

ANGUS COUNCIL – 18 MARCH 2021

**TIMETABLE OF COUNCIL MEETINGS
FOR THE PERIOD AUGUST 2021 – JUNE 2022**

REPORT BY THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES

ABSTRACT

This report sets out a Timetable of Meetings from August 2021 – June 2022.

1. RECOMMENDATIONS

It is recommended that the Council approves the Timetable of Meetings covering the period August 2021 – April 2022 (**Appendix 1**) and May – June 2022 (**Appendix 2**).

2. ALIGNMENT TO THE COUNCIL PLAN

This Report contributes to the achievement of our priority that the council is efficient and effective as detailed in our Council Plan for 2017 – 2022.

3. BACKGROUND

3.1 Standing Orders stipulate that the Council must hold its meetings in accordance with the approved timetable (Standing Order 8(2) and Standing Order 35(1)). It is for the Council to determine the frequency and pattern of such meetings.

3.2 Provision also exists within Standing Orders for special meetings to take place (Standing Orders 8(3) and 35(2)). Conveners can also cancel, advance or postpone an ordinary meeting (Standing Order 35(3)).

4. PROPOSALS

4.1 Members will be aware that Local Government Elections are due to take place on 5 May 2022. It has been accepted practice that the programme of meetings for the cycle immediately prior to the May elections confines that cycle to one meeting of the Development Standards Committee and Civic Licensing Committee along with one meeting of the Council in order that regulatory matters such as planning applications and civic government licences can be dealt with. It is suggested that this be adopted for the same period in the run up to the elections in May 2022.

In accordance with the Local Government (Scotland) Act 1973, the statutory or first meeting of the Council, after the election of Councillors, must take place within 21 days of the date of the election. The statutory meeting forms part of the timetable of meetings and therefore it is required to have been determined prior to the election.

Advice from the Society of Local Government Lawyers and Administrators (SOLAR) suggests that local authorities should take time in arranging their statutory meeting in order to allow newly elected councillors to complete induction training. It is suggested therefore that the statutory meeting of the Council take place on 19 May to deal with the election of the Provost, Depute Provost and to confirm committee memberships (including Conveners and Vice Conveners).

Since the introduction of the Protection of Vulnerable Groups (Scotland) Act 2007, all elected members are required to be a member of the Protection of Vulnerable Groups Scheme. In order

to satisfy the requirements of the Scheme it is proposed that the meeting of the Children and Learning committee takes place towards the end of the cycle in May, in order that members' applications in relation to the Scheme can be processed.

The Council is therefore asked to approve the Timetable of Meetings for the period August 2021 – April 2022, attached as Appendix 1 to the Report and the Timetable of Meetings for the period May – June 2022, attached as Appendix 2 to the Report.

5. FINANCIAL IMPLICATIONS

There are no financial implications arising as a direct result of the recommendations contained in this report.

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NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.