

## **ANGUS COUNCIL**

MINUTE of MEETING of the **KIRRIEMUIR CONSERVATION AREA REGENERATION SCHEME (CARS) STEERING GROUP** held in the Lesser Hall, Town Hall, Kirriemuir on Tuesday 4 October 2016 at 8.45 am.

**Present:** Councillors JEANETTE GAUL, IAIN GAUL and RONNIE PROCTOR MBE.

**Non Councillor Members of the Group:** DEREK MARSHALL.

**Officers in Attendance:** KAREN WEST (CARS Project Officer), LISA DALLAS (Service Manager, Legal Services) and JILL PATERSON (Environment and Development Plan Manager) and LAURA STEWART (Committee Assistant).

*Prior to the commencement of business, and following approval from the Chair, it was agreed that the order of business be varied and was considered in the following order.*

**1. CHAIR OF THE MEETING**

In accordance with the constitution of the Steering Group, the chair rotating between elected members, Councillor Jeanette Gaul chaired the meeting.

**2. DECLARATION OF INTEREST**

Councillor Jeanette Gaul and Derek Marshall each declared an interest in item 4 as they had both attended a recent meeting of Dementia Friendly Kirriemuir. Each indicated that they would take part in any discussion and voting.

**3. MINUTE OF MEETING OF 16 AUGUST 2016**

The minute of meeting of the Steering Group of 16 August 2016 was submitted and approved as a correct record.

**4. CARS PROJECT OFFICER'S REPORT**

With reference to Article 7 of the minute of previous meeting, there was submitted a Report by the CARS Project Officer summarising progress in relation to the following:-

**(i) Small Grants**

The Report indicated that two new grant applications had been submitted under the Small Grants Scheme and would be considered under the next agenda item.

The majority of other grants awarded under the Small Grants Scheme were known to be progressing although they were dependent on contractors' availability. Works on a number of grants had not yet started and details of these projects were detailed within the Report. Enquiries for potential grant funding still continued to be received, although a number of buildings were outwith the priority town centre area. Of particular interest in terms of potential grant funding were two enquiries in relation to 6-10 Glengate and 2-8 Bank Street, details of which were contained within the Report.

**(ii) Public Realm Works**

The Steering Group noted that a collaborative public realm project between Kirriemuir CARS and the Dementia Friendly Group was being developed with a view of

decluttering the town centre. This type of work would not only improve the public realm by removing or reducing unnecessary signage, but would also include enhancement works such as the painting of lighting columns/sign poles in black to be more in keeping.

An audit of the street area had been undertaken by Council Officers from Roads and Planning, in conjunction with representatives from the Dementia Friendly Group and details of this were contained within the Appendix to the Report.

Derek Marshall, non-council member, advised that the Dementia Friendly Group had carried out an additional walk-around the town centre and circulated a Report on their findings.

Following discussion, it was agreed that a Report combining the findings of both street audits would be submitted to the next meeting of the Steering Group for consideration.

**(iii) Legacy and Kirriemuir Charette**

The Steering Group noted that the Senior Planning Officer and Project Officer had attended the Kirriemuir Charette which had recently been held where a proposal to create an app for Kirriemuir had been put forward by a student at Webster's High.

The Project Officer advised that, as part of the legacy from the CARS Project and to enable the launch of the app, a contribution of £2,000 from the CARS Training/Education budget could be made, which had approximately £10,000 in available funding. In order to meet the criteria under the grant funding as provided by Historic Environment Scotland and as part of the legacy of the CARS scheme, the first stage of the app would seek to map information on those buildings which had received grant funding from CARS and to give an insight into the history of Kirriemuir.

The basic app would require to be completed in the current financial year but there may be scope to allow this to be extended to the end of the school year. The app could then be further developed with input from other Groups in Kirriemuir, as part of any future upgrade and developments lead by the school. Any upgrades and associated costs with the development in future years could not be funded by the CARS Steering Group.

Following discussion, the Steering Group agreed to contribute £2,000 from the Training/Education budget to assist with the development of the app.

**(iv) Training Update**

The Project Officer advised that the next workshop/seminar was taking place this evening. A further evening event would take place on Tuesday 11 October giving another opportunity for homeowners and private individuals to attend an informal presentation offering repair advice and information to enable locals to look after their traditional buildings.

**(v) Scottish Rural Parliament Visit**

The Steering Group noted that arrangements were currently being made for a project visit by the Scottish Rural Parliament to Kirriemuir on the afternoon of Saturday 8 October to which members of the Steering Group were invited to attend.

**5. REQUEST FOR A DEPUTATION**

The Steering Group agreed to hear a deputation from Mr John Cape in relation to agenda item 6.

Mr Cape addressed the meeting and provided members with an update in relation to the Priority Project.

Following a number of questions, Mr Cape left the meeting.

## **6. EXCLUSION OF PUBLIC AND PRESS**

The Steering Group resolved, in terms of Standing Order 28(2) that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the possible disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, paragraph 6.

## **7. CARS PROJECT OFFICERS REPORT – UPDATE ON PRIORITY PROJECT**

With reference to Article 5 of the minute of previous meeting, there was submitted an update on the Priority Project.

Following careful consideration of the Report and a detailed discussion, the Steering Group agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve Option 2, as detailed within the Report.

## **8. SMALL GRANTS SCHEME**

There was submitted a Report by the Project Officer indicating that two grant applications had been received:-

### **(i) 3 Croft Terrace, Kirriemuir**

The description of the grant eligible works included roofing repairs to both sides of the building, to include erecting and dismantling scaffolding, stripping and re-slating with the existing slates, re-instating the ridge pieces and supply and fitting replacement leadwork to chimneys and skewes.

The total amount of grant eligible works amounted to £6,035.65, with a grant award at 50% giving a grant of £3,018.

Following discussion, the Steering Group agreed to approve the grant application based on the grant eligible works, subject to the conditions as detailed in the Report.

### **(ii) 24 Bank Street, Kirriemuir**

The description of the grant eligible works included stripping the existing parting beads, installing replacements with integrated draught proofing strips, replacing fasteners, pulleys cords and weights and external repainting works.

The total amount of grant eligible works amounted to £1,232, with a grant award at 85% giving a grant of £1,047.

Following discussion, the Steering Group agreed to approve the grant application based on the grant eligible works, subject to the conditions as detailed in the Report.

## **9. DATE OF NEXT MEETING**

The Steering Group agreed that the next meeting scheduled to be held on Tuesday 25 October 2016 would now take place on Tuesday 1 November 2016 at 8.45 am in the Board Room, Kirriemuir Community Hub, Bank Street, Kirriemuir.