



Equality Impact/Fairer Scotland Duty Assessment Form

(To be completed with reference to Guidance Notes)

Step 1

Name of Proposal: BU-MBA-005 Fee to Common Good Fund for Asset Management

The common good fund is not a council budget but a ring fenced budget administered by local elected members. It is used for purposes which are in the interests of the community. Historically some costs associated with managing the Common Good Fund has been absorbed by the Council's General Fund. The General Fund should not be subsidising the Common Good Fund and therefore the costs associated with managing the Common Good Fund should be recharged. The proposal will include Assets Estates team fees to be charged to Common Good Fund.

Step 2

Is this only a **screening** Equality Impact Assessment? No

(A) If Yes, please choose from the following options **all** reasons why a full EIA/FSD is not required:

- (i) It does not impact on people
- (ii) It is for information only
- (iii) It is reflective e.g. of budget spend over a financial year
- (iv) It is technical

If you have answered yes to any of points above, please go to **Step 16**, and sign off the Assessment.

(B) If you have answered No to the above, please indicate the following:

Is this a full Equality Impact Assessment	Yes/ No
Is this a Fairer Scotland Duty Assessment	Yes /No

If you have answered Yes to either or both of the above, continue with Step 3.

If your proposal is a **strategy** please ensure you complete Step 13 which is the Fairer Scotland Duty Assessment.

Step 3

- (i) Lead Directorate/Service: **Assets Service**
- (ii) Are there any **relevant** statutory requirements affecting this proposal? If so, please describe.
No
- (iii) What is the aim of the proposal? Please give full details.

The General Fund should not be subsidising the Common Good Fund and the costs associated with managing the Common Good Fund should be recharged. Assets Estates team fees will charge to Common Good Fund.

- (iv) Is it a new proposal? Yes/~~No~~

OR

Is it a review of e.g. an existing budget saving, report, strategy, policy, service review, procedure or function? ~~Yes~~/No

Step 4

Which people does your proposal involve or have consequences for?

Please indicate all which apply:

Employees	Yes / No
Job Applicants	Yes /No
Service users	Yes /No
Members of the public	Yes/ No

Step 5

List the evidence/data/research that has been used in this assessment (links to data sources, information etc which you may find useful are in the Guidance). This could include:

Internal data	(e.g. customer satisfaction surveys; equality monitoring data; customer complaints).
Internal consultation	(e.g. with staff, trade unions and any other services affected). Councillors who manage the Common Good Fund
External data	(e.g. Census, equality reports, equality evidence finder, performance reports, research, available statistics)
External consultation	(e.g. partner organisations, national organisations, community groups, other councils.
Other	(general information as appropriate).

Charging fees to the Common Good will reduce the overall Common Good funds and the consequence of this is that there will be less funding available to spend within the community. However, this EIA is not concerned with how that money is allocated, as those decisions lie with the elected members. This EIA is to reflect the change of the charging of payments of managing assets from one fund to another. Not covering the staff costs for undertaking Common Good projects would reduce the general fund monies available to deliver services to the wider Angus communities. Noting there are 5 Common Good funds limited to Burgh towns this impacts on those burghs without Common Good funds and the rural areas.

Step 6

Evidence Gaps

Are there any gaps in the equality information you currently hold? N/A

If yes, please state what they are, and what measures you will take to obtain the evidence you need.

Step 7

Are there potential differential impacts on protected characteristic groups? Please complete for each group, including details of the potential impact on those affected. Please remember to take into account any particular impact resulting from **Covid-19**.

Please state if there is a potentially positive, negative, neutral or unknown impact for each group. Please state the reason(s) why.

N/A for each group

Age	Impact: Unknown
Disability	Impact: Unknown
Gender reassignment	Impact: Unknown
Marriage and Civil Partnership	Impact: Unknown
Pregnancy/Maternity	Impact: Unknown
Race - (includes Gypsy Travellers)	Impact: Unknown
Religion or Belief	Impact: Unknown
Sex	Impact: Unknown
Sexual orientation	Impact: Unknown

Step 8

Consultation with any of the groups potentially affected

If you have consulted with any group potentially affected, please give details of how this was done and what the results were.

If you have not consulted with any group potentially affected, how have you ensured that you can make an informed decision about mitigating action of any negative impact (Step 9)?

This proposal will not directly affect any groups because it's the decision of Cllrs administering the Common Good Fund.

Step 9

What mitigating steps will be taken to remove or reduce potentially negative impacts?

Not Applicable

Step 10

If a potentially negative impact has been identified, please state below the justification.

Not Applicable

Step 11

In what way does this proposal contribute to any or all of the public sector equality duty to: eliminate unlawful discrimination; advance equality of opportunity; and foster good relations between people of different protected characteristics?

Not Applicable

Step 12

Is there any action which could be taken to advance equalities in relation to this proposal?

Not Applicable

Step 13

FAIRER SCOTLAND DUTY

This step is only applicable to **strategies** which are key, high level decisions. If your proposal is **not** a strategy, please leave this Step blank, and go to Step 14.

Links to data sources, information etc which you may find useful are in the Guidance.

Step 13(A)

What evidence do you have about any socio-economic disadvantage/inequalities of outcome in relation to this strategic issue?

Step 13(B) Please state if there are any gaps in socio-economic evidence for this strategy and how you will take measures to gather the evidence you need.

Step 13(C) Are there any potential impacts this strategy may have specifically on the undernoted groupings? Please remember to take into account any particular impact resulting from Covid-19.

Please state if there is a potentially positive, negative, neutral or unknown impact for each grouping.

Low and/or No Wealth (e.g. those with enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future.

Impact -

Material Deprivation (i.e. those unable to access basic goods and services e.g. repair/replace broken electrical goods, warm home, leisure and hobbies).

Impact -

Area Deprivation (i.e. where people live (e.g. rural areas), or where they work (e.g. accessibility of transport).

Impact -

Socio-economic Background i.e. social class including parents' education, people's employment and income.

Impact -

Other (please indicate)

Step 13(D) Please state below if there are measures which could be taken to reduce socio-economic disadvantage/inequalities of outcome.

Step 14

What arrangements will be put in place to monitor and review the Equality Impact/Fairer Scotland Duty Assessment? N/A

Step 15

Where will this Equality Impact/Fairer Scotland Duty Assessment be published?

On the council's website.

Step 16

Sign off and Authorisation. Please state name, post, and date for each:

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