified person (e.g. someone who is trained in health and safety regulations). If that is not possible, someone else in the organisation with a good knowledge of the area where the march is to be held should fill it in. We will then check the form and compare it to the assessment of risk which we and the Police may be carrying out.

How to fill in the form:

You should work your way through the form section by section. If there are parts to sections which you cannot fill in, you should contact the person named at the end of the form. If your overall assessment shows that there is a high risk associated with holding the procession, you should get in touch as soon as possible to discuss if we can find solutions to reduce or remove the risk. Once we have considered the notification, the risk assessment and all other evidence, we may contact you to hold a meeting.

Who you should send the form to:

You should send your risk assessment form, with your notification form, to the person named at the end of this form at least 28 days before you plan to hold a procession. If you cannot send your risk assessment with the notification, you should do so as soon as possible thereafter.

Next steps:

We will assess the risks associated with holding your procession as early as we can. You should remember to keep a copy of this form for your records and bring it with you for any meeting which we may hold. This is because we and the Police may want to raise issues with you about how your assessment compares to ours. In case there are problems, we may need further meetings.

Section Two Main risk assessment

The table in this section sets out the main areas of the risk assessment. You should provide as many supporting comments as you can.

Question You must provide supporting comments in the boxes below. (Attach other pages if required).

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| Is the date of your procession particularly significant to the organisation? | The date is as close as possible to the anniversary of the signing of the Declaration of Arbroath. 2021 is intended to be the <i>de facto</i> 700 th anniversary, given that celebrations planned in 2020 were cancelled due to coronavirus restrictions. |
| Has your organisation marched along the same route before? | No. |
| Are there enough trained stewards to control the number of marchers expected? | Yes. Stewards are trained and many are experienced, having stewarded similar processions before. |
| Have there been any difficulties or tensions in the recent past with holding this procession? | No. This procession has not been held before. |
| Please assess the level of risk there may be to public safety. (Please also say whether the risk is low, or high). | The risk is assessed as Low. This is a result of the nature of those participating, with large numbers of families and older people, the experience of the organisers and stewards and the careful preparation with local groups, Police Scotland and the local authority |
| Please assess any risk to public order. Please also say whether the risk is low, or high). | Risk to public order is assessed as Low. These processions usually attract a small counter-demonstration. We have specialist stewards who have experience of stewarding the counter-demonstration and have agreed protocols in place with Police Scotland. There has been no risk to public order at previous processions. |
| Please assess the risk of damage to property. (Please also say whether the risk is low, or high). | Risk of damage to property is assessed as Low. There has been no damage to property at previous processions and we do not anticipate that changing. This is a result of the nature of those participating, with large numbers of families and older people. |
| Please assess the risk of disruption to local business, the community or | Our experience is that these processions increase the amount of local business |

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| shoppers and traffic from holding the procession. Please also say whether the risk is low, or high). | on the day of the procession. Traffic will necessarily be disrupted for a short period while the procession passes however such disruption will be temporary and carefully managed with Police Scotland and the local authority. |
| Taking account of all the information in this table, what is your opinion of the overall risk of holding the procession? Is it low, or high? | On the basis of the assessments given above, we assess the risk as low. |

Section Three

This section details other information which you should consider as part of a general assessment of the procession. You should assess the following –

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| At the end of the march, what are your arrangements for getting marchers to go home? | The intention is that at the end of the procession there will be a rally with speakers and performers. Once the rally is complete, those attending will be invited to leave. In our experience that is what happens. |
| Are you organising any other social events at the end of the march? (Please give details of what these are). And will you need a Police presence? | As indicated above we will organise a rally with speakers and performers at the end of the procession. Commonly there is a small police presence at the rally as would be expected at any public gathering. |
| Is the proposed route shown on your notification as a route that your organisation commonly uses? | No. We have not held a procession at Arbroath before. |
| Have you taken out insurance to help cover for any risks arising from the procession? | No. It is not possible to purchase PI insurance for a procession. It may be possible to obtain PI insurance for the rally however that depends on the precise arrangement for the rally, which have not yet been determined. |
| What is your assessment of the risks to marchers if the route passes through communities which may be against the march? | We are not aware of any communities which are against the procession. Very nearly 50% of the voters of Angus voted SNP at the last General Election. Nearly 50% of the voters of Angus South and Angus North and Mearns voted SNP at the last Scottish Election. |
| Do you have enough security in place for any coaches and other vehicles? | Yes. Secure arrangements for coaches will be discussed and agreed in advance with the local authority and Police Scotland. |

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| Have you assessed what other priorities there may be in the area on the day of the march? | Yes. |
| Have you considered the effect on the community as a whole if the march went ahead? | Yes. This procession is expected to have a positive effect on the community as a whole. |
| Could you combine this procession with other similar events in the area? If not, why not? | There are no other similar processions planned for the area. |

Section Four

Final assessment

If the local authority is holding a meeting, I would like to raise the following points about this risk assessment.

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Please provide any other supporting comments in the box below.

Section Five

Declaration

I have assessed the risks associated with holding the above procession. I will come to any meeting which may be needed.

Signature of the person carrying out the risk assessment

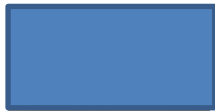


Name in BLOCK CAPITALS: NEIL MACKAY

Relevant qualifications of the person carrying out the risk assessment:

Experience procession organiser.

Signature of Organiser:



(You only need to fill in this part of the form if you are not the person who carried out the risk assessment).

Name in BLOCK CAPITALS _____

Date: 17 November 2021

Section Six

Please return the completed risk assessment form with the notification form to:

Licensing Section, Angus Council, Orchardbank Business Park, Forfar, DD8 1AN or to lawlicensing@angus.gov.uk

We will ensure that a copy of your risk assessment is sent to the Police.