

MINUTE of MEETING of the **ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held remotely on Wednesday 24 February 2021 at 2.00pm.

**Present:            Voting Members of Integration Joint Board**

EMMA-JANE WELLS, Non-Executive Board Member, NHS Tayside – Chair  
Councillor LOIS SPEED, Angus Council - Vice Chair  
Councillor JULIE BELL, Angus Council  
Councillor BOB MYLES, Angus Council  
GRAEME MARTIN, Non-Executive Board Member, NHS Tayside  
PETER DRURY, Non-Executive Board Member, NHS Tayside

**Non Voting Members of Integration Joint Board**

SANDY BERRY, Chief Finance Officer  
PETER BURKE, Carers Representative  
IVAN CORNFORD, Independent Sector Representative  
ALISON CLEMENT, Clinical Director  
CHRIS BOYLE, Staff Representative, Angus Council  
RICHARD HUMBLE, GP Representative  
ANDREW JACK, Service User Representative  
KATHRYN LINDSAY, Chief Social Work Officer  
HAYLEY MEARNS, Third Sector Representative (Proxy on behalf of Gary Malone)  
CHARLIE SINCLAIR, Associate Nurse Director  
GAIL SMITH, Interim Chief Officer  
BARBARA TUCKER, Staff Representative

**Advisory Officers**

GEORGE BOWIE, Head of Community Health and Care Services, South, AHSCP  
JILLIAN GALLOWAY, Interim Head of Community Health and Care Services,  
North, AHSCP  
DAVID THOMPSON Manager, Legal Team 1, Angus Council  
FIONA MACDONALD, Legal Team 1, Angus Council  
BILL TROUP, Head of Integrated Mental Health Services  
ANDREW RADLEY, (Proxy on behalf of Emma Fletcher, Director of Public Health)  
DAVID SHAW, Interim Associate Medical Director – Primary Care

EMMA-JANE WELLS, in the Chair.

Prior to the commencement of the meeting, the Chair expressed her thanks to all NHS staff, care workers, unpaid carers and third sector workers for the huge effort they had made and continued to make during the pandemic in the provision of services; the roll out of the vaccine and to the staff who had continued to travel to work in extremely bad weather conditions.

**1.            APOLOGIES**

Apologies for absence were intimated on behalf of Elaine Henry, Registered Medical Practitioner; Gary Malone, Third Sector Representative; and Emma Fletcher, Director of Public Health.

**2.            DECLARATIONS OF INTEREST**

Councillors Myles and Speed each declared an interest in Item 9 (Report No IJB 91/21) as Council appointees on the Integration Joint Board and each indicated that they had a specific exclusion in terms of the Code of Conduct and would therefore participate in any discussion and voting on this item.

Councillor Speed declared an interest in Item 7 (Report No IJB 89/21) in that she was a carer. She indicated that although she had no financial interest at present, she would not participate in any discussion and voting and would leave the meeting during consideration of the item.

### **3. MINUTES INCLUDING ACTION LOG**

#### **(a) PREVIOUS MEETINGS**

The minutes of meetings of the Angus Health and Social Care Integration Joint Board of 9 December 2020 and 14 December 2020 were submitted and approved as correct records.

It was noted that the minute of meeting of the Angus Health and Social Care Integration Joint Board of 28 October 2020 would be submitted for approval, to the next meeting of the Board on 21 April 2021.

#### **(b) ACTION LOG**

The action log of the Angus Health and Social Care Integration Joint Board of 9 December 2020 was submitted and noted.

### **4. APPOINTMENTS**

The Chair welcomed Peter Drury to his first meeting of the Board, and it was noted that he would replace Hugh Robertson as the non-Executive Board member from NHS Tayside. It was also noted that Emma Walker would replace Drew Walker following her appointment as Director of Public Health for NHS Tayside.

### **5. ANGUS ADULT PROTECTION COMMITTEE BIENNIAL REPORT 2018 TO 2020**

There was submitted Report No IJB 87/21 by the Interim Chief Officer presenting the Angus Adult Protection Committee Biennial Report for 2018 to 2020, which had been approved by the Angus Adult Protection Committee and the Angus Chief Officer's Group.

The Report indicated that it had been a busy period for the Angus Adult Protection Committee with a number of priority areas identified for development over the next two years, as detailed within the Strategic Plan for 2020-2023. The plan had identified areas for future development as well as monitoring and oversight of ongoing work. The plan would also be regularly updated to include any new national or local priorities that had been identified and would also be updated to include actions related to the recent adult protection inspections. The new plan remained flexible to take into account any impact of the Covid-19 pandemic.

*Richard Humble joined the meeting at this point (2.32pm).*

Ewen West, Independent Chairperson of the Angus Adult Protection Committee, provided an overview of the key areas of the Report and then responded to questions from Councillor Bell, Councillor Speed, the Carers Representative and Graeme Martin, Non-Executive Board Member in relation to delivery of the action plan, the review of supported housing accommodation, National Adult Protection day and the 'See Something Hear Something' campaign, the number of referrals from agencies and noted the comments raised.

The Interim Chief Officer thanked Ewan as independent Chair and the current members of the Adult Protection Committee for their commitment and support they had provided throughout the pandemic.

The Head of Community Health and Care Services, South advised that there had been a recent increase in mental health referrals through Adult Protection Services and Drugs and Alcohol and were looking to increase the staffing within the Adult Protection unit.

Thereafter, the Integration Joint Board, having welcomed the Report and the work of the Angus Adult Protection Committee, agreed: -

- (i) to note the contents of the Angus Adult Protection Committee Biennial Report 2018 to 2020, attached as an Appendix to the Report; and
- (ii) to note the key trends and areas for development emerging from the Report.

## **6. ADULT PROTECTION IMPROVEMENT WORK PROGRESS REPORT**

With reference to Article 15 of the minute of meeting of this Board of 28 October 2020, there was submitted Report No IJB 88/21 by the Interim Chief Officer which highlighted work currently being undertaken within the AHSCP to address performance improvement in Adult Support and Protection. The Report provided a progress report against the planned work identified in previous reports, IJB 61/20 and IJB 70/20.

The Report advised that in August 2020, the Head of Community Health and Care Services, South, with the agreement of the Chief Officer of the AHSCP, had instructed that a large-scale audit of care management activity in adult protection be carried out following concerns arising in one specific service, as described within the Report. Audit work was carried out in ninety-six cases between August and October 2020 and a full report was submitted on 18 November 2020.

The scope and key findings of this single agency audit of Adult Support and Protection (ASP) cases open between 2017 and November 2020 was described within the Report and it is noted that the findings only related to the specific files that were submitted for audits and that within this sample, the applicable data was at times limited because full ASP processes were not necessary in every individual case. However, the findings did provide a reliable picture of strengths and areas where improvements could be made in Adult Support and Protection practice in Angus.

The Board noted the concerns that had emerged from one area of care management activity in adult support and protection and the further work which was undertaken to provide senior managers, the CSWO, the AAPC and the Angus Chief Officer Group (COG) with assurance that adult protection work was of a good standard overall. Whilst an audit of the scale of the one described within the report would always identify improvement areas, it was concluded that adult protection work in Angus was of a good standard.

Following some discussion, and having heard from the Chief Social Work Officer and the Head of Community Health and Care Services, South, the Integration Joint Board agreed:-

- (i) to note the work being undertaken to address adult support and protection improvement issues within the AHSCP; and
- (ii) to note that the thematic improvement plan would be progressed via the Angus Adult Protection Committee and noted within the Scrutiny and Audit Committee; and
- (iii) that a progress Report would be submitted in 12 months' time.

*Having declared an interest at Article 2 above, Councillor Speed left the meeting during consideration of the following item.*

*The Service User Representative left the meeting briefing during consideration of the following item.*

## **7. UPDATE ON PROGRESS WITH IMPLEMENTATION OF THE CARERS (SCOTLAND) ACT 2016**

There was submitted Report No IJB 89/21 by the Interim Chief Officer which provided an update on the progress of the implementation of the Carers (Scotland) Act 2016. It was reported that

a Strategy for Carers in Angus had been published in December 2019 and this had identified a range of improvement areas that required to be delivered to meet the intentions of the legislation. The Report provided an update on the progress and specifically considered the waiving of charges for carers.

Provision was made for the waiving of carers charges under regulations associated with the Social Care (Self-Directed Support) (Scotland) Act 2013. Since the implementation of that Act, carers, unlike supported people, had not been subject to a financial assessment following a carers assessment or development of a Carer Support Plan. This meant that they did not make any financial contribution to any services or support put in place using their calculated budget. Contributions would however be made by the supported person to services such as day care and residential respite which would very often have been put in place to support the carer. Carers could use their calculated budget to fund the cost of a supported person's contribution towards day care costs where the day care benefits the carer. This ensured that day care services aimed at supporting a carer were also free of charge. Around 40% of day care for older people also benefited carers and most day services for people with learning and/or physical disabilities also benefited carers.

The Report advised that based on prevalence data, it had been expected that the number of carers eligible for support would grow to around 600. In 2020/21 carers continued to provide care for longer as care home placements had been reduced which placed additional pressure on carer resources and it was expected to see an increase in eligible carer numbers by around 60 carers to 660.

The Board noted that during 2020/21, carers may have spent less of their calculated budgets as day care services had been closed and some had been reluctant to have care support provided in their homes as the supported people had been shielding.

Care management staff had been progressing reviews of carers who were assessed prior to the implementation of the new Adult Care Support Plan and it had initially been intended that these reviews would be completed by March 2021. The support arrangements for those carers had not changed but due to the increase in new carer referrals and the impact of the pandemic, the reviews had not been completed. Adding additional support to care management through the Act's allocated resources would mean that these reviews would be completed by December 2021.

Vivienne Davidson, Principal Officer, provided an overview of the Report and it was noted that it had not been possible in the current system to ensure that an equitable allocation of available resources had been made available to carers based on their needs and outcomes whilst at the same time ensuring sufficient resource was available in a carers budget to offset any potential charges for residential respite. As all available carers' resources were included in the current budget calculations, a different approach was required.

The proposed approach separated residential respite arrangements from other community-based supports and continued to target that support at those carers most in need using the eligibility criteria previously approved by the Partnership. It allowed access to up to four weeks free respite for eligible carers whilst continuing to support an approach to funding for community-based services. This approach had been set out in the draft policy on waiving of fees for carers attached as Appendix 1 to the Report.

The impact of up to four weeks free respite would see a loss of income from charging of around £120k with an overall carer residential respite cost of approximately £500k. The aim was to ensure that carers support was targeted at those most in need and ensured that resources were distributed fairly and equitably. There would be a consequential change to how carers' budgets for community-based services were calculated by a reduction in the point price allocated against the Adult Carer Support Plan. It was planned to make the changes to the arrangements as quickly as possible with individual arrangements for carers changing at review. The draft waiving of charges policy had been discussed with the Carers Strategic Group who were in support of the developments. It had also been shared with carers to seek their views,

specifically those carers currently in receipt of a calculated budget who may be affected by the change in the point price at their review.

Councillor Bell and the Carers Representative expressed a number of concerns on behalf of the carers and much discussion took place following which it was agreed that further consultation take place with the carers and a range of different scenarios be developed to ensure all options had been explored.

Having heard from the Head of Community Health and Care Services, South; the Chief Finance Officer and the Manager, Legal Team 1, the Integration Joint Board agreed to note the contents of the Report and the progress made to date with the implementation of the Carers (Scotland) Act 2016.

*Councillor Speed was re-admitted to the meeting.*

## **8. FINANCE REPORT – 2020/21**

With reference to Article 5 of the minute of meeting of this Board of 9 December 2020, there was submitted Report No IJB 90/20 by the Chief Finance Officer providing an update to the Board regarding the financial position of Angus Integration Joint Board including the financial projections for 2020/2021 based on financial information at December 2020, and an update in terms of reserves, financial planning and financial risks and governance issues.

It was noted that the information contained within the report reflected estimates for the whole of 2020/21 and consequently, given the uncertainty regarding the impact of COVID-19 over the coming months, further reviews of projections would be undertaken which may lead to future adjustments in information.

Attached as Appendix 1 to the Report was the Integration Joint Board's detailed projected financial position for 2020/21. This showed that the overall projected financial position for Angus IJB for the year to 31 March 2021 was for a breakeven position, after offsetting the cost of COVID-19.

The report indicated that it was important to note that should the IJB report a year end overspend then, in the first instance IJB reserves would require to be utilised to address any overspend. Beyond that there could be an impact on the IJB's Partners. The use of significant IJB reserves would only provide short term relief and when a recurring shortfall emerged the Partnership would require a series of financial planning responses beyond those already in progress.

Appendix 2 of the Report set out ongoing and emerging financial risks for the IJB. The risk register included more detail than was reflected in the associated corporate risk documentation. Many of those risks were IJB wide risks including examples such as future funding levels and the risks regarding future financial planning.

In summary, the main financial reporting issues in the Report were set out in Sections 3, 4 and 5 of the Report.

The overall financial position of the IJB had a material impact on the way Angus IJB provided services in future. By making ongoing progress with managing the financial impacts of COVID-19, delivery of efficiencies alongside service redesign and modernisation, the IJB would be most able to deliver the services it required to deliver to the local population on a sustainable basis.

The Chief Finance Officer provided a brief overview of the Report, in particular highlighting a number of points within the Report.

The Integration Joint Board agreed: -

- (i) to note the overall projected financial position of Angus IJB for 2020/21;

- (ii) to note the risks documented in the Financial Risk Assessment as detailed in Appendix 2 of the Report;
- (iii) that with regard to the Reserves, to note the update on future commitments; and
- (iv) to note the issues documented in the Financial Governance as detailed in Appendix 4 of the Report.

## **9. BUDGET SETTLEMENT WITH ANGUS COUNCIL AND NHS TAYSIDE**

There was submitted Report No IJB 91/21 by the Chief Finance Officer providing an update to the Board regarding the proposed Budget Settlements between Angus IJB and both Angus Council and NHS Tayside for 2021/22.

The Report indicated that on an annual basis, Angus IJB had to reach a budget settlement with both Angus Council and NHS Tayside regarding resources that would be devolved from both Partners to the IJB to support the delivery of local Health and Adult Social Care Services.

Information regarding the 2021/22 budget initially became available as part of the publication of the Scottish Government's overall budget on 28 January 2021. This report was based on the position set out at that time, although it was important to note that the overall Scottish Government budget for 2021/22 was still subject to Parliamentary approval. In recent years the process of gaining Parliamentary approval did lead to adjustments in Health and Social Care funding.

In terms of the Budget Settlement with Angus Council, in 2019/20 Angus Council provided c£49m of core recurring financial support to Angus HSCP. Importantly, Angus Council also required to approve any budget settlement with Angus IJB, and the matter was due for consideration at the Angus Council meeting on 4 March 2021. For 2021/22, the situation was that Scottish Government budget proposals set out that IJB funding from Angus Council should equal the 2020/21 budget plus the additional funding as outlined in the table at Section 3.2 of the Report.

The proposed settlement was weaker than could have been hoped for, noting in 2019/20 an additional allowance was made for "Additional Social Care Pressures". The proposals were also weaker by c£200k than the planning expectations outlined in the IJB's December 2020 Strategic Financial Plan which had already showed significant planning shortfalls. The net effect of the £1.805m uplift, after allowing for new commitments, equated to a c1.5% cash increase.

In terms of the Budget Settlement with NHS Tayside for 2021/22, the situation was that the Scottish Government budget proposals set out that NHS Scotland Health Boards would receive funding uplifts of 1.5% and that Health Boards should pass on uplifts of at least 1.5% to local Integration Joint Boards. Within NHS Tayside, the current intention was to pass on that 1.5% uplift to local IJBs. The offer reflected the challenging financial environment within which NHS Tayside was currently operating. The offer covered all relevant local community health services, hosted services, Prescribing and Family Health Services budgets for 2021/22.

The Report highlighted the continued longstanding unresolved issues regarding the NHS Tayside devolved budgets in terms of Complex Care and Large Hospital Set Aside.

On an annual basis, Angus IJB had issued annual "Directions" reflecting budget settlements to both Angus Council and NHS Tayside regarding services delivered through both Partners. Whilst the process for issuing "Directions" to partners was now evolving, as per previous years, the Chief Officer would issue a "Direction" to both Angus Council and NHS Tayside reflecting overall budget settlements.

The Chief Finance Officer provided an overview of the Report and responded to member's questions.

The Integration Joint Board agreed: -

- (i) to accept the proposed budget offer (£1.805m increase) from Angus Council, subject to satisfactory resolution of the budget pressures under discussion regarding support services; and
- (ii) to accept the proposed budget offer (1.5% increase) from NHS Tayside, subject to satisfactory resolution of the unresolved budget issues regarding Large Hospital Set Aside and Complex Care as noted within the Report.

And with respect to recommendations (i) and (ii) above, should the Scottish Parliament subsequently amend the Scottish Government's budget proposals, then the proposed budget settlements set out in the Report would require to be revisited.

#### **10. UPDATE REPORT ON MENTAL HEALTH RESIDENTIAL UNIT**

With reference to Article 14 of the minute of meeting of this Board of 27 February 2019, there was submitted Report No IJB 92/21 by the Interim Chief Officer which provided an update to the Board regarding the review of the proposed Specialist Mental Health Residential Unit within Seaton Grove Residential Home, Arbroath and it was reported that due to the significant reduction in occupancy levels in all Angus Care Homes it was necessary to reconsider the options available regarding potential site and provider.

The Report indicated that it was essential that the Partnership pause its current plans to progress this unit within Seaton Grove and revisit the opportunity with all current local residential care providers to ensure that a provider was selected following best value principles. In order to develop strong future business models and mitigate future risks associated with the current number of vacancies, the Partnership required to work with all providers.

The Report advised that the Partnership intended to issue a Prior Information Notice (PIN) to gauge interest within current residential care providers to develop this unit in partnership. Any interest would be considered along with the existing Seaton Grove proposal, on condition there would be no increased costs and the unit could be operational with minimal delay.

The Head of Integrated Mental Health Services provided a detailed overview of the Report and Councillor Bell, Carers Representative and Staff Representative, Angus Council all expressed similar views regarding the need for these services to remain inhouse.

The Integration Joint Board agreed to note the contents of the Report.

#### **11. COVID 19 RESPONSE AND RE-MOBILISATION PLAN**

With reference to Article 9 of the minute of meeting of this Board of 9 December 2020, there was submitted Report No IJB 93/21 by the Interim Chief Officer providing an update to the IJB on the Angus Health and Social Care Partnership response to the COVID-19 pandemic, focusing on the activity undertaken and challenges faced since the previous Report.

The Report indicated that in response to COVID-19, the Partnership had progressed key actions to mitigate the impact of the global pandemic's reach into communities, homes, services and care settings. This had been underpinned by the strong commitment and adaptability from all colleagues who had stepped up to work in different ways and in different roles to support the response.

It was noted that included within the remobilisation plan was the latest iteration of their approach, and an extension to what had been submitted in August 2020; detailing what would be done over the next 12 months (from April 2021), across a range of services, to continue to provide safe and effective care in line with re-prioritised strategic objectives whilst remaining focussed on mitigating the spread of the disease across the population and a focus on minimising the unintended consequences that have potentially arisen over the past i.e. chronic

disease management, reduced presentation of cancer, whilst continuing to support staff health and well being and promote the use of technology to support staff and patients.

The Interim Head of Community Health and Care Services – North provided an informative overview of the Report.

The Integration Joint Board agreed: -

- (i) to note the actions that had been advanced by the Angus Health and Social Care Partnership and key partners, in response to the COVID-19 pandemic, since the last COVID-19 update provided to the IJB on 9 December 2020;
- (ii) to note and commend staff and key partners for their continued and sustained effort and commitment as continued care was provided to the people in Angus who relied on care and support, despite a number of challenges; and
- (iii) to note and support the remobilisation plan for Angus Health and Social Care Partnership for April 2021 to March 2022.

## **12. ANGUS COMMUNITY JUSTICE PARTNERSHIP ANNUAL ACTIVITY RETURN REPORT**

There was submitted Report No IJB 94/21 by the Interim Chief Officer presenting the Angus Community Justice Partnership Annual Activity Return for 1 April 2019 to 31 March 2020.

The Report highlighted the work undertaken by individual services within the Angus Community Justice Partnership and collectively as a partnership to deliver National, Tayside and Local Justice outcomes to improve the lives of individuals within the Justice system or on the periphery during the period 1 April 2019 to 31 March 2020.

Jim Hammond, Chair of the Angus Community Justice Partnership (ACJP), provided an overview of the Report.

The Integration Joint Board agreed to note the contents of the Angus Community Justice Partnership Activity Return Report for 1 April 2019 to 31 March 2020, as provided in Appendix 1 to the Report.

## **13. PRIMARY CARE - PREMISES**

The Integration Joint Board noted that Report No IJB 95/21 had been withdrawn.

## **14. DATE OF NEXT MEETING**

The Integration Joint Board noted that the next meeting would take place on Wednesday 21 April 2021 at 2.00pm.