

ANGUS COUNCIL

COMMUNITIES COMMITTEE

MEETING TO BE HELD IN THE TOWN AND COUNTY HALL, FORFAR,
ON TUESDAY 6 JUNE 2017 AT 2.00 PM.

AGENDA

1. APOLOGIES/SUBSTITUTES

2. DECLARATIONS OF INTEREST

Members are reminded that, in terms of the Councillors' Code of Conduct, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting. Declarations of Interest pro forma can be obtained from Members' Services prior to the meeting, or from the Clerk.

3. COMMITTEE MEMBERSHIP

The Committee is asked to note that the membership is as agreed at the meeting of the Council on 16 May 2017 and as shown on the covering letter to this agenda.

4. REMIT OF COMMITTEE

Appended, at **Pages 6 – 10**, is the remit of the Communities Committee, for noting.

5. APPOINTMENTS TO SUB COMMITTEES

The Committee is requested to make appointments to the undernoted Sub-Committees, as detailed; and in the case of the Arbroath Harbour Joint Consultative Committee, also to appoint a convener from the membership of that Committee.

(a) Executive Sub Committee

Composition: 3 Members, being the Convener, Vice Convener and one other Member of the Communities Committee.

Remit: To decide any matter (other than a matter affecting Council policy):-

- (i) which would normally be decided by the Standing Committee but which, by reason of its urgency, requires to be decided upon during the annual recess of the Council or, in the case of acceptance of tenders, outwith the approved timetable of meetings and the delegated powers contained in Section 16.8 and Appendix 1 of Financial Regulations; and
- (ii) which has been specifically referred by the Committee for consideration, at other times of the year.

(b) Land Reform Sub-Committee

Composition: The Convener and Vice Convener of the Communities Committee, together with the members of each ward affected by the business to be transacted.

Remit: To consider reports regarding individual enforcement cases under Part 1 of the Land Reform (Scotland Act 2003).

(c) Environmental Appeals Committee

Composition: 3 Members, being the Convener, Vice Convener and one other Member of the Communities Committee.

Remit:

- (i) To consider any representation made by or on behalf of a person served with a fixed penalty notice served in relation to an offence committed in no smoking premises under the Smoking, Health and Social Care (Scotland) Act 2005.
- (ii) To hold a hearing at the request by or on behalf of a person served with a fixed penalty notice served in relation to an offence committed in respect of dog fouling under the Dog Fouling (Scotland) Act 2003.
- (iii) To consider any representation made by or on behalf of a person given a penalty charge notice in relation to an offence committed in respect of failing to make available energy performance certificates to prospective buyers or tenants under the Energy Performance of Buildings (Scotland) Regulations 2008, as amended.
- (iv) To consider any representation made by or on behalf of a person served with a fixed penalty notice served in relation to an offence committed in respect of sunbeds under the Public Health etc. (Scotland) Act 2008.
- (v) To consider any representation made by or on behalf of a person served with a fixed penalty notice served in relation to an offence committed in respect of the provision of information on the sale of a house under the Housing (Scotland) Act 2006.
- (vi) To consider any representation made by or on behalf of a person served with a fixed penalty notice served in relation to an offence committed in respect of engaging in estate agency work whilst not being a member of an approved redress scheme under the Estate Agency Act 1979.
- (vii) To consider any representation or hold any hearing in respect of any fixed penalty or similar notice that the Council is entitled, or may become entitled, to serve, give or issue by or under any enactment, insofar as they relate to the functions within the remit of the Communities Committee.
- (viii) To consider any representation or hold any hearing in respect of any fixed penalty or similar notice served in relation to an offence under the Smoking Prohibition (Children in Motor Vehicles) (Scotland) Act 2016.

(d) Arbroath Harbour Joint Consultative Committee

Council Representation: Six members of the Council, being a minimum of four from the two Arbroath Wards, and at least two members of the Communities Committee.

Remit: To act in an advisory and consultative role on the routine management and operational considerations for the Harbour and such other issues as may be remitted to it from time to time by the Communities Committee.

6. APPOINTMENTS TO MEMBER OFFICER WORKING GROUPS

(a) Climate Change

Composition: 6 members, appointed so far as is possible, in accordance with the principles regarding political balance set out in the Local Government and Housing Act 1989.

Remit: To oversee the Council's compliance in terms of climate change matters and in accordance with the Climate Change (Scotland) Act 2009, and to report annually or otherwise as required, to the Communities Committee.

(b) Pride and Place

Composition: 6 members, appointed so far as is possible, in accordance with the principles regarding political balance set out in the Local Government and Housing Act 1989.

Remit: To build on the liaison work with Keep Scotland Beautiful and to develop further and support pride in place activities in and importantly with communities across Angus, in particular, overseeing the Clean Up Angus and Beautiful Angus campaigns; and to report annually, or otherwise as required, to the Communities Committee.

(c) Kirriemuir Conservation Area Regeneration Scheme (CARS) Steering Group

Composition: The 3 Members from the Kirriemuir and Dean Ward and 3 community representatives (already in place).

Remit:

- (i) To determine all applications for grant funding from the CARS common fund.
- (ii) To agree the details of the proposed works to the public realm and the development of a programme of training and education activities.
- (iii) To consider how to redistribute any funds as required in the event that one, or more, Priority Project does not proceed.
- (iv) To promote awareness of built heritage issues in Kirriemuir.
- (v) To support and advise the CARS officer on matters relating to the delivery of the Scheme.

PAGE NO

7. MINUTES

(a) Previous Meeting

Submit, for approval, the minute of meeting of this Committee of 28 February 2017. 11 – 16

(b) Executive Sub Committee Meeting

Submit, for noting, the minute of meeting of the Executive Sub Committee of the Communities Committee of 20 March 2017. 17

(c) William Lamb Studio Advisory Committee

Submit, for noting, the minute of meeting of the William Lamb Studio Advisory Committee of 24 March 2017. 18 – 19

(d) Arbroath Harbour Joint Consultative Committee

Submit, for noting, the minute of meeting of the Arbroath Harbour Joint Consultative Committee of 31 March 2017. 20 – 24

8. INFORMATION REPORT FOR THE PERIOD 28 FEBRUARY 2017 TO 6 JUNE 2017

Submit Report No 169/17 by the Strategic Director – Place. 25 – 96

9.	EXTENSION OF LICENCE TO OCCUPY 5/9 BANK STREET, KIRRIEMUIR	
	Submit Report No 170/17 by the Head of Technical & Property Services.	97 – 98
10.	SURPLUS PROPERTY – FORMER PUBLIC CONVENIENCE, DALL’S LANE, BRECHIN	
	Submit Report No 171/17 by the Head of Technical & Property Services.	99 – 101
11.	PROPERTY TRANSACTIONS	
	Submit Report No 172/17 by the Head of Technical & Property Services.	102 – 103
12.	NEW AFFORDABLE HOUSING, NORAN AVENUE ARBROATH – PROCUREMENT AUTHORITY APPROVAL REQUEST	
	Submit Report No 173/17 by the Head of Technical & Property Services.	104 – 116
13.	ENERGY EFFICIENCY MEASURES AND REPLACEMENT HEATING INSTALLATIONS 2017 TO 2022 - PROCUREMENT AUTHORITY APPROVAL REQUEST	
	Submit Report No 174/17 by the Head of Technical & Property Services.	117 – 123
14.	NEW AFFORDABLE SMALL DEVELOPMENTS FRAMEWORK ARRANGEMENT - PROCUREMENT AUTHORITY APPROVAL REQUEST	
	Submit Report No 175/17 by the Head of Technical & Property Services.	124 – 129
15.	TERM CONTRACTS BASED UPON SCHEDULE OF RATES 2018 TO 2022 - PROCUREMENT AUTHORITY APPROVAL REQUEST	
	Submit Report No 176/17 by the Head of Technical & Property Services.	130 – 135
16.	STOPPING UP OF A SECTION OF FORMER B954 MUIRHEAD – ALYTH ROAD AT DRONLEY, MUIRHEAD	
	Submit Report No 177/17 by the Head of Technical & Property Services.	136 – 138
17.	CYCLING, WALKING AND SAFER STREETS FUND – PROGRAMME OF WORKS	
	Submit Report No 178/17 by the Head of Technical & Property Services.	139 – 141
18.	DECRIMINALISED PARKING ENFORCEMENT – TRAFFIC REGULATION ORDERS	
	Submit Report No 179/17 by the Head of Technical & Property Services.	142 – 143
19.	BRECHIN INCH	
	Submit Report No 180/17 by the Head of Technical & Property Services.	144 – 146
20.	VEHICLE REPLACEMENT PROGRAMME FOR 2017/18	
	Submit Report No 181/17 by the Head of Housing, Regulatory & Protective Services.	147 – 149
21.	SERVICE LEVEL AGREEMENT WITH VOLUNTARY ACTION ANGUS FOR 2017/18	
	Submit Report No 182/17 by the Head of Strategic Policy and Transformation.	150 – 152
22.	REVISED COMMUNITY ASSET TRANSFER POLICY	
	Submit Report No 183/17 by the Head of Strategic Policy & Transformation.	153 - 172