



AGENDA ITEM NO 12

REPORT NO IJB 23/21

**ANGUS HEALTH AND SOCIAL CARE
INTEGRATION JOINT BOARD – 23 JUNE 2021
ANNUAL WORK PLAN – APRIL 2021 TO MARCH 2022
REPORT BY GAIL SMITH, INTERIM CHIEF OFFICER**

ABSTRACT

1. RECOMMENDATIONS

It is recommended that the Integration Joint Board:-

- (i) Notes the attached IJB Annual Work Plan.
- (ii) Requests an IJB Annual Work Plan is shared annually at the first meeting of each reporting year.

2. BACKGROUND

The IJB does not currently have an agreed annual work plan. While the IJB does have to respond to circumstances, and therefore its agenda has to be responsive, it has been felt it would be valuable to create an annual work plan to give IJB members a sense of the pattern of planned business and the breadth of planned reports expected.

3. CURRENT POSITION

The appendix to this report sets out a proposed annual work plan for the IJB. This would be intended to reflect future meeting agendas. However it is important to note this is a plan and, as noted above, there should be an expectation that report timings will be refined in due course and additional reports will be added to reflect developing circumstances.

The annual work plan reflects a mix of annual report and regular reports. In addition there are a series of Finance reports that come to the IJB Board and there will always be a series of projects reports in any given year and clearly these will evolve over the year.

4. PROPOSALS

The IJB is asked to note the work plan and to request that a version is shared annually at the start of each year (e.g. April IJB Meeting).

5. FINANCIAL IMPLICATIONS

There are no financial implications of this report.

6. RISK

There are no known risks.

7. OTHER IMPLICATIONS – if applicable

There are no other known implications.

8. EQUALITY IMPACT ASSESSMENT

An Equality Impact Assessment is not required.

9. DIRECTIONS

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in Section 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Angus Council and NHS Tayside.

Direction Required to Angus Council, NHS Tayside or Both	Direction to:	
	No Direction Required	X
	Angus Council	
	NHS Tayside	
	Angus Council and NHS Tayside	

REPORT AUTHOR: Alexander Berry, Chief Finance Officer

EMAIL DETAILS: tay.angushscp@nhs.scot

List of Appendices: Appendix 1 Angus IJB Annual Work Plan April 2021 – March 2022

Grouping categories	Report	Update	Report Author	Apr 21	Jun 21	Aug 21	Oct 21	Dec 21	Feb 22
Annual Report	Angus Community Justice Partnership Annual Outcome Activity Return	Annual	Angie Pert				*		
Annual Report	Angus Child Protection Committee Annual Report	Annual	Niki McNamee						*
Annual Report	Annual Assurance Report - Clinical, Care and Professional Governance Forum	Annual	Alison Clement		*				
Annual Report	Chief Social Work Officer Annual Report	Annual	Kathryn Lindsay				*		
Annual Report	Communication and Engagement Plan	Annual	Sally Wilson				*		
Annual Report	Confirm Workplan	Annual	Gail Smith		*				
Annual Report	Partnership Working	Annual	Jill Galloway			*			
Annual Report	Winter Plan	Annual	Jill Galloway				*		
Annual Report	Workforce Plan Annual Update	Annual	George Bowie			*			
Biennial Report	Angus Adult Protection Committee Biennial Report	Biennial	Niki McNamee Feb 2023						
Finance	Angus IJB Strategic Financial Plan	Annual	Alexander Berry	*				*	
Finance	Budget Settlements with AC and NHS Tayside	Annual	Alexander Berry						*
Finance	Finance Report	Every IJB	Alexander Berry	*	*	*	*	*	*
Finance	IJB Audit Committee Annual Report	Annual	Alexander Berry			*			
Project Report	Learning Disability Priority Improvements	Bi-Annual	George Bowie		*			*	
Project Report	Physical Disability Priority Improvements	Bi-Annual	George Bowie		*			*	
Project Report	Review of Integration Scheme	As required	Vivienne Davidson						
Regular Report	Angus Care Model	As required	George Bowie						
Regular Report	Annual Performance Report	Bi-Annual	Jill Galloway		*			*	
Regular Report	Prescribing Management	Bi-Annual	Alison Clement		*			*	
Regular Report	Primary Care Improvement Plan	Bi-Annual	Rhona Guild	*			*		
Regular Report	Review of Standing Orders	2 - 3 years	David Thompson						*
Regular Report	Strategic Planning Update	Tri-Annual	George Bowie	*		*		*	