



2021/22

PROVISIONAL REVENUE BUDGET
(Including Budget Issues 2021/22)

ANGUS COUNCIL

PROVISIONAL REVENUE BUDGET 2021/22 (Including Budget Issues 2021/22)

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NET EXPENDITURE SUMMARY

	Revised Base Budget / Final Budget Volume 2020/21 £000 (A)	Provisional Base Budget 2021/22 £000 (B)	Budget Issues Ongoing £000 (C)	Budget Issues One-off £000 (D)	Change Programme £000 (E)	Other Adjustments £000 (F)	Revised Provisional Base Budget 2021/22 £000 (G)
SERVICE							
Education & Lifelong Learning	116,314	116,336	255				116,591
Communities	21,913	21,883	0				21,883
Children, Families & Justice	19,354	19,449	573	50			20,072
Infrastructure Services	17,914	17,927	293	515		(4)	18,731
Strategic Policy, Transformation & Public Sector Reform	9,384	8,677	126				8,803
Other Services	8,802	8,422		250		22	8,694
Human Resources, Digital Enablement, Information Technology & Business Support	6,121	5,929	228	133			6,290
Finance	4,186	4,223	110				4,333
Legal & Democratic Services	2,653	2,506	68	33			2,607
Facilities Management	2,494	2,282					2,282
SERVICES SUB-TOTAL	209,135	207,634	1,653	981	0	18	210,286
Corporate Items							
Capital Financing Costs	11,173	11,051					11,051
Provision for Pay Award	25	3,274					3,274
Council Utilities Costs	129	(350)					(350)
Earmarked Grants to be allocated	147	50				422	472
Change Programme Savings	(1,267)	0			(1,465)		(1,465)
CORPORATE ITEMS SUB-TOTAL	10,207	14,025	0	0	(1,465)	422	12,982
Others							
Surplus Local Tax Income	(200)	(200)					(200)
Income from Long Term Empty Properties	(250)	(250)					(250)
Specific Grants Netted off With Services	12,747	12,732				1,122	13,854
OTHER SUB-TOTAL	12,297	12,282	0	0	0	1,122	13,404
Tayside Valuation Joint Board	813	813				(3)	810
Tayside Contracts (Net Surplus - Angus Share)	(460)	(460)					(460)
	353	353	0	0	0	(3)	350
Angus Health & Social Care Partnership	49,704	49,725	3,696		(3,696)	1,805	51,530
NET EXPENDITURE (Before Contributions to/(from) Funds & Balances)	281,696	284,019	5,349	981	(5,161)	3,364	288,552
Contribution to/(from) General Fund Balances							To be Determined
Contributions to / (from) Special Funds & Other Reserves							To be Determined
TOTAL NET EXPENDITURE (Before Government Grant)	281,696	284,019	5,349	981	(5,161)	3,364	288,552

2021/22 SUMMARY OF BUDGET ISSUES RECOMMENDED FOR APPROVAL

	Budget Issues Ongoing £'000	Budget Issues One Off £'000	Total Recommended for Budget Uplift £'000
<u>Service</u>			
Education & Lifelong Learning	255	0	255
Communities	0	0	0
Children, Families & Justice	573	50	623
Infrastructure Services	293	515	808
Strategic Policy, Transformation & Public Sector Reform	126	0	126
Other Services	0	250	250
Human Resources, Digital Enablement, Information Technology & Business Support	228	133	361
Finance	110	0	110
Legal & Democratic Services	68	33	101
Facilities Management	0	0	0
TOTAL	1,653	981	2,634

Budget Issues Recommended for Approval 2021/22

Service:- Education & Lifelong Learning

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
B11	<p>Staffing - Secondary (due to increased rolls) - This equates to an increase in Teacher entitlement of 10 fte across Secondary, approximately £610k which when phased over the academic year is £430k in 2020/21 and £180k in 2021/22. Failure to address this could impact the pupil:teacher ratio for Angus and increase risk of penalties as a result. Education & Lifelong Learning absorbed the impact of the role increase for 2019/20 (circa £110k) but the 2020 level of increase cannot be contained within Education & Lifelong Learning Corporate budgets.</p> <p>Update 2021/22 Secondary role continues to rise in 2021 so a further £110k is requested to ensure Pupil Teacher ratio is maintained (£75k in 2021/22 and £35k in 2022/23).</p>	255	0	255	12.0
	TOTAL BUDGET ISSUES	255	0	255	12.0

Budget Issues Recommended for Approval 2021/22

Service:- Children, Families & Justice

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
BI1	Increase of service budget for allowances for fostering, adoption and kinship, Service Level Agreements and Continued Care providers at 2%.	105	0	105	0.0
BI2	Seeking funding to make permanent the 4 full time Social Worker posts which were agreed for 1 year (from September 2020) in response to initial Covid impact. We anticipate that this impact will be significant and long lasting. Together with the introduction of new legislation and the outcome of the national Care Review, additional demand continues to be anticipated across locality social work services. 2021/22 costs are part met by the carryforward agreed via Report No 187/20. Additional 2021/22 request therefore is for 6 months continuation funding of £98,840 with full recurring costs of £197,680 from 2022/23. No net change in number of posts as posts already established on temporary basis.(4 x FTE LG10 = 197,680). 99k of 198k budget issue is to be self funded by service in 2021/22.	99	0	99	4.0
BI3	Redesign of Children with Disablites Team to expand capacity and enable greater focus on the coordination and support of respite services and increase capacity and oversight of the social work function of the team. The team remit will expand to ensure that all children with disability cases can be handled by this dedicated team. Implementation requires 1 FTE Team Leader post LG12, 1 FTE social worker post at LG 10, 1 Family support worker - LG 7. Other costs will be met within existing staffing resource.	142	0	142	3.0

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
BI4	3 FTE Senior Practitioners LG12 to support oversight of practice quality and changes aligned to "The Promise" and UNCRC incorporation. Leadership across CFJ on improvement themes linked to the CFJ improvement plan which have been identified via self-evaluation, inspection and from the 'Isabelle' Significant Case Review to include improvements in assessment and planning arrangements; quality of information recording; engagement of children. Significant policy changes impacting on practice will come from The Promise and the incorporation of the UNCRC. The following outcomes will be achieved: frontline staff (including current Social Workers and Snr Practitioners) will be able to focus on direct work with children and families with this additional capacity to progress service audits and improvement planning, develop models of staff supervision, embed a children's rights perspective, develop specialism on domestic abuse to embed the Equally Safe strategy across social work CFJ services. Current resource is insufficient to offer the kind of support, development and scrutiny required to make systemic changes to how we work.	177	0	177	3.0
BI5	Seeking recurring funding to continue one temporary and establish a permanent LG10 Information Officer post. During 2020/21 a carryforward enabled recruitment of a temporary Information Officer (LG 10) to support CFJ with access to record systems and processes (in line with requirements of financial redress scheme) and to support front line services to comply with GDPR requirements. Given that the volume is aligned to new legal duties on the Council, recurring budget is sought to continue this post for a further year and establish a permanent additional post. The operational demand in this area will continue to grow (see financial redress and Scottish Child Abuse Inquiry) rather than reducing over time. Post holder would also responsibility for public facing engagement and information for children, parents, carers, professionals on social work services. This will include compiling and delivering specialist subject access requests (currently completed by Locality Senior Practitioners). The quality, consistency and availability of service information for customers is insufficient and requires significant attention to remedy and to maintain. 1 Permanent FTE LG10 = 49.5k recurring, 1 temp FTE LG10 = 49.5 one off)	50	50	100	1.0
	TOTAL BUDGET ISSUES	573	50	623	11.0

Budget Issues Recommended for Approval 2021/22

Service:- Infrastructure Services

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
BI1	Additions to Estate - Arbroath Sports Centre changing rooms.	10	0	10	0.0
BI2	Professional Fees (Assets) - Services have different approaches to professional fees. With Infrastructure there are two approaches - the Assets team is only funded through the revenue budget for 50% of its actual staff costs and the remainder is paid for by fee charges against projects; for Roads fees are recovered against capital projects with an income target. With decreasing budgets of a capital nature, staffing levels have been reduced either permanently or managed temporary resource. Consequently there are underspends on staff budgets with corresponding under recovery of fee income. There is a need to review how fees are therefore budget for. Whilst the above review is required, there is an anticipated budget impact within the Assets team that staff pay awards cannot be fully met from the revenue budget increase due to the mechanism above and there will be a 50% shortfall.	0	37	37	0.0
BI3	Professional Fees (Roads & Transportation) As per budget recast report no. 211/20 Appendix 7: Forecast net under-recovery on targeted fee income (and after offsetting Roads staff slippage) due to drop in Capital expenditure in recent years and reductions in 'fee earning' staff numbers. This is a long-standing base budgetary issue that has been partially managed by over-recovery elsewhere in Infrastructure Services, which is no longer sustainable. No provision can be self-funded. This would result in an additional reduction in spend on Core Maintenance and other activities and lost opportunity cost.	130	100	230	0.0

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
BI4	<p>Planned Maintenance and Service Contracts (Buildings) Inflationary and other costs - Total budget £1,676,000 in 20/21 allow for inflationary increases to the budget. There has been no inflationary increases to these budgets recently. The service contracts include an inflationary, there has been a 3% increase for 20/21 and this has been applied for future years. - £50k</p> <p>Due to the frequency of requests and additional costs relating to procurement of the required service and increase in the Central Maintenance allowance for structural surveys from £6k to £10k is required. - £4k</p> <p>Systems have previously not been checked by an experienced company as per the manufacturers instructions. As this is a specialised electrical installation annual inspections should be carried to ensure the systems perform efficiently and safely. These systems are installed in 18 buildings and provide a saving in electricity costs when in operation. - £8k</p>	62	0	62	0.0
BI5	<p>Winter Maintenance - Inflationary increases have been absorbed with efficiencies in service delivery over recent years, however most of the inflationary savings have been achieved by a reduction in the level or breadth of service provided. This is becoming increasingly unsustainable and budget provision is needed to maintain the level of winter service we expect to have to commit to in our Winter Service Policy.</p>	91	0	91	0.0
BI6	<p>Parking Charge Review - Suspension of car parking charges until March 2022, no income and only base operating costs (meters and signs bagged & annual meter borrowing paid).</p>	0	378	378	0.0
TOTAL BUDGET ISSUES		293	515	808	0.0

Budget Issues Recommended for Approval 2021/22

Service:- Strategic Policy, Transformation & Public Sector Reform

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
B11	There are currently two staff posts for Tay Cities Deal funded from an allocation of £180k (1 x LG14 and 1 x LG12). Both staff sit in SP&E although the LG12 post is a Finance Officer role. The LG14 posts funding ends on 30/6/21 and the LG12 on 13/10/21. Given the delay in signing the Deal and the fact that the TC Deal is a 10 year programme it is essential to continue funding these posts to coordinate and deliver Angus activity and it is proposed to make both posts permanent.	126	0	126	2.0
TOTAL BUDGET ISSUES		126	0	126	2.0

Budget Issues Recommended for Approval 2021/22

Service:- Other Services

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
B11	Local Government Elections 2022. The Council is required to meet the cost of holding these elections. This is being highlighted as a budget issue now for consideration. There is currently no budget provision set aside for the holding of the LG elections in 2022 which the Council is required to meet in full. The costs be incurred over financial years 2021/22 and 2022/23.	0	250	250	0.0
	TOTAL BUDGET ISSUES	0	250	250	0.0

Budget Issues Recommended for Approval 2021/22

Service:- Human Resources, Digital Enablement, Information Technology & Business Support

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
B11	Funding for maintenance of corporate and schools telephony system (previously R & R funding no longer available). Actual amount for 22/23 onwards will be subject to new contract.	0	80	80	0.0
B12	O365 contract moves to revenue (other Services Budget) was previously funded by Capital. Actuals are dependant on staff numbers . (Note this was an ask in 20/21 and was funded by R and R funds for 1 year only).	228	0	228	0.0
B13	ResourceLink Maintenance Contract - When the original contract was agreed there was no allowance made for the increase to the base budget as a result of the annual inflation increases outlined in the contract. There is a shortfall of £110k for the remaining two years of the contract - £53k for 21/22 and £57k for 22/23.	0	53	53	0.0
TOTAL BUDGET ISSUES		228	133	361	0.0

Budget Issues Recommended for Approval 2021/22

Service:- Finance

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
B11	<p>Procurement & Commissioning (P&C)</p> <p>It is considered necessary to release the P&C Manager from direct line management demands and provide additional capacity to both corporate procurement and commissioning activity. Creation of a new permanent LG12 Team Leader post is proposed to line manage the Commissioning Team reporting to the P&C Manager. This increase in capacity is essential to support the Angus Health & Social Care Partnership and other Council Services.</p>	55	0	55	1.0
B12	<p>Support Services</p> <p>It is considered necessary to release the Service Support Manager from line management demands in relation to ANGUSalive and provide additional capacity to support Angus Health & Social Care Partnership and ANGUSalive. There is no ability to redeploy resource from other teams within Finance to resolve this. Creation of a new permanent LG12 Team Leader post is proposed which would allow separate line management and contact points for both ANGUSalive and Angus Health & Social Care Partnership.</p>	55	0	55	1.0
TOTAL BUDGET ISSUES		110	0	110	2.0

Budget Issues Recommended for Approval 2021/22

Service:- Legal & Democratic Services Budget Issues

Budget Issue Ref.	Description of Budget Issue	2021/22 Ongoing £'000	2021/22 One-off £'000	2021/22 Total £'000	2021/22 Staff Impact FTE
BI1	Digital Reprographics Unit - since the beginning of lockdown the DRU has undertaken the formatting, printing and issue of all outgoing mail. Whilst consumables and click costs can be directly recovered the staff and fixed overheads charge cannot be recovered unless recharged out to services. It is anticipated that this will now continue in the next financial year and may become a permanent requirement. This was raised as an issue during the budget recast. This figure is based on the DRU continuing to provide this service and the staff/overhead rate used by the DRU for print jobs.	0	33	33	0.0
BI2	There is a requirement for structural budget realignment to address the following unrealistic and inaccurate historical income targets: - 1) Property Enquiries; 2) Fees - Legal; 3) Central Support Re-Charge Exec Support; 4) Democratic Services - Misc. Income. There are exceptional circumstances which mean that these budget pressures caused by historical income targets cannot be self-funded for the following reasons:- 1) <u>Property Enquiries</u> - (£21,000) Legal Services are no longer able to offer this as there are now specialist search companies/information is available online; 2) <u>Legal fees income</u> (£31,000)-currently based on historic income streams that no longer exist or are significantly reduced. Examples include, leases now being for a longer duration so legal fees arising less frequently, significant reduction in fees charged for section 75 Agreements due to greater use of style agreement. Legal currently do not time record so cannot evidence time spent on such transactions. As part of the Legal Service Review legal fees will be considered to ensure income maximisation. The proposal is to reduce legal fee income from £41,000 to £10,000. It is noted that there is to be a global increase of 3% in legal fees; 3) <u>Shortfall in central support re-charge</u> -(£20,000) This relates to charges made to Common Good and trusts/charities for work undertaken. Since 2017 this has been charged on a nominal basis and does not equate to the income generation figure. Through the proposed new time recording system, this will be done on an actual basis and will be further reviewed at that stage; 4) <u>Democratic Services Misc. Income</u> - (£1500) This relates to historical income from a Trust that has been wound up. £6k of £74k budget issue is self funded by service.	68	0	68	0.0
TOTAL BUDGET ISSUES		68	33	101	0.0

**REVENUE BUDGET 2021/22
SERVICE:**

OTHER SERVICES

	<u>Revised Base Budget/ Final Budget Volume 2020/21 £'000</u>	<u>Provisional Base Budget 2021/22 £'000</u>	<u>Budget Issues Ongoing £'000</u>	<u>Budget Issues One-Off £'000</u>	<u>Further Adjustments £'000</u>	<u>Provisional Base Budget Submission 2021/22 £'000</u>
Corporate Initiatives	22	22				22
Health and Safety at Work	2	2				2
Employee Assistance Programme	20	20				20
British Sign Language	11	6			(6)	0
Corporate Equalities	2	2				2
Ordnance Survey	50	50				50
Long Service Award Scheme	2	2				2
Staff & Elected Member Training	302	307				307
Audit Fee	250	250			6	256
COSLA	73	73				73
Interest on Revenue Balances	(350)	(350)				(350)
Corporate & Democratic Core	7	7				7
Provision for Additional Burdens	500	500				500
NDR Discretionary Reliefs	70	70				70
Council Tax Reduction Scheme (CTRS)	5,490	5,745				5,745
Scottish Welfare Fund	711	711				711
Discretionary Housing Payments	675	675				675
Cash Payment Transaction Costs	50	50				50
Purchase of Annual Leave (Employees)	(58)	(58)				(58)
Supplementary Pension Costs (past employees)	385	385				385
Electoral Registration	182	182			22	204
Council Election Expenses	26	26		250		276
Children's Panel	9	9				9
Scotland Excel	89	89				89
Upkeep of Clocks & War Memorials, etc.	48	48				48
Centralised Property Maintenance	667	667				667
Centralised Energy Management	30	30				30
Centralised Water Management	44	44				44
Salix	118	118				118
Energy Efficiency CRC Scheme	115	115				115
Feasibility Studies	25	25				25
CCTV - Angus Share of Costs (Gross)	75	75				75
Christmas Lighting	34	34				34
Citizens Advice Bureau	108	108				108
Tay Cities Deal	90	90				90
Apprenticeship Levy	535	535				535
Scottish Wide Area Network	475	475				475
Employee Corporate Slippage	(1,988)	(1,993)				(1,993)
Demand Management	470	0				0
CSS Recharges to Non Gen Fund (HRA)	(564)	(724)				(724)
Net Expenditure - Other Services	8,802	8,422	0	250	22	8,694