

ANGUS COUNCIL

CONDITIONS APPLICABLE TO SECOND-HAND MOTOR VEHICLES
DEALER'S LICENCE

1. The licence must be made available for inspection on request at any reasonable time by any police constable or any authorised officer of the licensing authority or any other member of the public. The licence holder shall not alter, erase or deface his licence in any way.
2.
 - (a) The licence holder shall keep or cause to be kept a record of all vehicles bought and sold. The record must be in the form of a properly bound book or electronic record with consecutively numbered pages and each vehicle purchased by the licence holder must be numbered. The book or electronic record must be kept on the premises specified in the licence at all times.
 - (b) Records must be preserved for at least two years.
 - (c) The record must include the following details : date and time of purchase, purchase price, colour, make and model of vehicle, date of first registration, engine and chassis numbers and registration number, name and address of seller and name and address of any previous owner shown on the registration document, statement as to whether vehicle registration document V5 was completed, odometer reading both on purchase and on sale, signed by both the seller and the purchaser, name and address of purchaser, date/time of sale, sale price, statement whether or not form V5 was given to the purchaser, and date of last M.O.T Certificate in a style approved by the licensing authority.
 - (d) The licence holder shall not dispose of any item of his stock-in-trade until the expiry of 48 hours (excluding any time on Saturdays or Sundays) after he acquires it. This shall not apply to any article acquired by the licence holder in a public roup and disposed of by him without being brought to his place of business.
3. The licence holder shall keep the records and information reports mentioned in Condition 2 above available for inspection at any reasonable time by any police constable or any authorised officer of the licensing authority.
4. The licence holder shall store vehicles purchased in the course of his dealing only on the business premises specified in the licence or on other premises approved by the licensing authority.

5. The licence holder while trading shall comply with any reasonable order or instruction given by any constable for the prevention of obstruction or annoyance to the public or to the occupiers of any premises or on any occasion when any constable at his discretion may consider it necessary in the public interest to give such order or instruction.
6. A licence holder shall notify the licensing authority of any material change of circumstances affecting him or any other person or company named on the licence or affecting the activity to which his licence relates. A licence holder who ceases to act as such for the unexpired period of the licence or whose licence has been suspended by the licensing authority, shall within seven days, return the licence to the Director of Law and Administration, Angus Council, Angus House, Sylvie Way, Orchardbank Business Park, Forfar, DD8 1AN.
7. The licensing authority may, at any time, vary the terms of a licence on any grounds which they consider reasonable. Notice will be given to the licence holder at least seven days before any proposed variation is considered. The licence holder will be given an opportunity to be heard before any variation is made.
8. The licensing authority may order suspension of a licence if in their opinion;
 - (a) the licence holder is not or is no longer a fit and proper person to hold the licence;
 - (b) the activity to which the licence relates is being managed by or carried on for the benefit of a person other than the licence holder, who would have been refused the grant or renewal of a licence under para. 5 (3) of Schedule 1 of the Civic Government (Scotland) Act 1982;
 - (c) the carrying on of the activity to which the licence relates has caused, is causing or is likely to cause undue public nuisance or a threat to public order or public safety ; or
 - (d) a condition of the licence has been contravened.
9. The licence holder shall not display vehicles for sale outside the curtilage of the licensed premises.

These are the conditions referred to in Second-Hand Dealer's Licence No. issued to, in respect of premises at

Date

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Authorised Signatory