

ANGUS COUNCIL

Civic Government (Scotland) Act 1982

Street Trader's Licence – Fixed Pitch - Variation

This form relates to applications to vary existing street trader's licences where it is proposed to operate from the same location for any period exceeding 30 minutes. If you do not currently hold a street trader's licence you should obtain and complete the "Street Trader's Licence – Fixed Pitch" form available from the Licensing Section.

The application form should be completed and returned to the Service Leader – Legal & Democratic, Angus Council, Angus House, Sylvie Way, Orchardbank Business Park, Forfar, DD8 1AN.

The lodging fee of £56 should be submitted with the application form. Please note that this fee is not refundable.

Cheques should be made payable to Angus Council.

You should provide details of the location(s) which you intend to trade from together with the days and times you propose to trade. A sketch plan showing the location(s) must also be provided. Please note that Angus Council has a policy in relation to hours on which Street Traders may operate, these are :

**7a.m. to 12 midnight Monday to Friday
7a.m. to 11p.m. on Saturday
Sunday only between 12 noon to 11 p.m.**

You must also display the enclosed "NOTICE FOR DISPLAY" at or near the premises to be licensed intimating that an application has been lodged with the council. This notice must be displayed for a period of 21 days commencing with the date on which the application is submitted to the Council.

Only after the expiry of the statutory 21 day period should the enclosed "Certificate of Compliance" be completed and returned to this office.

On receipt of your application form a copy of the form will be forwarded to Police Scotland in order that they may carry out checks into your suitability to hold a licence. The Planning & Place, Technical & Property and Regulatory, Protective & Prevention Services will be consulted in relation to the location(s) that you intend to operate from. You may wish to contact these departments in advance of submitting the application to ensure that necessary consents e.g. Planning Permission etc. are in place. Your application is unlikely to be granted if a consent is required but not in place. The consultation process will take a minimum of four weeks.

Once the consultation process has been completed the application will require to be considered by the next available Civic Licensing Committee which generally meets on a six weekly cycle.

If you have any queries, please email the Licensing Section on LAWLicensing@angus.gov.uk.