

## Annual Governance Statement Action Plan 2017/18

Action	Due Date	Assigned To	Notes
<p>1. We will continue to embed the Information Governance Framework throughout the Council and will deliver the Information Governance Improvement Plan.</p> <p>CGAP_0007</p>	30-Nov-2018	Sheona Hunter	<p>Brought forward from 2016/17 action plan.</p> <p>Delivery of the Information Governance Improvement Plan 2016-2018 will be monitored by the Information Governance Steering Group.</p> <p>At May 2017, twelve of the improvement actions have been completed.</p> <p>A further action plan has been developed to ensure that the council is able to meet the requirements of the General Data Protection Regulation (GDPR), which comes into effect in May 2018. Progress will be monitored by the Information Governance Steering Group.</p> <p>Internal Audit's 2017/18 plan includes a review of GDPR Readiness.</p>
<p>2. We will continue to ensure that governance, scrutiny and performance monitoring arrangements in respect of Angus Health &amp; Social Care Partnership and AngusAlive are fully embedded and effective.</p> <p>CGAP_0011</p>	31-Mar-2018	Shân Coombs	<p>Brought forward from 2016/17 action plan.</p> <p>Further work will be undertaken during 2017/18.</p> <p>The 2017/18 internal audit plan includes a review of Council oversight of the IJB.</p>
<p>3. We will introduce a grading framework and policy for posts on the Chief Officer scale below Strategic Director level</p> <p>CGAP_0008</p>	31-Mar-2018	Sharon Faulkner	<p>Brought forward from 2016/17 action plan</p> <p>Work is in progress to review management structures and remuneration to reflect a leaner, clearer organisational structure. The review will focus on the identification of a single but appropriate and consistent approach to remuneration for Heads of Service and Chief Officer graded Service Manager posts. (Report 473/15 to Council refers)</p>

Action	Due Date	Assigned To	Notes
<p>4. We will implement an electronic employee performance management system.</p> <p>RDIP_0097</p>	30-Jun-2017	Amanda Spark	<p>This action is included in the Resources Directorate Improvement Plan 2017-2020. The new system was rolled out to a pilot group in March 2017.</p> <p>Implementation of the new appraisal system is expected to address the issues raised by Internal Audit in their 2016/17 review of Staff Appraisal and Development. Internal Audit will be monitoring completion of the actions from their audit report. As with all Level 1 audit actions, progress will be reported in the Internal Audit update reports to the Scrutiny &amp; Audit committee.</p>
<p>5. We will take account of the findings from the Accounts Commission report on the 2016 Best Value audit of Angus Council as we develop the new Council Plan.</p>	31-Oct-2017	Les Hutchinson	