

Notes For Guidance To Applicants

Any person occupying any part of any road for building operations or otherwise without the permission of the Roads Authority commits an offence.

'Road' means any route (other than a waterway) over which there is a public right of passage (by whatever means) and includes the road verge or footway and any bridge (permanent or temporary) over which, or tunnel through which, the road passes, and any reference to a road includes a part thereof.

Applicants must provide details of current Public Liability Insurance with minimum indemnity cover of £5M

Traffic management proposals require to be submitted in respect of staging, hoarding, scaffolding, containers, building materials etc and must comply with the new Chapter 8 of the 'Traffic Signs Manual' published in June 2006 which can be viewed at

http://www.dft.gov.uk/stellent/groups/dft_roads/documents/page/dft_roads_611951.pdf

and

http://www.dft.gov.uk/stellent/groups/dft_roads/documents/page/dft_roads_611952.pdf

Particular attention should be given to locations where narrow footways result in scaffolding being sited within the road. The structural integrity is a matter for the scaffolding company and you must ensure this at all stages of the erection, use and dismantling, including the risk of collision by traffic.

Applications must be accompanied by a drawing detailing traffic management measures to be taken during the permit period. Measures to allow pedestrians including those with special needs, particularly with regard to mobility, to pass safely must also be detailed.

Should measures such as temporary traffic signals or road closures be considered necessary they will require to be coordinated with other planned works or with works in progress. A minimum notice period of 4 weeks may be required prior to the issue of the Permission.

Permission granted under Section 58 of the Roads (Scotland) Act 1984 does not allow the applicant to place a builder's skip on any road. Separate application must be submitted for skips.

Charge :- A charge will be paid by the applicant or owner for inspections associated with the placing of Scaffolding / Hoarding / Storage Containers / Cabins / Cranes / Hoists / Access Towers etc on the road.

Current Charges :-

Non Traffic Sensitive Locations
£133.25
per month

Traffic Sensitive Locations
£266.00
per month

Applications should be submitted at least 14 days prior to the desired commencement date and Payment must be made prior to the issue of the Permission