

ANGUS COUNCIL

MINUTE of MEETING of the **KIRRIEMUIR CONSERVATION AREA REGENERATION SCHEME (CARS) STEERING GROUP** held in the Lesser Hall, Town Hall, Kirriemuir on Tuesday 16 August 2016 at 9.15 am.

Present: Councillors RONNIE PROCTOR MBE, IAIN GAUL and JEANETTE GAUL.

Non Councillor Members of the Group: CRAIG CHALMERS, PAUL FRETWELL and DEREK MARSHALL.

Officers in Attendance: KAREN WEST (CARS Project Officer), KIRSTY MACARI (Senior Planning Officer – Environment and Development Plan)

Prior to the commencement of business and following approval from the Chair, it was agreed that the order of business be varied and was considered in the following order.

1. CHAIR OF THE MEETING

In accordance with the constitution of the Steering Group, the chair rotating between elected members, Councillor Ronnie Proctor chaired the meeting.

2. DECLARATIONS OF INTEREST

Councillor Ronnie Proctor declared an interest in item 7 as he had provided an update at a meeting of the Kirriemuir Heritage Trust. He indicated that, as this had been a general discussion, he would take part in any discussion and voting.

Councillor Jeanette Gaul and Derek Marshall each declared an interest in item 9 as they had both attended a recent meeting of Dementia Friendly Kirriemuir. Each indicated that they would take part in any discussion and voting.

3. DEPUTATION

The Steering Group agreed to hear a deputation from Mr John Cape in relation to agenda item 5.

Mr Cape addressed the meeting expressing his views and concerns in relation to the priority project.

Following a number of questions, Mr Cape withdrew to the public benches.

4. EXCLUSION OF PUBLIC AND PRESS

The Steering Group resolved, in terms of Standing Order 28(2) that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the possible disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, paragraph 6.

5. CARS PROJECT OFFICERS REPORT – UPDATE ON PRIORITY PROJECT

With reference to Article 5 of the minute of previous meeting, there was submitted an update on the Priority Project.

Following a detailed discussion the Steering Group agreed:-

- (i) to note the contents of the Report;
- (ii) Option 3, as detailed within the Report with the exception of Option “a”, as detailed within Option 3, being omitted.
- (iii) a full progress update would be provided at the next meeting of the Steering Group.

6. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Steering Group of 24 May 2016 was submitted and approved as a correct record.

7. CARS PROJECT OFFICER'S REPORT – UPDATE

With reference to Article 6 of the minute of previous meeting, there was submitted a Report by the CARS Project Officer summarising progress in relation to the following:-

(i) Small Grants

The Report indicated that grant assistance had been awarded to 41 properties within the priority town centre boundary of the conservation area. Out of a total of 42 applications, one grant application had been deferred and three grant awards were now not progressing. Of the remaining 38 buildings which had received grant assistance, 23 grant projects were now complete, 8 were currently in progress and 7 were yet to commence.

Thereafter, the CARS Project Officer provided the Steering Group with an overview of the grant assistance properties which had not commenced yet, as detailed within the Report.

The Steering Group noted that other enquiries had also been received from property owners outwith the priority areas, as detailed within the Report and the Project Officer requested that consideration be given to potentially assisting any of these grant enquiries with current available funding.

Having heard from a number of members, the Steering Group agreed that only applications within the regeneration area should be considered at this time.

(ii) Public Realm Work

The Senior Planning Officer advised members that works was substantially completed, with the exception of the remaining slabs which were to be replaced, the replacement engraved granite slab and the radial cut slabs.

She indicated that to date, the total cost of the landscaping works, inclusive of the replacement works, were £92,141.81 and a breakdown of these costs was contained within the Report.

(iii) Training Update

The Steering Group noted that the early part of this year's training programme had now been completed, culminating in a very successful training session at Oathlaw Pottery in Lime Pointing on 21 June 2016.

(iv) Rural Parliament Visit

The Project Officer advised members of the Steering Group that the Events Co-Ordinator for the Scottish Rural Network was to visit Kirriemuir to view the CARS projects on 8 October 2016 to which all members of the Steering Group were invited to attend.

8. PUBLIC REALM ENHANCEMENT/JOINT PROJECT WITH DEMENTIA FRIENDLY KIRRIEMUIR

The Senior Planning Officer advised members that Officers from the Council had recently met with members of Dementia Friendly Kirriemuir with a view that a joint project could be launched to remove some of the street clutter within the conservation regeneration area.

She indicated that as the public realm works had been completed under budget, leaving a surplus fund of £7,858, this could potentially be used for decluttering the regeneration area and she provided members with an overview of the areas where the funds could be applied.

Following discussion the Steering Group agreed:-

- (i) to note the progress made to date;
- (ii) that the surplus funds from the public realm works should be utilised for removing some of the street clutter in conjunction with Dementia Friendly Kirriemuir;
- (iii) the possibility of the Roads service within the Council meeting some of the costs associated with the removal of the street clutter, should be investigated; and
- (iv) a further update should be submitted to the next meeting of the Steering Group.

9. DATE OF NEXT MEETING

The Steering Group agreed that the next meeting scheduled to be held on Tuesday 19 September 2016 would now take place on Tuesday 4 October at 08.45am in the Boardroom, Kirriemuir Community Hub, Bank Street, Kirriemuir.