2015/16 Annual Governance Statement Updated Action Plan

Action	Covalent Ref	Due Date	Assigned To	Notes	Update at December 2016
We will carry out a self-assessment against the CIPFA Code of Practice on Managing the Risk of Fraud & Corruption	CGAP_0001	31-Dec-2016	Shân Coombs	Brought forward from 2015/16 action plan. 50% complete. The CIPFA Code was used to inform the review and update of the counter-fraud policies. Work continues to finalise and publish the revised policies and procedures and ensure that they are embedded throughout the council. A more formal self-assessment against the Code will be completed once the new policies have been approved.	**In Progress** The revised counter-fraud policies were approved by P&R in August 2015. The self-assessment against the CIPFA Code will be submitted to the next meeting of the Corporate Governance Officers Group, early in 2017.
We will review Financial Regulations and update as necessary	CGAP_0002	31-Mar-2017	Elanor Davies	Brought forward from 2015/16 action plan.	**In Progress – Due date not reached** A full review of Financial Regulations is in progress. The intention is to present a revised version to Members at the March 2017 Council meeting.
We will review the Local Code of Corporate Governance	CGAP_0004	31-Dec-2016	Shân Coombs	Brought forward from 2015/16 action plan. The Local Code will be revised in line with Cipfa guidance Delivering Good Governance 2016, which was published in April 2016. Scottish guidance notes are due to be published in September 2016.	**In Progress** The Scottish guidance notes were published in November 2016. The revised Local Code of Corporate Governance will be submitted to the next meeting of the Corporate Governance Officers Group, early in 2017.

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We will continue to embed the Information Governance Framework throughout the Council and will deliver the Information Governance Improvement Plan.	CGAP_0007	30-Nov-2018	Sheona Hunter	Brought forward from 2015/16 action plan. Delivery of the Information Governance Improvement Plan 2016-2018 will be monitored by the Information Governance Steering Group.	**In Progress – due date not reached** Seven of the improvement plan actions have been completed. The Information Governance Steering Group continues to monitor progress. Internal Audit have completed a review of Information Governance. The findings will be reported to the January meeting of the Scrutiny & Audit committee.
We will introduce a grading framework and policy for posts on the Chief Officer scale below Strategic Director level	CGAP_0008	31-Mar-2018	Sharon Faulkner	Brought forward from 2015/16 action plan. The Strategic Director for Resources is to review management structures and remuneration to reflect a leaner, clearer organisational structure. The review will focus on the identification of a single but appropriate and consistent approach to the remuneration for Heads of Service and Chief Officer graded Service Manager posts. (Report 473/15 to Council refers.)	**Due date not reached**
We will update Standing Orders, Order of Reference of Committees and Scheme of Delegation to Officers to reflect the governance arrangements for the Integration Joint Board, agreed by Council in May 2016.		30-Sept-2016	Donald Macaskill		**Completed** Revised Standing Orders approved by Council October 2016 (R372/16)

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We will continue to ensure that governance, scrutiny and performance monitoring arrangements in respect of Angus Health & Social Care Partnership and Angus Alive are fully embedded and effective.		31-Mar-2017	Shân Coombs		**In Progress – due date not reached** Arrangements will be reviewed by the Corporate Governance Officers Group.