

100% CARRY FORWARD REQUESTS - SUMMARY

Appendix E

Service	For Approval at Angus Council June £000	For Approval by Delegated Authority £000	2019/20 C/fwds For Approval at Angus Council June £000
Education & Lifelong Learning	1,347	12	0
Communities	313	37	234
Children, Families & Justice	35	20	86
Infrastructure	662	0	46
SPT & PSR	25	0	24
DE, IT, HR & BUS	198	62	0
Finance	0	0	25
Legal & Democratic Services	36	0	0
Facilities Management	0	0	40
Other Services - L&DS	0	0	49
Total	2,616	131	504

For Approval at Angus Council June 2021

Service/Division	C/fwd Value to 2021/22 £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 21-Mar 22)	Benefits of proposal and how this supports delivery of Council's priorities	Impact if carry forward not approved	COVID impacted spend? (Y/N)
Education & Lifelong Learning						
Business Unit	278	Relocation of Temporary Classrooms from Edzell PS to Monifieth HS.	Apr 21 - Jun 21	Will provide necessary additional classroom space at Monifieth HS. Funding previously agreed for 2020/21. Project was initially scheduled for completion in Autumn 2020 with all expenditure complete within the financial year. The pandemic delayed the completion of the extension at Edzell, requiring the use of the temporary classrooms into January 2021. The project to move the classrooms resumed at the earliest opportunity.	Project already in progress.	Y
Additional Support Needs	248	Counselling in Schools implementation delayed during 20/21 due to pandemic.	During session 21-22	Meet the increased mental health needs of children and young people in Angus by providing counselling services in schools, as required by Scottish Government.	Pilot to provide counselling in our specialist provision for those with additional support needs will not progress.	Y
Business Unit	120	Carry forward requested to fund renewal of contract for the council's online payments system. The initial contractual period expires in July 2021 - we need to enter into a new contract and there is no identified budget to fund. This would include upgrade to Fusion.	Apr 21 - Mar 22	Funding initially agreed for 2020/21. Procurement was delayed due to the development of a new national framework for online school payments. The project has now resumed with the new contract to be concluded within 2021/22. Online payments system is essential for our digital progress as a council. We already have a system in place however there would be a detriment effect if unable to fund a new contract. It will help reduce issues with use of biometrics for secondary meals (hygiene perspective re COVID19). It will also have improved reporting facilities which will reduce the risk of schools disengaging from I-Pay.	Would either incur unbudgeted spend or would revert to cash collection - resource already taken from school offices so would increase workloads substantially.	Y
Lifelong Learning	178	Holiday Food, Fun and Other Initiatives.	July 21-April 22	This is the funding which was agreed at committee for use in session 19/20 in order to provide a programme of holiday activities, including access to food. Directly linked to the reducing poverty agenda.	The scheduled programme of events was cancelled due to covid restrictions. A full programme is scheduled beginning in summer 2021.	Y
Support for Pupils	46	Carry forward the underspend on the Schools PPP unitary charges to offset future costs. It was agreed per committee report 1140/07 that the underspend on unitary charges could be carried forward to offset increasing costs over the life of the project.	Apr 21 - Mar 22	The benefit is that the additional budget will marginally offset the year on year cost increases relating to unitary charge payments.	The PPP budget has been uplifted by £58k to cover anticipated inflationary increases however the uplift will not be sufficient to cover likely additional increases.	N
Secondary	150	Arbroath HS Toilets.	During session 21-22	Current toilet facilities do not cater for the needs of all young people. Our older school buildings do not have open toilet facilities which can be accessed by any young person - regardless of how they identify. These improvements are the first in a series of projects which will look at toilet provision in our older secondary schools and consider options to improve their inclusivity for all young people.	The school have gathered the opinion of young people and are seeking to begin this work. The school will make a contribution to the overall cost. This will positively contribute to the equity agenda.	N
Primary	277	Edzell PS Extension Capital Contribution.	Mar-22	When approved the Edzell expansion project included £277k revenue funding from Children and Learning budgets - Report 281/18 refers.	Project already complete.	N
Whole service	50	Contribution towards Columba 1400	During session 21-22	Fund contribution towards the Columba 1400 Leadership Academy.	Project already underway.	N
Communities						
Other Housing - Private Landlord Registration Fees (66k budget from 19/20 not spent plus 22k from 20/21 not spent. Total £88k. All required for 2021/22.)	88	Staffing costs for landlord registration. Landlords register every 3 years and income is required to support staffing in other years.	March 2021/22 and 22/23 (staffing costs are recharged from HRA).	Support good quality private rented sector (PRS) and new regulations aimed at improving energy efficiency. PRS is important to ensuring there are a range of housing options available in Angus.	Unable to monitor forthcoming regulations on energy efficiency standards in PRS which will negatively impact the quality of properties and ability to meet climate change targets in Angus.	N
Other Housing - Rapid Rehousing	31	Rapid Rehousing Transition Plan (RRTP).	April 2021-March 2022.	To support the implementation of RRTP as part of a joint commitment to end Homelessness.	Unable to meet agreed commitment to implement the RRTP in Angus.	N

Planning and Communities	128	Private Sector Housing Grant monies transferred from Health and Social Care Partnership. This budget is to assist a higher level of grant applications following the Care and Repair service change as well as fund the interim Care and Repair service from Caledonia Care and Repair.	Full year - would have intended to spend in the first few months, but lock down and lack of building work will elongate timescales.	Will support housing adaptations, which allow people to stay in their own homes longer or allows people to be discharged from hospital sooner, allowing more independent living.	This would significantly impact on the level of adaptations that would be possible including the funding of Caledonia Care and Repair following the change in provider.	N
Parks and Burial Grounds	66	Montrose Seafront removal of redundant Paddling Pool and associated play area works.	Oct 2021 - March 2022	Following the installation of the new Splash Pad removing the redundant paddling pool and associated utilities will allow the existing play area to be extended and made more accessible.	The redundant facility will incur ongoing safety and maintenance costs.	
Children, Families & Justice						
Resources	35	Carry out renovations to Strathmore Centre; including updating bedrooms, remodelling sensory room, provision of wet room, and required modifications to activity/quiet space for young people and families.	June 2021-March 2022	Funding will ensure the service continues to meet the complex needs of children and young people using the service. It will also enable us to create a more homely, safe and inviting adapted environment. In line with the Council's priorities, young people will be involved in choices regarding renovation, which in turn will allow for a sense of belonging/family membership. The renovations of different spaces, will also enable more young people to access the resource.	The service does not have a specific recurring budget for facility improvement works of this ambition. Improvements would therefore be required to focus on addressing any environmental hazards and essential improvement only. This would not significantly enhance the experience of our children and young people. There would be no increase in the capacity of the service to broaden access.	N
Infrastructure						
Roads & Transportation	46	Harbour Dredging delayed by statutory approvals into 2021/22.	September-October 2021 most likely after summer period	Harbour dredging maintains access to vessels and operations, and maintains required service levels.	Harbour would silt up leading to loss of operations and service delivery.	N
Assets	224	The Carbon Reduction Scheme has now ceased and the unrequired credits held by AC were sold to P&K c. £89k in 2019/20. It is requested that the 2019/20 base budget provision £135k plus the sale proceeds are carried over into 2020/21 to allow maximising of external Salix third party funding. Such carry forwards to be used as match funding to draw down further 50% Salix match funding. Budget held in ledger 1-1-M-210114-0000-204401.	Anticipated spend between September 21 and March 22. Delayed due to COVID-19 uncertainties in the construction sector	It will allow more Energy Saving projects to be carried out and leverage matched funding from the external SALIX fund. This will help meet the savings required as part of the Change Programme (PL-CRCC-002) in regard to New Energy Initiatives. It will also assist in reducing energy consumption and CO2 emissions from the Council's buildings.	Limit the ability of the Council to meet savings targets and to meet its obligations under Climate Change legislation.	N
Roads & Transportation	392	The funds are a refund from the A92 PFI project for insurance costs, which was notified at end of May 2021. The proposal is to utilise this funding to address local road network flooding associated with the A92 and potential local roads improvements. The funding could be utilised through R&R or CFCR to give flexibility over the next two years this will assist to balance workload as we recover from Covid.	November 2021 to November 2022	Reducing the flooding on the local network around the A92 improves road safety and travel resilience.	Flooding issues on the local road associated with the A92 unlikely to be resolved given other budget pressures.	N
SPT&PSR						
Communications Team	25	Will allow interaction with citizens by e-newsletter direct to their e-mail address. Currently used for COVID 19 updates, Education and Lifelong Learning, Waste/recycling, Happy me - Happy Baby, Budget Communication and Engagement. Work also planned in coming months with other services i.e. Housing.	Monies required for 2021/22 (code - 11U 050101)	* Empower communities * Reduce social isolation and loneliness * Improve efficiency * Engage with citizens and communities to deliver the right services in the right place at the right time	Loss of direct service to our citizens, particularly those who have e-mail capability but do not utilise social media.	Y - Comms Manager was heavily involved in pandemic work so was unable to develop the concept during 2020/21

DE, IT, HR & Business Support						
Digital Enablement & IT	33	Development of a link between the new Social Care case management system (Eclipse) and Integra. Note financial module work on this project pushed back due to delays in all other modules being implemented in 2020 due to COVID	1/3/22 to 1/6/22	Required for payments for Children's service and AHSC from Social Care system.	No payments to clients	Y
Digital Enablement & IT	50	Resource (1 LG10) to enable rollout of O365 products and features and automate support so that user requests for changes are dealt with faster. Due to remote working there is significant demand for additional O365 features and a plethora of productivity products still to be released including further Team features, One Drive and MS Apps such as lists, planner, whiteboard and better integration for schools (e.g. Contacts availability) .	1 July 21 - 1 July 22	As a consequence of remote working O365 feature and tools are in high demand and the current pace of the programme is not meeting users need or expectations. Implementing features for which we already have the licence will improve individual efficiency and prevent services seeking out and purchasing alternates.	Lack of some O365 products and slow implementation of others is causing operational inefficiencies, impacting user experience of working remotely and in some cases causing data breaches. Adverse impact on workstyles implementation and Agile programme.	Y
HR & Business Support	40	Allow Resourcelink Project to be completed. This c/f request is for monies previously allocated in 2020/21 but which were unused because resource had to be deployed to focus on Covid related work.	Up to March 2022	This will allow the Resourcelink project to be completed and this will support the delivery of a more streamlined and digital process for employee services.	Project will not be completed and the ability to use self service for employees/managers for employee services through Resourcelink would not be viable without the development work being completed.	N
Digital Enablement & IT	50	Resource (1 LG8-LG10) used to accelerate the rollout of systems integration work between core systems. Skills in FME and similar integration tools are key. Improvement in system integration and automation of manual processes are one of the priorities of the IT Applications Strategy (and forthcoming Roadmap) and an additional resource is needed to help deliver a growing backlog of work and priorities. Recent limited assurance interface audit has highlighted the need for additional resource to address application interface issues.	1 Oct 21 - 31 Dec 22	1) improved end-to-end-workflow of key processes related to core systems such as Integra and ResourceLink; 2) tie efficiency savings from automating manual processes, 3) better customer experience. 4) improved quality of service	Delay in delivering improvements to system integrations and automating manual processes. Unable to specify completion dates for Interface audit assessed as Limited.	Y
HR & Business Support	25	Error identified in P11Ds for 2018/19 for employees in Tusker car lease scheme. 23 employees have underpaid income tax in the region of £14k which is due to HMRC. In addition, council is liable for NI of approx. £9k + interest.	July-Aug 2021	Proposal is that council make the payments to HMRC on behalf of the employees and that a payment arrangement is then agreed with affected employees to recoup monies via deduction from salaries. This will help mitigate any financial impact on employees.	Employees will be required to make the payments directly to HMRC which could have an adverse impact on them financially.	N
Legal & Democratic Services						
Legal	36	Miscellaneous supplies & services budget underspend 20/21 c. £36k (bud £37.3k actual £1.3k). To be carried forward.	Oct-21	Corporate records management projects in relation to corporate retention schedules and clearing of old documents for legal systems.		N
Total C/fwd Requested	2,616					

2020/21 Revenue Budget 100% Carry Forward Request

Delegated Authority Approval

Service/Division	C/fwd Value to 2021/22 £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 21-Mar 22)	Benefits of proposal and how this supports delivery of Council's priorities	Impact if carry forward not approved	COVID impacted spend? (Y/N)
Education & Lifelong Learning						
Additional Support Needs	12	Protective Clothing for School Staff.	Aug-21	Will allow school support staff to access necessary protective clothing for use when working outdoors.	Trade Union representation regarding staff outdoor duties and lack of appropriate protective equipment being provided.	Y
Communities						
Parks and Burial Grounds	10	Cairnie Depot, Arbroath Welfare Improvements.	June 21 - Aug 21	Improvements to substandard welfare facilities.	Facilities no longer fit for purpose.	
Parks and Burial Grounds	17	C Track vehicle tracking system.	Sept 2021 - March 2022	More efficient use of assets and rationalisation of vehicles.	Increased fuel costs, increased repairs and vehicle downtime.	
Waste Management	10	Cairnie Depot, Arbroath health and safety and welfare Improvements.	Sept 2021 - March 2022	Improvements to site traffic management system, waste offload areas and drying and locker room.	H&S risks not sufficiently controlled and facilities no longer fit for purpose .	
Children, Families & Justice						
Resources	20	Works to develop the grounds at Bramble Cottages to meet the needs of the children and young people. Due to the significant change in demographic of residents living in our residential provision, there is a need to provide a different range of activities and secure storage on site. Works will include installation of storage sheds for outdoor equipment; sand pit; play house and other suitably adapted facilities where required.	June 2021-Dec 2021	The improvement will offer children play areas in both houses. This fits in with The Promise that our children will have 'a good childhood'. It also ensures that children have a safe outdoor space to play and it can be used for family and friend time. The provision of good quality outside space benefits children's mental and physical health and wellbeing.	The grounds at Brambles will remain under utilised and unstimulating for younger children to play in. Storage of outdoor equipment will continue to be stored in a manner inconsistent with most households of this size.	N
DE, IT, HR & Business Support						
Digital Enablement & IT	15	Professional services support to accelerate endpoint device remediation (security patches and configuration) for laptops. The Council has already invested in technology to control and monitor access to the network. This support addresses the issue of checking the device for compliance before being allowed onto our network either wired, wireless or via the VPN and if found to be non-compliant a remediation process is started before the device is allowed full access to network resources. This is required before more staff return to the office.	1 June 21 - 30 Sept 21	Enable end point device (laptops) remediation and protects integrity, stability and availability of network.	Without getting some 3rd party support IT will take significant time to implement causing on going risk to physical network and delay other priority projects.	Y
HR & Business Support	10	Budget to support Health & Wellbeing initiatives.	September 2021 - March 2022	No budget currently exists to support the Health & Wellbeing strategy/initiatives. Recognition that impact of Covid and current working arrangements has increased need to focus on the health and wellbeing of our employees.	Ability to offer appropriate supports to employees is limited and may impact on employee wellbeing and attendance at work.	Y
HR & Business Support	17	Access Digital Officer	October 2021 - 31 March 2022	To extend the temporary ACCESS Digital Officer (ADO) post from October 2021 until 31 March 2022 to specifically help with the new contact centre system that needs to be in by this date.	Project ongoing - additional resource is vital to support implementation of new contact centre system by due date.	N
HR & Business Support	20	Project Manager	1 September 2021 - 31 March 2022	To support the procurement exercise for the council's HR/Payroll system. Part-time post to manage the procurement strategy, market sounding, decision and subsequent transition.	ResourceLink contract is due to expire in February 2023. It is imperative that appropriate support and expertise, initially in the form of a procurement category specialist, is available to ensure a robust procurement exercise is carried out.	N
Total C/fwd Requested	131					

2019/20 Carry Forwards Not Spent in 2020/21 - Due to Impact on Services of COVID-19 - Required for 2021/22

<u>Service</u>	<u>£000</u>	<u>Narrative</u>
Communities	40	Burial Ground cemetery extension, Newmonthill
Communities	128	Adaptations to Private Sector Housing
Communities	66	Employee Costs for Private Landlord Registration
Children, Families & Justice	60	Saving in employee costs (4 solicitor posts, to be used for part funding on budget issue for 2021/22)
Children, Families & Justice	26	Carry forward from 19/20 required in 21/22 for the balance of the Information Officer Post (GDPR)
Infrastructure	46	Harbour dredging delayed until May 2021
Strategic Policy, Transformation & Public Sector Reform	24	Performance analyst post - 'big data strategy'
Finance	25	Temp posts in procurement & service support - £40k carried forward from 19/20 of which £25k required in 21/22
Facilities Management	40	£40k carried forward from 19/20 to purchase new audio system for the Chamber at Town & County Hall.
Other Services	23	Public Records, temp employee costs
Other Services	26	Elections, Annual Election Management costs and potential for by-election

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