

**Annual Governance Statement Action Plan 2016/17 – Updated May 2017**

Action	Due Date	Update at May 2017
We will carry out a self-assessment against the CIPFA Code of Practice on Managing the Risk of Fraud & Corruption	31-Dec-2016	<p><b>Completed</b></p> <p>The CIPFA Code was used to inform the review and update of the counter-fraud policies. The revised policies were approved by P&amp;R in August 2016.</p> <p>The self-assessment against the CIPFA Code was submitted to the Corporate Governance Officers Group in April 2017.</p>
We will review Financial Regulations and update as necessary	31-Mar-2017	<p><b>Completed</b></p> <p>Revised Financial Regulations approved by Council, March 2017. (Report 134/17)</p>
We will review the Local Code of Corporate Governance	31-Dec-2016	<p><b>Completed</b></p> <p>The Local Code has been revised in line with the CIPFA/SOLACE <i>Delivering Good Governance</i> Framework, which was published in April 2016 and the related Scottish guidance notes which were published in November 2016.</p> <p>The revised Local Code of Corporate Governance has been approved by the Corporate Governance Officers Group. It will be submitted to the Scrutiny &amp; Audit Committee in June 2017. (Report 213/17)</p>
We will continue to embed the Information Governance Framework throughout the Council and will deliver the Information Governance Improvement Plan.	30-Nov-2018	<p><b>In Progress – carry forward to 2017/18 action plan</b></p> <p>Twelve of the improvement plan actions have been completed. The Information Governance Steering Group continues to monitor progress.</p>

Action	Due Date	Update at May 2017
We will introduce a grading framework and policy for posts on the Chief Officer scale below Strategic Director level	31-Mar-2018	<p><b>In progress – carry forward to 2017/18 action plan</b></p> <p>The Strategic Director for Resources is to review management structures and remuneration to reflect a leaner, clearer organisational structure. The review will focus on the identification of a single but appropriate and consistent approach to the remuneration for Heads of Service and Chief Officer graded Service Manager posts. (Report 473/15 to Council refers.)</p> <p>A new Chief Executive has been appointed and takes up post on 1 June 2017. Revised council structure of two directorates agreed by full Council on 23 March 2017. (Report 131/17)</p>
We will update Standing Orders, Order of Reference of Committees and Scheme of Delegation to Officers to reflect the governance arrangements for the Integration Joint Board, agreed by Council in May 2016.	30-Sept-2016	<p><b>Completed</b></p> <p>Revised Standing Orders approved by Council October 2016 (Report 372/16)</p>
We will continue to ensure that governance, scrutiny and performance monitoring arrangements in respect of Angus Health & Social Care Partnership and Angus Alive are fully embedded and effective.	31-Mar-2017	<p><b>In Progress – carry forward to 2017/18 action plan</b></p> <p><b>AHSCP / IJB</b> Internal Audit have carried out a review of Financial Management and are currently finalising the report. The findings will be reported to the IJB's Audit Committee and then to the council's Scrutiny &amp; Audit Committee.</p> <p><b>AngusAlive</b> During 2016/17, internal audit reviewed the monitoring of the support services which Angus Council provides to AngusAlive. The findings were reported to the council's Scrutiny &amp; Audit committee in January 2017 (Report 32/17). Internal audit will continue to monitor completion of the agreed actions.</p>

Action	Due Date	Update at May 2017
<p>We will address the issues identified during the external audit of AngusAlive 2015/16 annual accounts:</p> <ul style="list-style-type: none"><li>Updating of sales ledger to reflect receipts</li><li>Absence of regular bank reconciliations</li></ul>		<p><b>Completed</b></p> <p>Sales ledger is updated monthly. Information on outstanding debt is submitted regularly to the AngusAlive Board.</p> <p>Bank reconciliations for AngusAlive are undertaken bi-monthly.</p>