

Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution
----------	-----------	---------	---------------------

Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
9 December 2020	Item 6 Governance Actions Plan MSG Update to go to February 2021 IJB Meeting.	Chief Finance Officer	Due to a reduced agenda the report could not go to February 2021 IJB meeting, but is on the agenda for April 2021 IJB Meeting.	
	Item 9 External reports IJB 77/20 information set to be available via MST channels to Audit Committee Members and expanded to whole IJB Membership	Chief Finance Officer	Paper to IJB Audit Committee April 2021	
26 August 2020	Item 11 – Annual Internal Audit Plan (AN04/21) Agreed to allocate some of the resources in this Internal Audit assignment to consider workforce issues.	Chief Finance Officer/ Chief Internal Auditor	Assignment AN04/21 now underway, but workforce not yet considered.	April 2021
24 June 2020	Item 5 – Internal Audit Charter to be re-approved annually as part of approval of Annual Internal Audit Plan.	Chief Finance Officer	Next review June 2021.	June 2021
	Item 10 - Chief Finance Officer to progress Principle 4 (a) Governance requirement – “Ensure there is a line of professional accountability to the CFO for finance staff throughout the authority.”	Chief Finance Officer	Discussions still ongoing with Angus Council and progress subject to those discussions.	December 2020
	Item 10 - Chief Finance Officer should review and ensure improved financial management training available to all managers.	Chief Finance Officer	Not actioned yet. Delayed due to COVID-19.	December 2020

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
26 June 2019	Item 7 – CO to make the necessary arrangements to progress induction and development sessions for new members of the Integration Joint Board and Integration Joint Board Audit Committee.	Chief Officer	Still under development with induction documentation now shared with sample of Board members for review.	Was December 2019, now October 2020.
	Item 10 - CFO would explore sharing information within the “External Reports” report with IJB Board members.	Chief Finance Officer	Preliminary proposal included in December 2020 Audit Committee reports with evaluation and recommendations still to be concluded.	Was October 2019.
24 April 2019	Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.			
	1) Reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	Constitution reviewed February 2020. A future review of breadth of role reflected in Audit Committee work plan.	Revised to October 2020 & February 2021. Still being considered as part of broader review of Performance functions.
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	Considered at October 2019 Development Session. Plan to revisit.	Was October 2019. Currently TBC but noting 2020/21 Committee Development session delayed and impact of COVID-19 on capacity.
	3) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	Previously to be considered at October 2019 and Oct 2020 Development Session. Still requires development.	Was October 2019. Currently TBC but noting 2020/21 Committee Development session delayed and impact of COVID-19 on capacity.