



HMT Date 7/7/2021
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**BRIEFING NOTE FOR THE HOUSING MANAGEMENT TEAM MEETING**

**TENANT PARTICIPATION HOUSING IMPROVEMENT TEAM (TPHIT) ACTION PLAN 2021/22**

**1. Recommendation**

It is recommended that HMT

- Approves the draft action plan attached as Appendix 1

**2. Purpose**

The purpose of this report is to:

- Seek approval for the TPHIT Action Plan 2021/22

**3. Background**

The draft Tenant Participation HIT action plan for 2021/22 has been developed by the members of the TPHIT. Most of the actions have been carried over from the 2020/21 action plan, since tenant participation activity has been seriously adversely affected by the pandemic restrictions. Some tenants who were regularly involved with such activity before the pandemic have chosen not to engage since services moved online, and so there is likely to be a period of readjustment required as face-to-face engagement restarts.

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**Date:** 5/7/2021

**Appendix A**



draft TP Action  
Plan.docx

## TENANT PARTICIPATION HOUSING IMPROVEMENT TEAM ACTION PLAN 2021/22

<b>COM-HOU-00113 Tenant &amp; Community Engagement Strategy Promote &amp; Advertise</b>				
Action	Responsible	Deadline	Status	Progress
COM-HOU-00118 Promote & Advertise in best format; Revise Information online	Housing Strategy	31/3/2022		Not started yet
COM-HOU-00120 Proactively seek to engage with hard to reach groups	Communities	31/3/2022	In progress	Delayed by COVID restrictions
COM-HOU-00122 Establish Scrutiny Panel for Service Reviews	Communities	31/3/2022	In progress	Difficult to engage with tenants at present due to COVID restrictions.
<b>COM-HOU-00127 Tenant &amp; Community Engagement Strategy - Consultation &amp; Sharing Information</b>				
Action	Responsible	Deadline	Status	Progress
COM-HOU-00128 Establish E panel	Communities	31/3/2022	Complete	Panel established
COM-HOU-00132 Facilitate Housing Consultation	Communities/Housing	31/3/2022	Complete	E-panel consulted on various things such as Walkabouts paper
COM-HOU-00134 Consult on TP budget	Communities	31/3/2022		Not started yet
<b>COM-HOU-00124 Promote &amp; Recruit new tenant volunteers</b>				

## TENANT PARTICIPATION HOUSING IMPROVEMENT TEAM ACTION PLAN 2021/22

Action	Responsible	Deadline	Status	Progress
COM-HOU-00125 Discuss with Refugee community TP opportunities and groups	Communities	31/3/2022	In progress	Ongoing discussions with refugee families
<b>COM-HOU-00136</b> Tenant & Community Engagement Strategy - Development				
Action	Responsible	Deadline	Status	Progress
COM-HOU-00137 Develop Local Area Action Plans	Communities	31/3/2022	In progress	Three streets survey carried out, report to be submitted to HMT re further action
COM-HOU-00140 Work with Tenants to develop plan for National Housing Day Current Description	Communities	1/9/2021		Not started yet