

BUSINESS CASE	
Project Title – Climate Change <i>* Please delete guidance notes (indicated by *) as you complete this document</i>	
Senior Accountable Officer	<i>Alison Smith</i>
Project Lead	<i>Jill Paterson</i>
PID Status	<i>002</i>
Background	<p><i>*What is the context of the project and why is the work needed? Describe the current position and include extracts from reports etc. Is this linked to another project, initiative, or service review and if yes, provide details</i></p> <p>Climate Change while identified as a priority within the Council Plan and the Strategy on a Page is currently led and delivered in the main by several officers and services across the council.</p> <p>There is a Climate Change member Officer Group and three Working Groups which report to the MOG namely</p> <ul style="list-style-type: none"> • Carbon management • Adaptation • Sustainability <p>Each with its own action plan. (superseded by SECAP?)</p> <p>Reporting to Council tends to be annually prior to statutory reporting to Scottish Government and as part of the Performance Report.</p> <p>There is limited corporate focus on coordinated activity to meet needs, or effective communication due to limited resources.</p>
Purpose	<p><i>*Clearly explain the purpose of this document and the project. What is the case for change? Why are you doing this work? What are the advantages of analysing and improving things? What is the desired result?</i></p> <p>To accelerate our commitment to addressing climate change, contributing to a zero-carbon economy, and changing behaviours and achieving the priorities of the Council Plan and SOAP.</p> <p>With the opportunity of COP 26 this year and the opportunity post covid-19 to build on changing behaviours and attitudes to climate change and the environment.</p> <p>The project will accelerate, co-ordinate and promote work already ongoing in the council and with external stakeholders? and will bring added resource to support officers and the Council's Climate Change work</p>

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	Support UK and SG net zero and co-dependent biodiversity post 2020 targets (2050, 2045)
Strategic Objectives (including SOAP)	<p>Link to Angus Council and Community Plan Economy We want Angus to be a 'go-to' area for businesses</p> <p>We will:</p> <ul style="list-style-type: none"> • make Angus a low-carbon, sustainable area <p>e.g. Low Carbon Network Digital Connectivity</p> <p>Place</p> <p>We want our communities to be strong, resilient, and led by citizens</p> <p>We will:</p> <ul style="list-style-type: none"> • continue to reduce the council's carbon footprint with the aim of reducing our net carbon emissions to zero by 2045 <p>e.g. Recycling Carbon Reduction and Climate Change</p> <p>SOAP Reduce - Climate Change</p> <p>Reduce the impact of climate change by being a major contributor to achieving Scotland's national climate change goals, as leaders in clean growth, environmental stewardship, and sustainability.</p> <p>There are strong links to the Tayside Local Biodiversity Action Plan 2016-26 and Scottish Government post 2020 biodiversity policy – informed by the UN Convention on Biological Diversity. A first draft of a new global biodiversity framework, to guide actions worldwide through to 2030 has been published by the United nations. To preserve and protect nature and its essential services to people climate focused nature-based solution delivery in rural and urban areas will be critical.</p> <p>Aligns to Component 1, Clean Growth, of Angus Council's Mercury Programme. The Mercury Programme's purpose and ambition is to</p>

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	<p>increase productivity through clean growth, protecting places for future generations to live, work and visit. Angus Council has an ambition to become a flagship, sustainable, low carbon region embedding innovative, green technologies and culture into our economy, people, and places.</p> <p>Aligns to the current Strategic Development Plan (TAYplan), indicative Regional Spatial Strategy and Angus Local Development Plan.</p>
Project Objectives	<p><i>*Detail each project objective and how it will be measured.</i></p> <p>Using existing outcomes and priorities in the Council and Community Plan</p>
Project Scope	<p><i>*What are the boundaries for this project? Detail what is in scope, out of scope and up for discussion. The more specific you are, the less opportunity there is for misunderstanding at a later stage in the project.</i></p> <p>Ongoing work is not part of this proposal</p> <ul style="list-style-type: none"> • Creation of an Environment and Climate Change team based in Planning and Sustainable Growth • Remit of Team Leader Environment changed to Team Leader Environment and Climate Change and recruitment started • Remit of Environmental Project Officer to Environment and Climate Change Officer (LG10) and recruit to this permanent full-time post • To review the format and remits of the current working groups and role of the MOG as Climate Change champions • Tay Cities work regionally to support COP26
Project Deliverables	<p><i>*What will the project deliver as outputs? Where you can, describe deliverables as tangible items like reports, products or services. Remember to include a date that each deliverable is expected. You'll use this information to monitor milestones.</i></p> <ul style="list-style-type: none"> • recruit a SECAP officer to be based in SPT&PSR if and when the SECAP is approved (expected Sept 2021) to deliver on an Angus wide action plan and work with partners – Recruit Sept 2021 for 23 months • Engage external support to <ul style="list-style-type: none"> ◦ Develop a marketing and communications plan and campaigns to better promote the work of the

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	<p style="text-align: center;">council and communities on climate change as well as web and social media content</p> <ul style="list-style-type: none"> • Organise a large-scale Angus climate change event showcasing activity, engaging speakers, and raising awareness including an internal Angus Council showcase event <p>We have a 10 day, 20 + partner, Angus wide Rivers festival ready to go – many events could be taken from the programme for this event. Working with D&A Convention Bureau, ATC, and Rottal Estate on similar COP26 opportunities for attendees.</p> <ul style="list-style-type: none"> • Develop a community-based forum or a citizen's assembly (as suggested in the draft SECAP) to empower communities and encourage responsibility for locally based solutions to climate change and environmental issues Show case areas of expertise e.g. Kirriemuir - behaviour change and food growing, Edzell – flood risk management, Easthaven – littering and coastal management issues, Lunan Bay – visitor management & biodiversity. Brechin- community led tourism and regeneration. Kirriemuir is also a Scot Gov/KSB pilot for developing a community led climate action plan. • Enhance the existing Community clean up and flytipping prevention fund and expand the criteria to support communities or businesses to tackle climate change and environmental issues • Explore creation of a resource library for communities to share and borrow equipment
Constraints	<p><i>*What things must you take into consideration that will influence your deliverables and schedule? These are external variables that you cannot control but need to manage.</i></p> <ul style="list-style-type: none"> • Ability to recruit – available personnel • Ability to secure external support • Timescale to develop an event • Commitment from all services to support the work
Benefits	<p><i>*What are the anticipated benefits associated with the project? How will these be measured?</i></p>

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	<ul style="list-style-type: none"> • Actions and outcomes will be listed on Pentana related to the work will be identified, monitored, and reported • Social media and press coverage and engagement can be measured • SECAP Action Plan can be delivered more quickly and KPIs reported • Coordinated approach and better communication which feeds into performance reporting • Increased education and awareness as well as initiatives by public of or on climate change issues • Additional staff to support project development and readiness for taking advantage of funding streams. • Increased stakeholder engagement and project delivery – supporting regional net zero and ecological priorities, strategies, and action plans e.g. Flood Risk management plans, CNPA partnership Plan etc. • More staff or changed staff priorities, engagement etc. will put Angus Council in a better position to maximise opportunities as Regional Landuse Partnerships and Marine Planning Partnerships come online.
Disbenefits	<p><i>*What are the disbenefits associated with the project? How will these be measured?</i></p> <ul style="list-style-type: none"> • Potential increase in work for current staff
Options Appraisal	<p><i>*Alternate options considered at this stage must meet the stated business needs; consider innovative approaches and all delivery possibilities. Options for sourcing delivery, obtaining best value and for technical implementation must also be considered). Audit Scotland has guidance on options appraisal, which can be accessed via this link: https://www.audit-scotland.gov.uk/docs/local/2014/nr_140320_hcw_options_appraisal.pdf</i></p>
Organisational Requirements	<p><i>*This could be IT requirements, building or location changes, staffing and training requirements.</i></p> <ul style="list-style-type: none"> • Staffing • Digital support
Costs	<p><i>*What budget commitments have been made to support the project? How are the costs of the project balanced against the expected benefits?</i></p> <p>Total project costs</p>

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	SECAP officer – 23 months LG12 £112,820 including oncosts Climate Change Event £5,000 Marketing £12,000 Climate Change Assembly £5,000 Grant Fund £20,000 TOTAL £154,820
Risk Analysis	<i>*A risk register must be developed which: identifies the risks that you will either need to manage or accept; describes what you are going to do to mitigate or manage risks; what action you will take if the risk materializes; what processes are in place to routinely assess the risks associated with your project).</i>
Dependencies	<i>*What are the key dependencies (internal and/or external) to support the successful delivery of the project? External dependencies are external to the project but within the Change Programme (if this is a Change Programme project). Dependencies represent uncertainty and as such should be listed as a project risk).</i>
Project Plan	<i>*Provide a project plan which includes key milestones, timescales, and review points. The business case should be reviewed during the project lifetime to test the viability of the project. This should be done once a milestone or key point in the project is reached. Review points should therefore be highlighted as part of the project plan).</i> <ul style="list-style-type: none"> • Establish cross council working group with service points of contacts – August 2021 • Recruit SECAP Officer – by Oct 2021 • Tender and appoint external agency to organise event for November 2021 • Establish comms plan – Oct 2021 • Establish citizen's assembly – March 2022
Procurement/Tendering Requirements	<i>*Explain whether there are procurement/tendering requirements associated with the project.</i> Tendering of external work on comms and event organisation (Quick Quote)
Legislative Requirements	<i>*Must include Health and Safety implications and equality impact assessments).</i>
Intellectual Property Rights (IPR)	<i>*Detail any intellectual property rights and/or confidentiality issues associated with this project.</i>

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Stakeholders	<p><i>*Explain how stakeholders will be identified and how you will communicate with them.</i></p> <ul style="list-style-type: none"> • Existing community groups • Partner networks Landuse/ river catchment and integrated coastal zone management partners – delivering carbon reduction, climate change mitigation and nature-based solutions, contributing to climate and ecological emergencies. Ongoing work to develop and deliver complementary, supporting strategies and action plans. Regular meeting, monitoring, and reporting. Comms via these channels, SGP knowledge share events and social media. • CPP partners • Digital comms and enewsetter
Recommendations	